



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

| | | | |
|-----------------------|------------------|------------------------|---|
| GREAT SOUTHERN | | Position No: | 008035 |
| Division: | Albany Hospital | Title: | Consultant - Surgeon – Orthopaedic Surgery |
| Branch: | Medical Services | Classification: | MP Year 1-9 |
| Section: | | Award/Agreement | Medical Practitioners Agreement |

Section 2 – POSITION RELATIONSHIPS

| | | |
|-----------------------|------------------------|---------------------------|
| Responsible To | Title: | Director Medical Services |
| | Classification: | MP Year 1-9 |
| | Position No: | 608142 |



| | | |
|-----------------------|------------------------|--|
| Responsible To | Title: | Consultant – Surgeon – General Surgery |
| | Classification: | MP Year 1-9 |
| | Position No: | 008020 |



| | | |
|----------------------|------------------------|---|
| This Position | Title: | Consultant - Surgeon – Orthopaedic Surgery |
| | Classification: | MP Year 1-9 |
| | Position No: | 008035 |



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

| <u>Title</u> |
|--|
| 005044 Chief Pharmacist HSO LP-4 |
| 008020 Cons – Surgeon – Gen Surg MP Yr 1-9 |
| 008082 Dir Obstetrics and Gynaecology MP Yr 1-9 |
| 613123 Medical Administration Coordinator HSO LG-5 |
| 613240 Regional Clinical Risk Coordinator HSO LG-7 |
| 613241 Clinical Practice Improvement Coord HSO LG-7 |
| 613242 Clinical Governance Support Officer HSO LG-4 |
| 613618 Consultant – Anaesthetist MP Yr 1-9 |
| 613619 Director Clinical Training MP Yr 1-9 |
| 613817/614697/614698/614699/614700/614701/614702/614714 Senior Medical Practitioner Yr 1-3 |
| 614454 Cons – Phys – Gen Med MP Yr 1-9 |
| 614455 Cons – Obstetrician & Gynae MP Yr 1-9 |
| 614466 Director Clinical Training MP Yr 1-9 |
| 614712 Reg – Srv – Unallocated MP Yr 1-7 |
| 614713 RMO – Unallocated MP Yr 1-3 |
| 614819 Director Emergency Medicine MP Yr 1-9 |
| 615322 Consultant – Emergency Medicine MP Yr 1-9 |

| Positions under direct supervision: | Other positions under control: | | | | | | | | |
|---|---------------------------------------|-------|-----------------------------|--|---|----------|--------|--|--|
| <table> <tr> <th>Position No.</th><th>Title</th></tr> <tr> <td colspan="2">Junior doctors as allocated</td></tr> </table> | Position No. | Title | Junior doctors as allocated | | <table> <tr> <th>Category</th><th>Number</th></tr> <tr> <td colspan="2"></td></tr> </table> | Category | Number | | |
| Position No. | Title | | | | | | | | |
| Junior doctors as allocated | | | | | | | | | |
| Category | Number | | | | | | | | |
| | | | | | | | | | |

Section 3 – KEY RESPONSIBILITIES

Perform clinical duties and provide patient care as an orthopaedic surgeon within their defined scope of practice including onsite consultation, emergency services, outpatient clinics and operations and procedures; provide clinical oversight, support and advice to medical practitioners in the region regarding orthopaedic patients; participates in programs to ensure safety and quality of orthopaedic services including audit, incident review and clinical practice improvement projects.

**WA Country Health Service –
Great Southern**

07 December 2017

REGISTERED

| | | | |
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| TITLE | Consultant - Surgeon – Orthopaedic Surgery | POSITION NO | 008035 |
| | | CLASSIFICATION | Year 1-9 |



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

| Duty No. | Details | Freq. | % |
|-----------------|---|--------------|----------|
| 1 | CLINICAL | | 80 |
| 1.1 | Provides orthopaedic inpatient and outpatient care in Albany Hospital and other sites in WACHS GS region in accordance with departmental needs and objectives including procedures and operations according to credentialing and scope of practice. | D | |
| 1.2 | Provides clinical oversight, support and advice to medical practitioners in WACHS GS in regard to orthopaedic patients | R | |
| 1.3 | Ensures patient medical records are kept according to health service protocols and professional standards. | D | |
| 1.4 | Ensures discharge summaries and medical reports on inpatients that have been under their care are prepared promptly. | D | |
| 1.5 | Participate in after hours on-call roster | D | |
| 2 | ADMINISTRATION AND MANAGEMENT | | 15 |
| 2.1 | Participates in quality improvement programs and clinical governance activities applicable to orthopaedic surgery. | R | |
| 2.2 | Participates in hospital, regional and state committees as required. | R | |
| 2.3 | Attends to medico legal issues that arise concerning patients that have been under their care and advises the Medical Director about complaints received pertaining to themselves or other doctors in the hospital. | O | |
| 3 | EDUCATION | | 5 |
| 3.1 | Promotes the development of training in medicine in country health. This would entail the direct supervision of pre and post graduate trainees in orthopaedics, as well as assisting gaining vocational training positions in orthopaedics. | R | |
| 3.2 | Maintain knowledge and expertise regarding developments in orthopaedic surgery. | R | |
| 4 | OTHER | | |
| 4.1 | Other duties consistent with their role as directed. | O | |
| | The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties. | | |

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration by the Medical Board of Australia
2. Fellowship of the Royal Australasian College of Surgeons (Orthopaedic) or equivalent
3. Substantial experience in orthopaedic surgery relevant to a regional centre
4. Demonstrated commitment to continuing education, quality improvement and the effective management of risk
5. High level of communication and interpersonal skills
6. Demonstrated capacity to work effectively and to lead in a team environment
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery

DESIRABLE

1. Experience or qualifications in sub-specialty or procedural fields
2. Experience in regional/rural medicine
3. Experience working in a cross-cultural environment
4. Experience in postgraduate and undergraduate teaching
5. Training in clinical risk management and patient safety

Section 6 – APPOINTMENT FACTORS

| | | | |
|---|---|----------------------|---|
| Location | Albany | Accommodation | As determined by the WA Country Health Service Policy |
| Allowances/ Appointment Conditions | Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement • Recognition as a Specialist Surgeon • Completion of a 100 point identification check • Successful Criminal Record Screening clearance and Working With Children (WWC) Check • Successful Pre-Placement Health Screening clearance • Mandatory Reporting of Sexual Abuse in Children | | |
| Specialised equipment operated | | | |

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Manager

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

| Name | Signature | Date Appointed | Date Signed |
|------|-----------|----------------|-------------|
| | | | |
| | | | |

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