



North Metropolitan Health Service
Job Description Form

HSS Registered April 2017

Clinical Nurse Midwife

WA Health System – ANF – RNs, Midwives, EN (Mental Health) and EN (Mothercraft) Industrial Agreement: RN Level 2

Position Number: 707489

Women’s and Newborn Services / Ward 1

Osborne Park Hospital / North Metropolitan Health Service

Reporting Relationships

Nurse Co-Director, OPH
 Award Level: RN SRN Level 10
 Position Number: 700549



Coordinator of Nursing, OPH
 Award Level: RN SRN Level 7
 Position Number: 601801



Clinical Nurse Manager, Women’s & Newborns
 Award Level: RN SRN Level 4
 Position Number: 700408



This Position



Also reporting to this supervisor:

- Clinical Midwife
- Clinical Midwife Specialist
- Area Manager
- Staff Development Midwife
- Undergraduate & Postgraduate Midwifery students

Directly reporting to this position:

Title	Classification	FTE
Registered Midwife	RN Level 1	
Registered Nurse/ Midwife	RN Level 1	
Registered Nurse	RN Level 1	
Enrolled Nurse	EN Level 1-4	

Other positions under control

- N/A

Prime Function / Key Responsibilities

Practises as a Clinical Midwife using the Scope of Midwifery Practice Decision Making Framework. Coordination of patient care activities. Supervision and direction of the midwifery/nursing care of Registered Nurses/Midwives and Enrolled Nurses. Provision of clinical expertise and leadership.

Clinical Nurse Midwife | RN Level 2 | Position Number: 707489

Brief Summary of Duties (in order of importance)

1. Clinical Practice

- 1.1 Delivers safe, quality individualised patient care using a problem oriented approach.
- 1.2 Plans and facilitates patient care activities.
- 1.3 Ensure a discharge plan is instigated for each patient.
- 1.4 Responsible for standards of midwifery practice in ward/unit.

2. Clinical Management

- 2.1 Liaises with Clinical Nurse Manager and Clinical Midwife Specialist to determine staffing requirements and midwifery standards within the designated area.
- 2.2 Coordinates and is responsible for all midwifery care provided to patients within the designated areas.
- 2.3 Organises the allocation of caseload to midwifery personnel in accordance with skill mix.
- 2.4 Works within a collegiate/team structure.
- 2.5 Undertakes/assists with quality activities and research.
- 2.6 Undertakes/monitors patient acuity activities.
- 2.7 Uses time management skills effectively.
- 2.8 Adheres to the policies of EEO, Disability Services, OS&H and Quality Activities in all work practices.
- 2.9 Facilitates and optimises learning for tertiary midwifery/nursing students.
- 2.10 Ensures material resources are adequate for patient care needs.
- 2.11 Conducts activities in compliance with the Public Sector Management Act, Public Sector Code of Ethics & Standards in Human Resource Management NMHS Code of Conduct and all Health Service Policies and Guidelines.
- 2.12 Adheres to hospital resource manual, hospital accreditation processes and Industrial Award/Agreement provisions.

3. Education

- 3.1 Conducts/arranges patient education.
- 3.2 Maintains own professional development.
- 3.3 Assists in the development of Level 1, Registered Midwives, Registered Nurses, Enrolled Nurses and students in consultation with Staff Development.
- 3.4 Participates in research when appropriate.
- 3.5 Participates in Performance Management System with Supervisor on a regular basis.
- 3.6 Sets personal goals and evaluates own practice.

4. Communication

- 4.1 Documents appropriately.
- 4.2 Ensures effective communication and interpersonal relationships with Clinical Nurse Manager and other health professionals.
- 4.3 Ensures that family/significant others are aware of patients' progress and care.

5. Other Duties

- 5.1 Performs other duties as directed.
- 5.2 Relieves Clinical Nurse Manager/Clinical Midwife Specialist/Area Manager/Staff Development when required.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Midwife by the Nursing and Midwifery Board of Australia.
2. Demonstrates current advanced level of skills in clinical practice and time management.
3. Demonstrates effective communication, negotiation and interpersonal skills.
4. Understanding of the principles of Clinical Governance and its application to this role.
5. Demonstrated knowledge and practice within the boundaries of the ANMC Competency Standards for the Midwife.
6. Demonstrated effective leadership, mentoring and coaching skills.
7. Demonstrated application of human resource principles at a unit level.
8. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.
9. Current "C" or "C.A." class drivers licence.

Desirable Selection Criteria

1. Postgraduate qualification relevant to the position.
2. An awareness of the research process.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Current "C" or "C.A." class drivers licence.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name: Donna Baker
Signature: HE76533
Date:

Position Occupant

Name:
Signature:
Date: