



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>GREAT SOUTHERN HEALTH</b>		<b>Position No:</b>	007818
<b>Division:</b>	Great Southern Population Health	<b>Title:</b>	<b>Aboriginal Health Worker</b>
<b>Branch:</b>	Aboriginal Health	<b>Classification:</b>	AEHW Level 2
<b>Section:</b>		<b>Award/Agreement</b>	Enrolled Nurses, Assistants in Nursing and Health Workers Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Aboriginal Health Coordinator
	<b>Classification:</b>	HSO Level G-6
	<b>Position No:</b>	008016

<b>Responsible To</b>	<b>Title:</b>	Senior Aboriginal Health Worker
	<b>Classification:</b>	AEHW Level 3
	<b>Position No:</b>	007643

<b>This position</b>	<b>Title:</b>	<b>Aboriginal Health Worker</b>
	<b>Classification:</b>	AEHW Level 2
	<b>Position No:</b>	007818

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
613913 Aboriginal Health Worker AEHW Level 2



<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td></td> </tr> </tbody> </table>	Position No.	Title	Nil		<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Category	Number		
Position No.	Title								
Nil									
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### Section 3 – KEY RESPONSIBILITIES

Provides health care for Aboriginal clients which is consistent with a primary health care philosophy and the development of self-care and responsibility for health. Assists with the identification of Aboriginal health needs and the development of programs. Undertakes a clinical caseload in accordance with the clinical delegation of authority for health workers.

TITLE	Aboriginal Health Worker	POSITION NO	007818
		CLASSIFICATION	AEHW Level 2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity achieving health equality, cultural respect and a fair share for all.

WA Country Health Service –  
Great Southern

28 May 2018

REGISTERED

<b>TITLE</b>	<b>Aboriginal Health Worker</b>	<b>POSITION NO</b>	007818
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#### Section 4 – STATEMENT OF DUTIES

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
<b>1.0</b>	<b>PRIMARY AND COMMUNITY HEALTH ABORIGINAL HEALTH WORKER</b>	D	100
1.1	Acts as cultural advocate for Aboriginal patients, families, communities and staff.		
1.2	Participates in a multi-disciplinary team in assessing, planning, implementing and evaluating care, under the direction of a Senior Aboriginal Health Worker (SAHW) and/or Registered Nurse (RN).		
1.3	Has responsibility for a clinical caseload as a member of the community health team.		
1.4	Work in partnership with clients and service providers to ensure care reflects client's health needs, including social and cultural.		
1.5	Recognise his/her own ability and works within their scope of competency and seeks advice and refers to other health professionals.		
1.6	Participates in patient discharge care and planning.		
<b>2.0</b>	<b>TREATMENT AND PREVENTION</b>		
2.1	Liaises with the community, relevant health and education professionals, and government and non-government agencies in assisting the development and implementation of treatment and prevention programs.		
2.2	Participates in multi-disciplinary case conferences and team meetings as appropriate.		
2.3	Has responsibility in planning, implementing and evaluating projects aimed at capacity building in clients/groups		
<b>3.0</b>	<b>TRAINING AND EDUCATION</b>		
3.1	Recognises personal training needs and attends Professional Development as directed by Clinical Nurse Manager and Aboriginal Health Coordinator in line with organisational goals.		
3.2	Acts as a clinical resource to support, mentor and develop AHW trainees and other students on clinical placement.		
3.3	Encourage and participate in client and community education for health promotion.		
<b>4.0</b>	<b>INFORMATION MANAGEMENT</b>		
4.1	Responsible for maintaining accurate and legal documentation.		
4.2	Maintain the privacy and confidentiality of clients and care at all times.		
4.3	Provides case reports, documents activities of groups and individuals, reporting of treatments and prevention programs in accordance with required protocols and WACHS policy and legislation		
4.4	Maintain effective communication using appropriate channels.		
<b>5.0</b>	<b>OTHER</b>		
	As directed by the Aboriginal Health Manager, Clinical Nurse Manager and Coordinator Aboriginal Health.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

**WA Country Health Service –  
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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Under Section 50(d) of Equal Opportunity Act 1984, Aboriginality is essential
2. Able to demonstrate attainment of basic competencies prescribed for Aboriginal Health Work , relevant to this position, i.e. The Advanced Certificate in Aboriginal Health Work – through an accredited education provider, or The Associate Diploma in Aboriginal Health through an accredited education provider.
3. Effective communications skills (interpersonal, verbal, written).
4. Ability to effectively and efficiently plan and organise own workload.’
5. Ability to work independently and as a member of a multidisciplinary team.
6. Knowledge of health issues affecting Aboriginal communities in the region
7. Demonstrate ability to provide healthcare and health education to the local community.
8. Current ‘C’ class driver’s licence.

**DESIRABLE**

1. Current knowledge and commitment to Equal Opportunity in all aspect of employment and service delivery.
2. Experience as Aboriginal Health Worker

**Section 6 – APPOINTMENT FACTORS**

Location		Accommodation	
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> <li>• Under Section 50(d) of Equal Opportunity Act 1984, Aboriginality is essential</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance and Working With Children (WWC) check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Current C Class drivers licence</li> </ul>		
Specialised equipment operated			

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Executive Services**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Chief Executive Officer**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

