

JOB ROLE STATEMENT

PRINCIPAL DESIGN MANAGER LEVEL 7

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH ROAD AND TRAFFIC ENGINEERING POSITION NO P0055645

KEY RESPONSIBILITIES

Provide expert technical advice and support to Senior Road Designers and consultants in relation to the design of major roads, including the development and maintenance of related processes, technical standards and guidelines.

Manage the development and maintenance of the road design capability in Main Roads, including the application of road design software.

KEY DELIVERIES

Road Design and Standards

- Provide expert technical advice and support for the development, deployment, maintenance and improvement of Main Roads standards and guidelines for road design.
- Manage the design, audit and review of Main Roads projects.
- Provide expert technical advice and training relating to the design of road projects.
- Lead in-house teams undertaking road design projects.

Leadership and Management

- Manage the development and maintenance of the road design capability in Main Roads, including the application of road design software.
- Contribute to the formulation of Branch policy and strategy.
- Contribute to the development of the Branch business plan.
- Manage project team resources to meet agreed budget and performance levels.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

Stakeholder Relationships

- Consult and liaise with internal and external stakeholders to identify service requirements and affect improvements in service delivery processes related to road design.
- Liaise with and provide expert technical advice to customers, the community, media and State and Local Government as required.
- Represent Main Roads on Austroads and Standards Australia technical committees, and contribute to the development of national standards and guidelines relevant to the design of roads.

OCCUPATIONAL SAFETY, HEALTH AND WELLBEING (OSH&W)

Responsible for active participation and performance to OSH&W standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SH&W Responsibility and Accountability Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL	POSITION NO
MANAGER ROAD AND TRAFFIC ENGINEERING	P0051962
LEVEL 5	
SPECIFIED CALLING	

PRINCIPAL DESIGN MANAGER LEVEL 7

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
Senior Road Designer (x2)	LEVEL 6	Salaried, Wages	2
TOTAL			2

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:

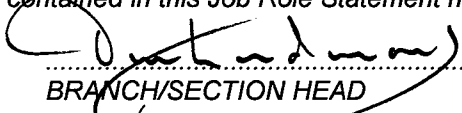
- Comprehensive skill, knowledge and experience in:
 - design of complex road projects
 - review/audit of road designs
 - development and deployment of standards and guidelines for road design
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
 - building and enhancing stakeholder relationships
 - negotiation and facilitation
- Knowledge of:
 - contract and project management
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian ‘C’ Class (car) motor vehicle drivers licence or approved equivalent.

DESIRABLE:


- A Degree in Civil Engineering.

CERTIFICATION

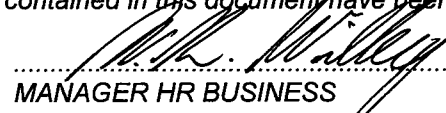
1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 24/7/17
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 25/7/17
EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 26/7/17
MANAGER HR BUSINESS