

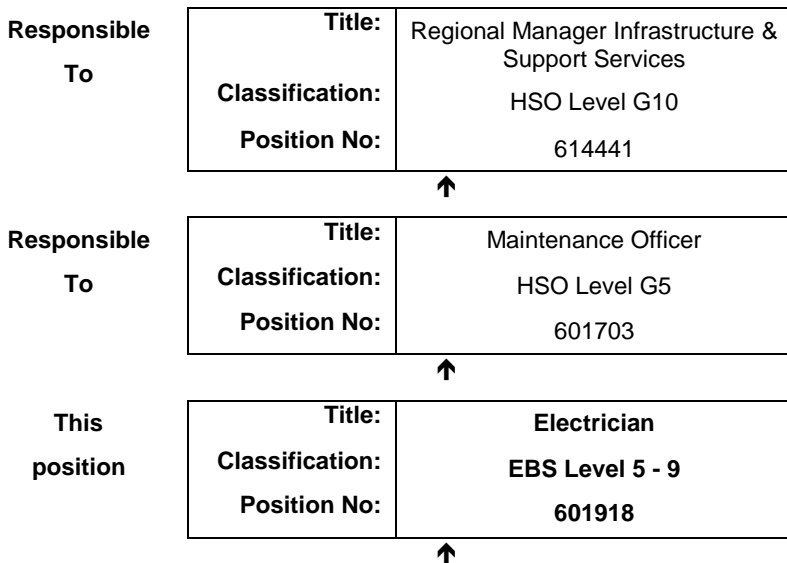


## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>Goldfields</b>		<b>Position No:</b>	601918
<b>Division:</b>	Esperance Health Campus	<b>Title:</b>	<b>Electrician</b>
<b>Branch:</b>	Infrastructure & Support Services	<b>Classification:</b>	EBS Level 5 - 9
<b>Section:</b>	Physical Resources	<b>Award/Agreement</b>	Engineering and Building Services Agreement

### Section 2 – POSITION RELATIONSHIPS



#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601705 - Carpenter
601706 – Apprentice Electrician
601707 - Handyperson
601708 - Handyperson
601858 – Mechanical Fitter

Positions under direct supervision:	← Other positions under control:								
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%; text-align: left;">Position No.</th> <th style="text-align: left;">Title</th> </tr> </thead> <tbody> <tr><td style="height: 100px;"> </td><td> </td></tr> </tbody> </table>	Position No.	Title			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%; text-align: left;">Category</th> <th style="text-align: left;">Number</th> </tr> </thead> <tbody> <tr><td style="height: 100px;"> </td><td> </td></tr> </tbody> </table>	Category	Number		
Position No.	Title								
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### Section 3 – KEY RESPONSIBILITIES

To carry out maintenance, repair and operational requirements of all electrical services at health sites located in Esperance and Norseman.

**WA Country Health Service – GOLDFIELDS**

16 October 2017

**REGISTERED Job Description Form**

TITLE	Electrician	POSITION NO	601918
		CLASSIFICATION	EBS Level 5 - 9



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

TITLE	Electrician	POSITION NO	601918
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#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.	To carry out repairs, adjustments, alterations, replace light tubes/globes and routine maintenance to all electrical services and equipment, on hospital sites, primary health sites, home care and hospital accommodation as directed by the Maintenance Officer.	D	
2.	Liaise and discuss with Maintenance Officer daily work problems and duties.	D	
3.	Participate in managing the Agility Work Request system and fill out daily time sheet.	D	
4.	Co-ordinate priority works on a daily basis.	D	
5.	Carry out installations as directed by the Maintenance Officer.	O	
6.	Assist in emergency situations after normal working hours.	O	
7.	Order spare parts as required through the Maintenance Officer.	R	
8.	Maintain workshop equipment and tools.	W	
9.	To become familiar and understand the operational requirements of all electrical services of Esperance Health Campus and associated Health Services.	D	
10.	Participate in staff development programmes including orientation, in-service and performance appraisal.	O	
11.	Assist in the training of an apprentice by instruction and good example.	D	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

Frequency: D - Daily, W - Weekly, F - Fortnightly, M - Monthly, R - Regularly, O - Occasionally, A - Annually

WA Country Health  
Service – GOLDFIELDS  
  
16 October 2017  
  
REGISTERED  
Job Description Form

<b>TITLE</b>	<b>Electrician</b>	<b>POSITION NO</b>	<b>601918</b>
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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Possession of an 'A' Class Electrical Workers Licence.
2. Experience in a maintenance environment in the electrical trade.
3. Ability to work with a minimum of supervision.
4. Demonstrated high standard of oral communication skills.
5. Knowledge of Occupational Health & Safety and how it relates to electrical safety.
6. Possession of a current WA C or C-A Class driver's licence and ability to travel within the region including overnight stays as required.

**DESIRABLE**

1. Experience in computer building energy management systems.
2. Experience in programmable logic controllers.
3. Experience in a large multi-skilled environment.
4. Experience in refrigeration.
5. Possession of a Base Cabling Licence Austal and/or Electrical Contracting Licence
6. Previous experience working in a Hospital Environment.

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Esperance	<b>Accommodation</b>	As determined by the WA Country Health Service Policy
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of qualification of relevant trade certificate</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Evidence of a current WA C or C-A Class drivers licence</li> </ul> Allowances <ul style="list-style-type: none"> <li>• District Allowance as applicable</li> </ul>		
<b>Specialised equipment operated</b>	Nil		

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_/\_\_\_/\_\_\_  
**Manager Infrastructure & Support**

Signature and Date: \_\_\_/\_\_\_/\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

<b>Name</b>	<b>Signature</b>	<b>Date Appointed</b>	<b>Date Signed</b>

