



# LINE PILOT (ROTARY WING)

## POSITION DESCRIPTION FORM

**Region / Portfolio / Directorate:**

Specialist and Support Services

**District / Branch:**

Counter Terrorism & Emergency Response

**Work Unit:**

Police Air Wing

**Position Description Number:**

Generic 306

**Rank / Level / Band:****Position Category:**

Specialist Operations

### Employment Conditions

---

Industrial Agreement/Award: Common Law Contract

Work Pattern: Shift work: As per relevant industrial agreement

Location: Jandakot Airport

### Position Objective

---

Ensures the safe and efficient operation of all rotary wing aircraft operated by the Police Air Wing by piloting the aircraft in accordance with the Civil Aviation Regulations, the Civil Aviation Orders and Western Australian Police Air Wing Operations Manual.

### Role of Work Unit

---

Police Air Wing is situated at Jandakot Airport where the Operations Centre is based. A sub unit of the Air Wing is based at Karratha Airport, where air services are provided to the Pilbara and Kimberley Police Districts.

The Unit operates various aircraft based at Jandakot and Karratha. These aircraft are utilised to provide specialist services to Frontline officers, search and rescue services, crime, traffic operational and support, emergency and management services.

### Reporting Relationships

---

This position reports to:

- Chief Pilot (Rotary Wing)

Direct reports to this position include:

- Nil

Total number of positions under control: Nil

Position Title: Line Pilot (Rotary Wing)	Rank, Level or Band Common Law Contract	Position Number: Generic 306
---------------------------------------------	--------------------------------------------	---------------------------------

## **Key Accountabilities**

---

### **1 ROTARY WING PILOT**

- 1.1 Pilots the PAW rotary aircraft safely whilst complying with all relevant documentation, including the Civil Aviation Safety Authority (CASA) regulatory requirements and Police Air Wing Operations Manual.
- 1.2 Participates in reviews relating to the continuous improvement of the Air Wing Operations Manual and Safety Management System.
- 1.3 Conducts daily inspections on the helicopter as required (when an engineer is not available), including fuel quality checks on the helicopter and storage facility.
- 1.4 Complies with loading procedures specified for the helicopter type and proper compilation of loading documents including passenger and cargo manifests.
- 1.5 Records duty and flight times to ensure compliance with duty and flight time limitations, in accordance with a CASA approved Fatigue Management System (FMS).
- 1.6 Maintains a complete and up-to-date reference library of operational documents for the Air Wing (Rotary) as specified by the Civil Aviation Safety Authority for the class of operations to be conducted.
- 1.7 Liaises with police personnel throughout the State.
- 1.8 Liaises, corresponds and interacts with the Civil Aviation Safety Authority, Air Traffic and Flight Service Officers, refueling agents and other pilots.
- 1.9 Conducts Training and Checking (if approved) of rotary wing pilots on all facets of Air Wing helicopter operations, as required.

### **2 OTHER**

- 2.1 Understands and complies with information security policies and procedures to ensure information holdings/systems are kept confidential and utilised accurately and reliably.
- 2.2 Undertakes other duties as directed.

Position Title: Line Pilot (Rotary Wing)	Rank, Level or Band Common Law Contract	Position Number: Generic 306
---------------------------------------------	--------------------------------------------	---------------------------------

## **Specialist Prerequisite(s)**

---

It is a requirement that the position holder is successful in obtaining within a six month period and maintaining a **NEGATIVE VETTING LEVEL 1** security clearance for the duration of their appointment in the position.

It is a requirement of the position that applicants undertake a psychological and flight assessment to determine their suitability for this position.

Position holder will be regularly examined for pilot and safety competence in accordance with CASA regulatory requirements.

Possession of an Australian Air Transport Pilot License (helicopter) or have passed the aeronautical knowledge examinations for ATPL (H) and able to obtain ATPL(H) within 6 months of employment.

Possession of a Night Vision Imaging Systems (NVIS) rating (Civil or Australian Military).

Current Australian Class 1 Aviation Medical.

## **Work Related Requirements**

---

### **Essential**

1. Holder of an Instrument Rating (Helicopter). Completed at least 3 Command Instrument Rating Proficiency Checks (IPC) or Australian Military equivalent.
2. 2000 hours total helicopter experience of which 1000 hours must be Pilot in Command (PIC) and 500 hours must be as PIC of a twin engine helicopter
3. Proficient knowledge of the Australian Civil Aviation Regulations and Orders
4. Written and verbal communication skills
5. Interpersonal skills

### **Context in which work related requirements will be applied and or general standard expected.**

- Preferably Australian Instrument Rating, but consideration given to Foreign Instrument Rating.
- Proficient Twin Engine helicopter pilot.
- Ensuring the safety and efficient operation of the rotary wing aircraft and any passengers. Contributing to and compliance with current procedures, orders and regulations when operating the aircraft.
- Communicating with external and internal customers on a range of issues.
- Generating participation and involvement of others. Working in a team environment. Negotiating. Dealing with conflict. Displaying sensitivity

### **Desirable**

6. Possession of a BK117 and/or AS365 type rating.
7. Possesses a Winching/Rappelling endorsement.
8. Possesses a Low-Level (LL) rating.
9. Holder of (or have held) a helicopter Check and Training approval or a military equivalent.

Position Title: Line Pilot (Rotary Wing)	Rank, Level or Band Common Law Contract	Position Number: Generic 306
---------------------------------------------	--------------------------------------------	---------------------------------

## Capability Framework

---

The framework is intended to support staff and supervisors through the performance cycle and identify core competencies relevant to the rank and/or classification level.

## Certification

---

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Position	Name	Date
Personnel Services: Workforce Design and Consultancy	Debbie Van Hamersveld	31/01/2018
District / Branch Head	Superintendent John Leembruggen	31/01/2018