

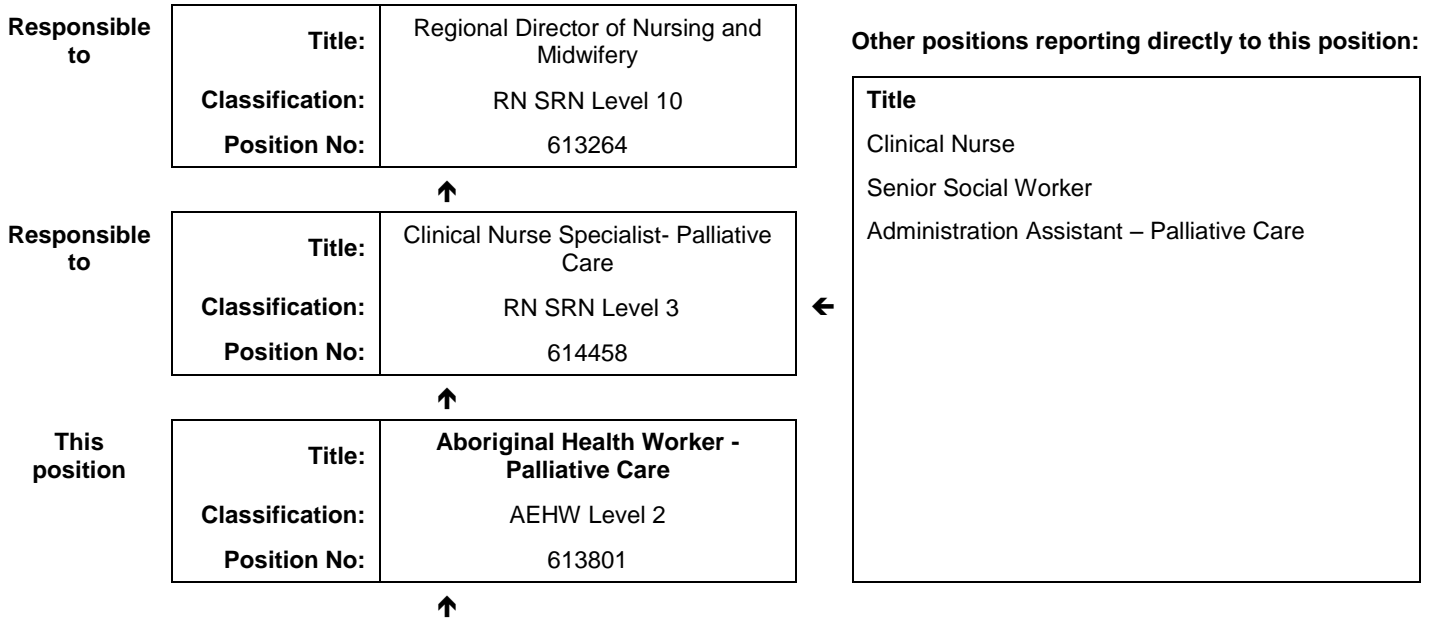


JOB DESCRIPTION FORM

Section 1 - POSITION IDENTIFICATION

		Position No:	613801
Division:	Kimberley	Title:	Aboriginal Health Worker - Palliative Care
Branch:	Nursing Services	Classification:	AEHW Level 2
Section:	Palliative Care	Award/Agreement:	Enrolled Nurses, Assistants in Nursing and Health Workers Agreement

Section 2 - POSITION RELATIONSHIPS



Positions under direct supervision:	← Other positions under control:								
<table border="1"> <thead> <tr> <th>Position No</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Position No	Title			<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
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Section 3 - KEY RESPONSIBILITIES

To provide delegated care and support services for Aboriginal people in the area of Palliative Care in the community and hospital environments.

TITLE	Aboriginal Health Worker Palliative Care	POSITION NO	613801
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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

WA Country Health Services

01 September 2017

REGISTERED

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
1	Patient Assistance & Liaison		65
1.1	Applies specific knowledge and skills, related to palliative care in the provision of care to patients, families and carers.		
1.2	Recognises own level of competence and consults with the registered nurse or coordinator when care requires expertise beyond own scope of competence		
1.3	Assist in providing appropriate cultural care planning for patients, families and carers accessing palliative care		
1.4	Assist in providing orientation to patients, families and carers with the health system and services provided within the region		
1.5	Uses all opportunities to encourage individuals and families to be responsible for their own health		
1.6	Links clients to other services that meet their needs eg. GPs, AMS, counselling and support etc.		
1.7	Provide advocacy and cultural support to Aboriginal clients attending specialist clinics or medical appointments		
1.8	Visit hospitals and community health services on a regular basis and act as liaison person on issues associated with Aboriginal clients as directed by line manager.		
1.9	Assists individuals and families in communication with PATS clerk in regional areas		
1.10	Liaises with Country Health Connect when patient is required to attend Perth for treatment		
2	Trouble Shooting & Risk Management with Client		20
2.1	Cultural orientation with Aboriginal leaders.		
2.2	In collaboration with the Palliative Care Team ensure welfare needs of clients such as clothing, food and links to health services		
2.3	Assist with cultural orientation for health service staff within the region		
3	Administration		10
3.1	Maintains appropriate, legible records ensuring security and confidentiality of client information		
3.2	Plans work program to make most effective use of time & resources		
3.3	Provides regular (monthly) reports on activities to Managers and others as directed		
3.4	Provide supervision for students on practicum as required		
3.5	Reports and manages incidents, accidents/error events and any faulty equipment to management		
3.6	Supports the Manager, in preparation of project development and reporting		
4	Team Participation		5
4.1	Attends in-service training programs and positively participates in performance management programs		
4.2	Contributes to and participates in the overall quality management program for Palliative Care		
4.3	Other duties as directed by line manager or their delegate		
<p><i>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</i></p>			

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Section 5 - SELECTION CRITERIA

ESSENTIAL:

- 1 Pursuant to Section 50(d) of the Equal Opportunities Act, the occupant of this position must be of Aboriginal descent.
- 2 Advanced Certificate in Aboriginal Health Work or Associate Diploma in Aboriginal Health or relevant experience
- 3 Effective verbal and written communication skills.
- 4 Ability to work autonomously and as a member of a multidisciplinary team
- 5 Knowledge of health issues affecting Aboriginal people in particular those from remote communities and those with English as a second language
- 6 Current C Class drivers Licence and an ability and willingness to travel including overnight stays away from home.

DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Experience in providing services to Aboriginal people

Section 6 - APPOINTMENT FACTORS

Location	Broome	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	<p>Appointment is subject to:</p> <ul style="list-style-type: none"> • Aboriginality in accordance with Equal Opportunity Act 50(d). • This position is subject to a successful Criminal Record Screening and a Working with Children Check • Completion of a 100 point identification check • Successful Pre-Placement Health Screening clearance • Evidence of current C Class driver's Licence <p>Allowances include:</p> <ul style="list-style-type: none"> • District Allowance as applicable • Annual Leave Travel Concession as applicable • Air-conditioning Subsidy as applicable • Additional week Northwest Leave 		
Specialised equipment operated			

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date: ____/____/____

**Nurse Director
WACHS Kimberley**

**Director
Kimberley Population Health Unit**

Signature and Date: ____/____/____

**Regional Director
WACHS Kimberley**

**Regional Director
WACHS Kimberley**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed