



HSS REGISTERED

Clinical Nurse Specialist – Community Mental Health
Nurses and Midwives Agreement: RN SRN Level 3

Position Number: 114841
Fremantle Hospital Mental Health Service
Fremantle Hospital and Health Service

Reporting Relationships

Head of Service Consultant Psychiatrist MP Year 1-9 Position Number: 006103	Service Lead HSO Level G12 Position Number: 113632
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Program Manager Adult Acute HSO Level G10 Position Number: 113630

This Position

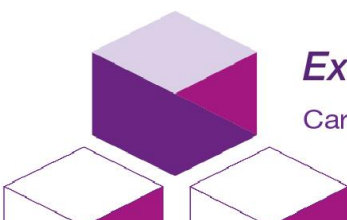
Professional Accountability

Nursing Coordinator RN SRN 7 Position Number: 113677
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Directly reporting to this position:		
Title	Classification	FTE
• Title	Award; Level	FTE
• Title	Award; Level	FTE

Key Responsibilities

Responsible for providing clinical leadership, consultation and coordination to promote understanding between GPs, Assessment and Treatment Team (ATT) and Continuing Care Team (CCT) to ensure optimum access and delivery of quality patient care. Provides consultation, assessment, time limited management and support within the areas of speciality and advanced practice to consumers with complex and mental health needs, their families and carers, within and external to the service. The CNS is responsible for the provision of a triage and consultation service within their area of expertise within the ATT service.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Provides leadership and direction in establishing and providing partnerships with GPs, the Division of General Practice in the FHHS and other external agencies across the South Metropolitan Health Service.
- 1.2 Provides clinical leadership and expert clinical consultation and advice to medical, nursing and allied health professionals for the referral, assessment and management of complex GP referrals across adult programs, within and external to the service.
- 1.3 Provides consultation, expert advice and knowledge to GPs in relation to management of mental health diagnosis, use of the Mental Health Act, services provided by FHMHS and available other community resources.
- 1.4 Maintains clinical accountability through the use of accurate and effective clinical documentation, comprehensive initial management plans and providing specialist reports as required, internal and external to the service.
- 1.5 Demonstrates advanced interpersonal, communication, negotiating and problem solving skills and leadership to motivate staff and support the multidisciplinary team, within and external to the service.
- 1.6 Participates in the maintenance of accurate data collection systems, including PSOLIS.
- 1.7 Acts as care coordinator as required.
- 1.8 Contributes to the achievement of national targets for the area of responsibility with in an ABF/ABM environment reporting against the agreed KPIs working in partnership with the Program Manager and Nursing Coordinator.

2. Administrative/Service Development

- 2.1 Provides a lead role in the development, planning and evaluation of GP / primary health care liaison services within, and external, to the service, including objectives, memoranda of understanding, policies and procedures using best practice guidelines and an evidence based approach.
- 2.2 Promotes and represents the multidisciplinary team within and external to the service.
- 2.3 Develops innovative methods and techniques for effective collaboration between MHS and GPs within the Local area.
- 2.4 Assists the Program Manager and/or Nursing Coordinator to manage staff recruitment, retention strategies and human resource management for the areas of specialty in accordance with DoH and SMSH policy and professional standards. Manage work practices in accordance with award agreements and entitlements.
- 2.5 Provides assistance with investigation into patient complaints.

3. Education

- 3.1 Undertakes and initiates ongoing professional development to maintain professional and clinical skills at an advanced level.
- 3.2 Provides supervision and support to nursing and allied health professionals, within and external.
- 3.3 Provides education and ongoing consultation to relevant community groups, agencies and professional bodies in areas of clinical speciality and service promotion.

4. Quality Assurance/Performance Management

- 4.1 Initiates and participates in the development of quality improvement and risk management strategies for their area of speciality and Service wide.
- 4.2 Promotes and facilitates compliance with National Safety and Quality Health Service Standards, National Mental Health Standards and the EQuIP National programme.
- 4.3 Supports the hospital clinical governance and risk management strategies by reporting and investigating adverse incidents.

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- 4.4 Develops and contributes to standards and policies for the areas of speciality using an evidence based approach, developing innovative methods and techniques for effective practice and change internal and external to the area of responsibility.
- 4.5 In partnership with the Program Manager and/or Nursing Coordinator leads the establishment and maintenance of a culture of patient safety within their area of specialty and contributes to the Service wide initiatives.

5. Professional Accountability

- 5.1 Complies with and demonstrates a positive commitment to legislation that impacts on nursing practice.

6. SMHS Governance, Safety and Quality Requirements

- 6.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 6.2 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 6.3 Completes mandatory training (including safety and quality training) as relevant to role.
- 6.4 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 6.5 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

7. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrates advanced leadership experience in relevant speciality and ability to lead and adapt to changes in the workplace including clinical situations.
3. Demonstrated advanced interpersonal and communication (written and verbal) skills.
4. Demonstrates expert clinical/professional knowledge in the area of speciality with recent extensive and acute experience.
5. Demonstrates sound knowledge and application of human resource principles and practices.
6. Current knowledge of Mental Health Act 2014, Nurse Practice Standards and National Mental Health Standards.
7. Computer literacy: MH Information Management systems.
8. Current "C" or "C.A." class drivers licence.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Possession of or significant progression towards the attainment of a postgraduate qualification in area of speciality.
2. Eligibility for nomination and willingness to work as an Authorised Mental Health Practitioner.
3. Knowledge of issues with General Practice and current GP Division initiatives.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement
- Evidence of Current "C" or "C.A." class drivers licence
- Completion of 100 Point Identification Check
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Integrity Check
- Successful Pre-Employment Health Assessment

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

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Manager / Supervisor Name Signature or HE Number Date

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Dept. / Division Head Name Signature or HE Number Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

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Occupant Name Signature or HE Number Date
Effective Date

HSS Registration Details (to be completed by HSS)

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