

JOB ROLE STATEMENT

SENIOR ROAD PLANNING OFFICER LEVEL 6

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH ROAD PLANNING AND DEVELOPMENT **POSITION NO** P0059146 / P0059158 / P0059171 / P0063266

KEY RESPONSIBILITIES

Formulate route concepts and land protection plans for future expansion of the road network. Contribute to land use and other development proposals to achieve integrated land use and transport planning outcomes.

KEY DELIVERIES

Route Planning

Initiate and manage studies to select corridors and alignments for new road links.

Initiate and manage studies to develop road design concepts and to define reservation requirements for new road links and major expansions to existing roads to provide for changing transport needs.

Development Planning

Contribute to land use and other development proposals to achieve integrated land use and transport planning outcomes.

Statutory Clearances and Approvals

Co-ordinate environmental, heritage and other statutory clearances which are required to ensure the viability of road design concepts and reservations.

Initiate in liaison with the Department of Planning (DoP) the incorporation of road reservations in regional and local statutory planning schemes.

Planning Services and Advice

Assist Regional Directorates and Infrastructure Delivery (ID) Directorate by providing specialist road planning advice required for timely and effective delivery of their programs.

Review and assist the Rural and/or Urban Road Planning Manager in co-ordinating route planning studies undertaken by Regional Directorates.

Leadership and Management

Contribute to the development and achievement of the Branch Business Plan.

Manage planning projects and contracts to ensure completion to scope, time, cost and quality.

Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.

Manage employee behaviour, performance and development.

Stakeholder and Community Relationships

Undertake consultation and liaison with other areas of Main Roads to ensure that activities are consistent with corporate policies, objectives and activities of other areas.

Undertake consultation and liaison with key external stakeholders and the community to ensure route planning outcomes reflect community needs.

Represent Main Roads on external groups and committees in order to achieve outcomes that meet Main Roads objectives and goals.

OCCUPATIONAL SAFETY, HEALTH AND WELLBEING (OSH&W)

Responsible for active participation and performance to OSH&W standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SH&W Responsibility and Accountability Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL

URBAN ROAD PLANNING MANAGER OR

RURAL ROAD PLANNING MANAGER

LEVEL 7

LEVEL 7

POSITION NO

P0055293 OR

P0055300

SENIOR ROAD PLANNING OFFICER LEVEL 6

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL

POSITION No

CATEGORY

NUMBER

Salaried, Wages

TOTAL

ALL POSITIONS UNDER CONTROL

State number of positions only

SELECTION CRITERIA

- Substantial skill, knowledge and experience in:
 - road and transport planning
 - road and highway design principles and practices
 - building and enhancing stakeholder relationships
 - research, analysis and problem solving
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
- Knowledge of:
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE DATE
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE DATE
EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE DATE
MANAGER HR BUSINESS