



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	609956
Division:	South West	Title:	Registered Nurse
Branch:	Nursing Services	Classification:	RN Level 1
Section:	Bunbury Hospital	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible
To

Title:	Operations Manager Bunbury Hospital
Classification:	HSO Level G-11
Position No:	612994



Responsible
To

Title:	Coordinator of Nursing & Midwifery
Classification:	SRN Level 7
Position No:	613417



This
position

Title:	Registered Nurse
Classification:	RN Level 1
Position No:	609956



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title

Nurse Unit Manager Theatre
Nurse Unit Manager Surgical
Nurse Unit Manager Maternity
Nurse Unit Manager Medical
Nurse Unit Manager Critical Care
Acute Allied Health Manager
Clinical Nurse Manager – After Hours
Diabetic Educator
Clinical Nurse Manager Paediatrics
Stomal Therapist
South West – Sub Acute Coordinator
South West – Stroke Coordinator

Positions under direct supervision:

Position No.	Title	Category	Number
	Enrolled Nurse(s)	Level 1-4	Variable
	Advanced Skill Enrolled Nurse(s)	Level 5	Variable
	Assistant in Nursing	Year 1-3	Variable

← Other positions under control:

Section 3 – KEY RESPONSIBILITIES

To provide nursing care for patients within the scope of practice of a Registered Nurse.

To provide clinical supervision for registered nurses, enrolled nurses, assistants in nursing and students.

WA Country Health Service
South West

07 September 2017

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**WA Country Health Service
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OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services.

Partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
	<p>The Registered Nurse will:</p> <ol style="list-style-type: none"> 1. Maintains their competence to practice in accordance with national competency standards for the Registered Nurse as described by the Nursing and Midwifery Board of Australia. 2. Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of patient care. 3. Coordinate multidisciplinary services to ensure a high standard of health care delivery. 4. Identifies patient education needs and implements appropriate teaching, including coordination of patient education programs. 5. Plans and facilitates nursing activities and performs role of shift coordinator as required. 6. Actively participate in improvement and research programs in conjunction with others to improve the unit or hospital health care service. 7. Participates in unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives. 8. Facilitates others in their development of competencies and organisational skills including performance management of designated nursing personnel. 9. Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit. 10. Promotes education activities including but not limited to orientation, preceptorship, supervision and validation. <p>Other duties as requested by the line manager.</p>		100

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated competent nursing practice, within the relevant practice setting.
3. Demonstrated competence in planning, coordination and decision making in the management of patients, within the relevant practice setting.
4. Demonstrated ability to function as a team leader and team member.
5. Demonstrated effective communication (written and verbal) and interpersonal skills
6. Demonstrates incorporation of quality and risk management within practice.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

DESIRABLE

1. Possession of or progression towards an appropriate post-graduate qualification.
2. Knowledge of current health issues and the organisational culture of rural health services.
3. Demonstrated computer skills.

Section 6 – APPOINTMENT FACTORS

Location	Bunbury	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check. • Successful Criminal Record Screening clearance. • Evidence of current Working with Children check. • Successful Pre- Placement Health Screening clearance. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive Officer

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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