



HSS REGISTERED JUNE 2018

Fellow – General Surgery (Acute Surgical Unit)

Medical Practitioners Agreement: Year 1-2

Position Number: 007679

General Surgery; Clinical Services

Fiona Stanley Fremantle Hospital Health Group; South Metropolitan Health Service

Reporting Relationships

Co-Directors
 Fiona Stanley Hospital
 Position Numbers: 113255 to 113262



Heads of Specialty,
 (Supervision by Consultants)
 Fiona Stanley Hospital
 Position Number: 113352



This Position



Directly reporting to this position:

Title	Classification	FTE
• Registrar	Year 1-7	
• Resident Medical Officer	Year 1-3	
• Intern	Year 1	

← Also reporting to this supervisor:

- Consultants
- Senior Registrars / Fellows
- Registrars
- Resident Medical Officers
- Interns

Key Responsibilities

The Surgery Fellow covers the Acute Surgical Unit (ASU) at Fiona Stanley Hospital (FSH) and within South Metropolitan Health Service and is responsible for:

- Admitting & managing patients for General Surgery in normal hours and approx. 1 in 6 (on-call) out of hours. On the ASU this means admitting 10 – 12 patients and operating on 4 – 5 patients per day.

Supervising SET and Service Registrars, Resident Medical Officers and Interns under the direction of General Surgery Consultants and the rotating Surgeon of the day on the ASU.

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Function at the level of a junior consultant, with provision of clinical support for inpatient, outpatient, operations and procedures, in the Acute Surgical Unit (ASU) at Fiona Stanley Hospital (FSH).
- 1.2 Supervision and teaching of training & non-training surgical registrars as well as junior medical staff.
- 1.3 Be available to participate in a 24 hour General Surgery on-call roster.
- 1.4 Undertakes other clinical duties as directed by the duty or on-call consultant surgeon.
- 1.5 Monitors and reviews own clinical effectiveness, noting limitations and putting in place strategies to address these.

2. Education/Training/Research

- 2.1 Participate in teaching of medical staff and students as required.
- 2.2 Maintain knowledge and expertise regarding developments in acute general surgery.
- 2.3 Involvement in research activities within the department where applicable.
- 2.4 Undertake clinical/basic research and to present/publish results

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 3.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Possess a Fellowship of the Royal Australasian College of Surgery (FRACS) in General Surgery or have specialist assessment from RACS indicating substantial comparability.
3. Demonstrated clinical and procedural experience in Acute General Surgery.
4. Demonstrated ability to provide medical education, teaching, supervision, training and support to resident medical officers and interns.
5. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families and staff at all levels.
6. Demonstrated organisational and time management skills and commitment to safe, timely patient centred care.
7. Demonstrated participation in continuing medical education activities including regular performance reviews to maintain and upgrade knowledge & skills.
8. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.
9. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Desirable Selection Criteria

1. Previous academic/research experience.
2. Demonstrated commitment to ongoing education and research in Western Australian hospitals.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager / Supervisor Name Signature or HE Number Date

Dept. / Division Head Name Signature or HE Number Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name Signature or HE Number Date
Effective Date _____

HSS Registration Details (to be completed by HSS)

Created on _____ Last Updated on June 2018