



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>Great Southern</b>		<b>Position No:</b>	615121
<b>Division:</b>	Great Southern Population Health	<b>Title:</b>	Registered Nurse
<b>Branch:</b>	Primary Health Albany	<b>Classification:</b>	RN Level 1
<b>Section:</b>	School Health	<b>Award/Agreement</b>	Nurses and Midwives Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Regional Manager Public and Primary Health
	<b>Classification:</b>	HSO Level G-9
	<b>Position No:</b>	008051

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
007654 Clinical Nurse (School Health) RN L2
007655 Clinical Nurse (School Health) RN L2
007827 Clinical Nurse (School Health) RN L2
007943 Clinical Nurse (School Health) RN L2
614998 Clinical Nurse (School Health) RN L2
615237 Clinical Nurse Specialist Community SRN L2
615406 Staff Development Nurse RN L2

<b>Responsible To</b>	<b>Title:</b>	Clinical Nurse Manager - Community Health
	<b>Classification:</b>	SRN Level 3
	<b>Position No:</b>	007826

<b>This position</b>	<b>Title:</b>	Registered Nurse
	<b>Classification:</b>	RN Level 1
	<b>Position No:</b>	615121



Positions under direct supervision:	← Other positions under control:		
Position No.	Title	Category	Number
NIL			

### Section 3 – KEY RESPONSIBILITIES

The Registered Nurse Community - School Health is responsible for the provision of quality primary health care to clients and their families in the community.

**WA Country Health Service –  
Great Southern**

18 May 2018

**REGISTERED**

TITLE	Registered Nurse	POSITION NO	615121
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

achieving health equality, cultural respect and a fair share for all.

**Justice – valuing diversity**  
**WA Country Health Service –**  
**Great Southern**  
**18 May 2018**  
**REGISTERED**

<b>TITLE</b>	<b>Registered Nurse Community</b>	<b>POSITION NO</b>	615121
		<b>CLASSIFICATION</b>	RN Level 1

#### Section 4 – STATEMENT OF DUTIES

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
1	Maintain competence to practice in accordance with the national competency standards for the Registered Nurse as described by the Nursing and Midwifery Board of Australia.		
2	Deliver safe standards of nursing care as per Health Services Policies, Standards and Clinical Protocols		
3	Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of client/family centred care.		
4	Accept responsibility for the coordination of daily service activities, and liases with the Senior Community Nurse as appropriate.		
5	Act as a role model in the delivery of holistic nursing care, by promoting open communication, problem solving and effective team work.		
6	Participate in nursing research to promote evidence based practice.		
7	Assist with supervision and development of undergraduate nursing students as directed by the Line Manager.		
8	Accept responsibility for own learning and professional development through ongoing education and performance review.		
9	Contribute to the maintenance of accurate, clear and current records within a legal and ethical framework.		
10	Collect and record data as directed by Line Manager and in a timely manner.		
11	Participates in accreditation processes, quality activities and other organisational activities as appropriate and in consultation with Line Manager.		
12	Maintain an awareness or relevant requirements related to : <ul style="list-style-type: none"> <li>• Equal opportunity</li> <li>• Disability access</li> <li>• Clinical and corporate governance</li> </ul> And apply these in the workplace		
13	Other duties as directed by the Line Manager.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
2. Effective communication and interpersonal skills
3. Ability to work within a multidisciplinary team
4. Understanding of the principles of Primary health Care and family centred practice
5. Demonstrate commitment to own professional development
6. Demonstrated computer skills to enable navigation of online policy access, internal communication and completing on line learning resources.
7. Possession of current 'C' class driver's license

**DESIRABLE**

1. Immunisation Certificate or willingness to work towards
2. Senior First Aid certificate or willingness to obtain
3. Understanding of Aboriginal and multicultural health issues
4. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Albany	<b>Accommodation</b>	N/A
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening Clearance and a Working With Children (WWC) Check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Current 'C' class drivers licence</li> </ul>		
<b>Specialised equipment operated</b>			

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_/\_\_\_/\_\_\_  
**Manager**

Signature and Date: \_\_\_/\_\_\_/\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

