



DoH Registered

Senior Pharmacist
Electronic Medicines Management
 Health Salaried Officers Agreement: HSO Level P3
 Position Number: 008188
 Pharmacy Department / Medical Services
 Sir Charles Gairdner Hospital / NMHS

Reporting Relationships

Head of Department – Pharmacy
 Award Level: HSO P6
 Position Number: 000801



This Position



Directly reporting to this position:			Other positions under control
Title	Classification	FTE	•

Prime Function / Key Responsibilities

Provides expert knowledge in respect of electronic medicine management systems, including pharmacy software and pharmacy automation hardware. Aims to optimise patient safety and the provision of high quality pharmacy service care by coordinating the implementation and maintenance of electronic medicine management systems. Ensures practice is in accordance to the Pharmacy Board of Australia Registration Standards, the Pharmacy Board of Australia Codes and Guidelines including the Pharmacy Code of Conduct for Registered Health Practitioners and NMHS policies and guidelines.

Brief Summary of Duties

1. Leadership

- 1.1. Work in partnership with senior nursing, medical, pharmacy and allied health staff to deliver a safe, evidence-based, technologically advanced and well-governed medicines management service.
- 1.2. Makes independent decisions in respect of specialized areas of pharmacy professional practice.
- 1.3. Is the expert resource for all pharmacists and other professional staff in respect of electronic medicines management, pharmacy automation and pharmacy software.
- 1.4. Provide professional leadership in electronic medicines management and pharmacy automation to the pharmacy workforce to ensure the provision of professional and quality pharmacy services.
- 1.5. Develops and delivers as required educational programs provided by the Pharmacy department, for medical, nursing, pharmacy and allied health students and staff on matters relating to medicines policy and systems.
- 1.6. Promote the benefits, development and implementation of electronic medicines management systems as a long term strategy towards safer, more efficient and well governed health care.
- 1.7. Actively participates in the planning, implementation and documentation of activities associated with National Safety and Quality Health Service Standards.

2. Operational Management

- 2.1. Is responsible for the planning, and delivery of electronic medicines management and future pharmacy automation systems in inpatient and outpatient care settings throughout SCGH.
- 2.2. Provides specialist/expert support to clinical pharmacy service personnel to ensure complete management of the patient and their medications.
- 2.3. Participates in policy development at hospital, area and State level for matters concerning pharmacy services or medicines management.

3. Research, Quality and Innovation

- 3.1. Promote and lead a culture of research, quality improvement and innovation to drive reforms in medicines management and pharmacy services which deliver better health outcomes for patients and which ensure compliance with the National Safety and Quality Health Service Standards.
- 3.2. Participates in drug utilisation evaluation, quality assurance, research work and education programmes for pharmacists; assists in pharmacy graduate and undergraduate, nursing, medical and other training programmes.

4. Communication and Consultation

- 4.1. Actively participate in and contribute to relevant Hospital activities, including relevant Hospital, NMHS and State committees and represent the Hospital positively and effectively through participation in community and professional bodies.
- 4.2. Participate in forums and discussions related to the strategic and operational planning for the hospital pharmacy services.

5. NMHS Governance, Safety and Quality Requirements

- 5.1 Participates in the maintenance of a safe work environment.
- 5.2 Participates in an annual performance development review.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

6. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Pharmacy and eligible for registration by the Pharmacy Board of Australia.
2. Substantial hospital pharmacy experience and professional knowledge and skills in contemporary pharmacy practice.
3. Demonstrated high level pharmacy knowledge and skills with specialisation in electronic medicines management systems.
4. Demonstrated ability to effectively lead, plan and coordinate Pharmacy services including application of quality improvement principles and practices.
5. Advanced competence in drug knowledge and therapeutics and its application to policy development to achieve optimal patient care and professional practice.
6. Experience in the implementation of EMM ICT projects and advanced knowledge of ICT infrastructure and systems required to support EMM solutions.

Desirable Selection Criteria

1. Possession of or significant progress towards post graduate qualifications relevant to pharmacy.
2. Extensive working experience of the Pharmaceutical Benefits Scheme and its application in the community and hospital sectors.
3. A verifiable record of pharmaceutical research and innovation and publications in the medical, pharmaceutical and scientific literature and an understanding of the trends in hospital pharmacy practice
4. Active participation in the affairs of relevant professional associations.
5. Experience in teaching and training pharmacy staff, students and other health professionals.
6. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Pharmacy Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Dept./Division Head

Position Occupant

Name:

Signature/HE:

Date:

Name:

Signature:

Date:

Name:

Signature:

Date: