



**JOB DESCRIPTION FORM**

**SECTION 1 - OFFICE IDENTIFICATION**

ORGANISATION: <b>PERTH ZOO</b>	EFFECTIVE DATE OF DOCUMENT: <b>May 2017</b>
DIRECTORATE: <b>LIFE SCIENCES</b>	CLASSIFICATION: <b>Level 2</b> POSITION NUMBER: <b>900300</b>
SECTION: <b>LIFE SCIENCES</b>	TITLE: <b>Technical Officer Zoology</b> ANZSCO CODE: <b>361114</b>
	SALARIES AGREEMENT/AWARD <b>GOSAC Award 1989 &amp; Public Services and Governemetnt Officers General Agreement 2014</b>

**SECTION 2 - REPORTING RELATIONSHIPS**

Title: <b>CURATOR OPERATIONS</b>	Classification: <b>LEVEL 7</b>	
↑		
Responsible To		
Title: <b>SUPERVISOR</b>	Classification: <b>LEVEL 5</b>	
↑		
Responsible To		
<b>THIS OFFICE</b>		
↑		
Responsible To		
Title:	Offices under <u>direct</u> responsibility	Number of FTE's Supervised and controlled:
	Classification:	
	<b>NIL</b>	

**SECTION 3 - KEY RESPONSIBILITIES**

*Under general supervision this position provides general care, husbandry and health monitoring to a range of taxa in the Perth Zoo collection.*



#### SECTION 4 - CONTEXT AND SCOPE

##### Our Vision

*A world where diversity of species and habitats is secure*

##### Our Purpose:

*To inspire and act for wildlife conservation*

##### We are committed to:

**Excellent Animal Care:** world leading standards for animals in our care

**Excellent Customer Service:** the best possible experiences for visitors, colleagues and partners

**Collaboration and Partnerships:** integrating our efforts and working with others

**Innovation and Creativity:** supporting and fostering ideas to improve our work

**Integrity and Ethical Practice:** strong corporate governance; honesty; and openness

**Respect:** valuing visitors, colleagues and our stakeholders

**Environmental Responsibility:** minimising the use of finite resources and Perth Zoo's impact on our environment

**Social Responsibility:** delivering social improvements by connecting people with wildlife and Perth Zoo

**Learning and Knowledge:** building knowledge through research and professional experience

#### ROLE OF SECTION

The Life Sciences Directorate aims to provide the highest possible levels of health care, welfare, husbandry, species management and exhibit management for the animals under the Zoo's care. This enables Perth Zoo to achieve its objectives in community education and awareness, species management and wildlife conservation.

#### ROLE OF POSITION

The role of this position is to work under general direction as an effective member of the section team providing the highest level of care, husbandry and health monitoring of a broad range of section taxa in the Perth Zoo collection. Proficiency and competencies are measured against the Zoo's Standard Operating Procedures (SOPs).

#### SECTION 5 - SUMMARY OF DUTIES

##### Outcome: Animal Husbandry

1. Provides general care and monitors the health of the animals, and reports any husbandry issues to the Senior Technical Officers and Supervisor as required.
2. Provides input to the development of diets, routines, procedures, husbandry manuals and SOPs.
3. Responsible for food preparation in accordance with established diets, feeding schedules and procedures (including SOPs).
4. Contributes to the development of enclosures, ensures they are clean and safe, and assists in enclosure refurbishment.
5. Develops behavioral enrichment in consultation with senior staff.
6. Develops and delivers programs for behavioral conditioning and handling of animals in consultation with senior staff.

##### Outcome: Animal Health & Wellbeing

1. Administers medication, monitors and reports on the condition of the animals, under the supervision of Section Senior Technical Officer Zoology, Supervisor and Veterinary staff.
2. Undertakes operant conditioning according to established Zoo policies and procedures, where required.
3. Reports accurately using established Zoo record keeping procedures.



**Outcome: Exhibit Maintenance & Design**

1. Contributes to exhibit and enclosure planning, development and design.
2. Maintain exhibits to the highest standard of presentation for animal welfare, staff safety and public viewing.

**Outcome: Species Management**

1. Contributes to collection planning and management as required.
2. Contributes to animal transactions in conjunction with Senior Technical Officers, Supervisor/Curator, and Vet Department staff, the Animal Records and Transaction Officer and the Curator Collections.
3. Maintains an ongoing working knowledge of regional species management to assist with species management recommendations, as required.

**Outcome: Zoo Conservation**

1. Delivers talks, formal presentations, talks to school and community groups, media presentations and behind the scenes tours consistent with Perth Zoo's intent to inspire visitors to take action to conserve wildlife and build understanding and respect for wildlife.
2. Develops an understanding of the Perth Zoo conservation partnerships to incorporate into public communication.
3. Contributes to approved in-situ activities for the section such as data collection, pre-release animal conditioning, fieldwork as required.

**Outcome: Research**

1. Contributes to approved research activities and helps develop research activities for the section such as data collection, sample collection, literature reviews as required.

**Outcome: Sectional Resource Management**

1. Trains Zoology staff and monitors work experience students and/or Interns according to Zoo policy, routines and SOPs.
2. Undertakes a role in the development and implementation of section Operational Plans and contributes to special projects such as planned breeding or redevelopment of exhibits.
3. Follows department SOPs and the Zoo's procurement policies for goods required for the round.

**Outcome: A positive work environment**

Contributes to the promotion of a workplace culture that supports:

1. Conservation and biodiversity goals
2. Diversity and employment development
3. Best practice occupational safety and health standards
4. An environment free from discrimination and harassment
5. Customer service objectives
6. Ethical decision making

**Outcome: Other**

1. Undertakes other duties as directed.



## SECTION 6 - SELECTION CRITERIA

Perth Zoo is a commercial conservation organisation with a strong focus on community engagement, research, learning & development. As a values driven organisation Perth Zoo is committed to wildlife conservation and a workplace that delivers environmental sustainability, equal opportunity and safe practices.

We are looking for someone who is committed to supporting and upholding our organisational values in the achievement of the Zoo's objectives.

Within this context, the successful applicant will demonstrate an ability to apply the following knowledge and skills to this role:

### ESSENTIAL

1. Certificate III in Zoo Keeping or Captive Animal Management or equivalent.
2. Knowledge of animals, their biology and ecological threats.
3. Applied knowledge and experience in animal husbandry, animal observation and animal management in a zoo or similar environment.
4. Demonstrated capacity to work effectively in a team and to communicate well verbally and in writing.
5. Demonstrated understanding of and experience in the application of the principles of safety in the workplace.
6. Demonstrated commitment to conservation and the communication of a biodiversity ethos to the public.

### DESIRABLE

- 1 Tertiary qualification in a relevant discipline.
- 2 Experience in supporting or conducting research projects.
- 3 Knowledge of and commitment to conservation consistent with the role of Zoos.

## SECTION 7 - APPOINTMENT FACTORS

LOCATION:

**SOUTH PERTH**

ALLOWANCES/SPECIAL CONDITIONS

State allowances and conditions applicable.

**Pre-employment medical**

**Police Clearance**

SPECIALISED EQUIPMENT OPERATED

Specify type of equipment, make and model operated.



SECTION 8 - CERTIFICATION

- (i) The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

MANAGER	
DATE	
DIRECTOR	M. Z
DATE	15/5/17

- (ii) Checked by:

HUMAN RESOURCES	
DATE	15/5/17

- (iii) Approved by:

A/ CHIEF EXECUTIVE OFFICER

	M. Z
DATE	15/5/17

- (iv) As occupant I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name (in full) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_