



**HSS REGISTERED**

**Peer Support Worker**  
**Health Salaries Officers Agreement; G-2**  
**Position Number: 603102**  
**Social Work Department / East Metropolitan Youth Unit (Mental Health)**  
**Royal Perth Bentley Group / East Metropolitan Health Service**

**Reporting Relationships**

Program Manager – Adult Acute  
 HSO Level G10  
 Position Number: 113683



Nurse Unit Manager  
 RN Level SRN 4  
 Position Number: TBC



**This Position**



Directly reporting to this position:

Title	Classification	FTE

← Also reporting to this supervisor:

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**Key Responsibilities**  
 As a member of the multi-disciplinary team, provides social, emotional and practical support to consumers on an individual and group basis. Assists with identifying their needs for wellness, options for recovery and support to navigate their way through the mental health services towards discharge. Promotes hope for recovery, choice and self-determination, and the importance of living well using shared experiential knowledge, skills and strategies for living with mental health issues and recovery.

## Brief Summary of Duties (in order of importance)

### 1. General duties

- 1.1 Works under supervision within the defined peer support guidelines and undertakes routine activities requiring the application of skills and knowledge.
- 1.2 Liaises and works collaboratively with clinicians/case managers to provide peer support interventions to consumers, specific peer support requirements, including understanding the issues of potential risk related to the referral.
- 1.3 Maintains consumer-related documentation and data collection in keeping with professional and organisational standards and service requirements.
- 1.4 Supports consumer recovery and promotes therapeutic optimism with consumers using their own recovery experience and experiential knowledge to share information, skills and strategies.
- 1.5 Develops and manages relationships with consumers ensuring establishment and maintenance of appropriate boundaries.
- 1.6 Provides one-to-one peer support and participates in the facilitation peer-led support groups to consumers accessing mental health services.
- 1.7 Engages with consumers providing hope for the consumer's recovery and assists in encouraging and developing empowerment through relevant tools to assist consumers during their recovery.
- 1.8 Models self-advocacy strategies and encourages consumers towards self-advocacy. Acts as the consumer's voice, when required.
- 1.9 Provides support to consumers in identifying and accessing available mental health and community organisations that will support recovery.
- 1.10 Assists consumers with the completion of evidence based tools to guide recovery and promotes positive mental health and well-being.
- 1.11 Assists consumers with the development of self-management plans and collaborative action plans and assists with goal setting, in conjunction with the case manager.
- 1.12 Participates in consumer-focused activities within the mental health youth program.
- 1.13 Participates in the relevant multidisciplinary team meetings and consumer reviews as required.
- 1.14 Prepares and actively participates in regular peer workforce meetings and clinical support supervision sessions.

### 2. Clinical Administrative Support

- 2.1 Maintains confidential medical records and maintains relevant statistics as required.
- 2.2 Participates in Professional Supervision.
- 2.3 Undertakes continued professional development to maintain professional standards and technical skills.

### 3. EMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

### 4. Undertakes other duties as directed.

## Work Related Requirements

### Essential Selection Criteria

1. Demonstrated lived experience of mental health issues and of recovery. Ability to share lived experience in a way that supports, empowers and brings hope.
2. An understanding of peer support, self-determination, empowerment and recovery.
3. Demonstrated ability to effectively self-manage one's own mental health issues (maintain one's social, emotional and physical wellbeing).
4. Ability to communicate clearly and positively interact with a wide variety of people, both individually and in a group.
5. Ability to engage and develop effective relationships with young people (16 – 24 years), including a willingness to set clear professional boundaries.
6. Ability to work collaboratively within a multidisciplinary clinical team.
7. An understanding of consumer confidentiality and appropriate conduct.

### Desirable Selection Criteria

1. Experience in providing peer support to people with mental health issues.
2. Knowledge of the mental health system, including experience in hospital admissions and knowledge of community resources and services which can facilitate recovery.
3. Demonstrated ability to use a computer, including basic skills in Microsoft Word and Microsoft Outlook.
4. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

**The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.**

_____ Manager / Supervisor Name	_____ Signature	or	_____ HE Number	_____ Date
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_____ Dept. / Division Head Name	_____ Signature	or	_____ HE Number	_____ Date
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**As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.**

_____ Occupant Name	_____ Signature	or	_____ HE Number	_____ Date
_____ Effective Date				

### HCN Registration Details (to be completed by HSS)

Created on	September 2017	Last Updated on	6/4/2018 HE152179
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