



HSS Registered

Orthopaedic Theatre Technician
Health Salaried Officers Agreement: HSO Level G3
Position Number: 002008
Perioperative Services
Fremantle Hospital and Health Service

Reporting Relationships

Nurse Unit Manager - Perioperative
 SRN Level 4
 110334



Senior Orthopaedic Technician
 HSO Level G4
 000517



This Position



Directly reporting to this position:

Title	Classification	FTE
Nil		

← Also reporting to this supervisor:

- Orthopaedic Technician, HSO G3, FTE:1

Key Responsibilities
 Assist in the maintenance of equipment and supplies used in orthopaedic surgery and provide support to the surgical team during surgical procedures.

Brief Summary of Duties (in order of importance)

1. Equipment Responsibilities

- 1.1 Maintenance of orthopaedic stock and order as necessary, under the direction of the Senior Orthopaedic Technician.
- 1.2 Prepares and/or assists HSSU staff in the preparation of all implants and instruments used in orthopaedic surgery for sterilisation.
- 1.3 Facilitate repair of orthopaedic operating tables, attachments and any other positioning equipment used in orthopaedic surgery.
- 1.4 Facilitate repair of power drills, saws and pneumatic tourniquets.
- 1.5 Maintenance of orthopaedic implant records.

2. Clinical Responsibilities

- 2.1 Ensure instruments/consumables are prepared and available for scheduled surgery.
- 2.2 Assist with lifting and positioning of patients.
- 2.3 Application and removal of traction apparatus and pneumatic tourniquets as required.
- 2.4 Preparation of skin areas prior to surgery i.e. clipping and cleaning when requested.

3. Teaching Responsibilities

- 3.1 Assist in demonstrating orthopaedic equipment to theatre staff and students as directed by the Senior Orthopaedic Technician.
- 3.2 Participate in education programmes/seminars as required.

4. Professional Responsibilities

- 4.1 Liaise with Senior Orthopaedic Technician, Nurse Unit Manager Perioperative, Clinical Nurses Orthopaedic.
- 4.2 Manipulation of orthopaedic traction table as requested.

5. SMHS Governance, Safety and Quality Requirements

- 5.1 Participates in the maintenance of a safe work environment.
- 5.2 Participates in an annual performance development review.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

6. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Considerable orthopaedic surgery experience.
2. Knowledge of basic anatomy and physiology.
3. Good interpersonal, verbal and written communication skills with ability to liaise effectively within a multi-disciplinary team environment.
4. Sound knowledge of orthopaedic instruments, equipment and prosthesis.

Desirable Selection Criteria

1. Recent orthopaedic surgery experience in a hospital setting.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Jacqueline McDonald		or	HE24424	26/06/2017
Manager / Supervisor Name	Signature		HE Number	Date

Dept. / Division Head Name		or	HE Number	Date
Dept. / Division Head Name	Signature		HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name		or	HE Number	Date
Effective Date 26/06/2017				

HSS Registration Details (to be completed by HSS)

Created on		or	Last Updated on 10/04/2018 he99036
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