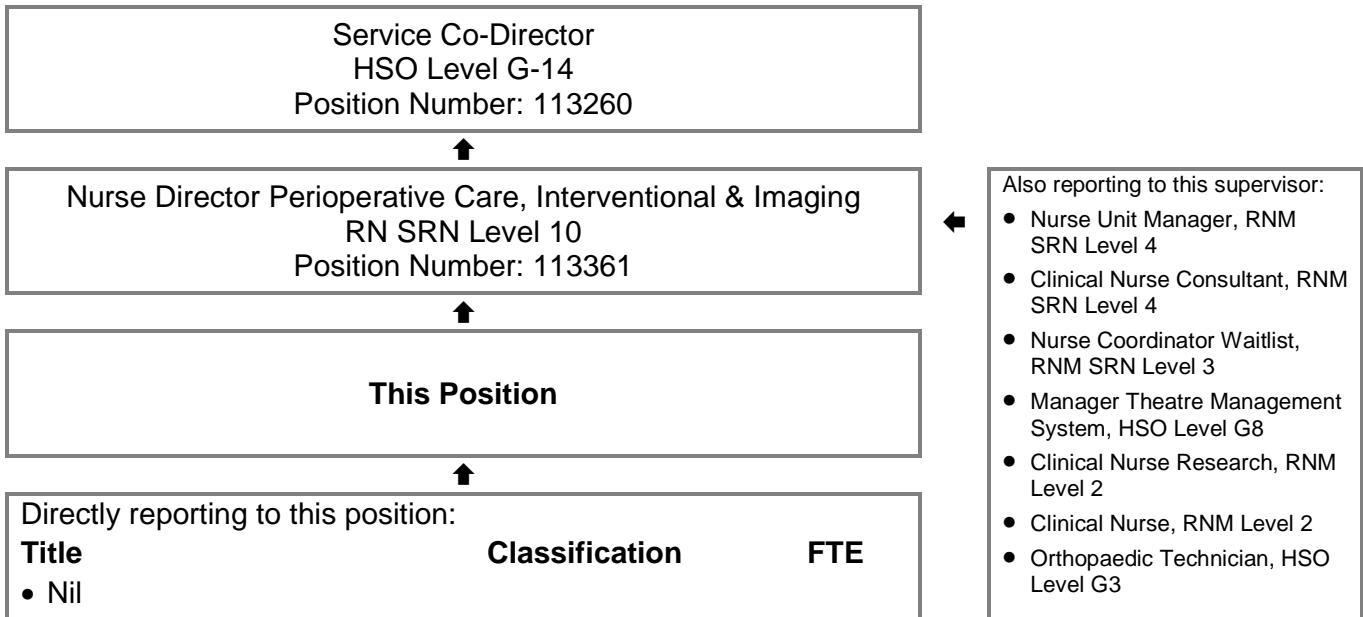




HSS Registered

Clinical Nurse
WA Health System – ANF – RNs, Midwives, EN (Mental Health) and EN (Mothercraft) Industrial Agreement: RN Level 2
Position Number: 115033
Hepatology / Service 4
Fiona Stanley Fremantle Hospital Group / South Metropolitan Health Service

Reporting Relationships



Directly reporting to this position:

Title	Classification	FTE
• Nil		

Key Responsibilities

The Clinical Nurse - Research is a part of a multidisciplinary team, responsible for the coordination and facilitation of research projects and clinical trials within the specialty area. Recruits, manages and supports trial participants, coordinates clinics and clinical trials in the area of specialty. Creates, records, and maintains accurate data for research and clinical trials. Fosters an environment of continuous improvement including the development and delivery of education and training to members of the multidisciplinary team in relation to research activities. Creates reports and submissions for review and consideration by the multidisciplinary team and stakeholder committees. Provides research advice for the area of specialty. The Clinical Nurse - Research has professional accountability to the Director of Nursing and Midwifery and provides mentorship and role modelling for nurses and contributes to the advancement of the profession, in keeping with the vision and values for Fiona Stanley Nursing.

Brief Summary of Duties (in order of importance)

1. Research

- 1.1 Coordinates the daily activities of the research area, including the recruitment and management of trial participants, their enrolment and eligibility, coordination of clinics, clinical trials and research activities, accurate data collection and database management.
- 1.2 Promotes and encourages team building and decision making.
- 1.3 Supervises and acts as a resource for the area of specialty to assist staff in the understanding of the team's research activities and the assessment and management of participant involvement in studies and trials.
- 1.4 Coordinates and conducts clinical research whilst maintaining confidentiality and optimum patient care at all times.
- 1.5 Acts as a patient educator and advocate, counselling patients and families regarding promoting compliance and participation in clinical trials.
- 1.6 Negotiates and assists with the management of required budgets.
- 1.7 Undertakes data analysis, generation of reports and submissions for consideration by the multidisciplinary team and stakeholder committees.

2. Education and Development

- 2.1 Fosters and facilitates the development of the area of specialty in the provision of education and support materials with regards to approves research projects.
- 2.2 Participates in an annual performance development review and undertakes performance development reviews of staff under their supervision.
- 2.3 Maintains own current knowledge of research developments.
- 2.4 Engages in continuing professional development/education and ensures continuous registration in the category of Registered Nurse with the Nursing and Midwifery Board of Australia as per essential criterion 1.
- 2.5 Completes mandatory training (including safety and quality training) as relevant to the role.

3. Quality Performance and Innovation

- 3.1 Participates in a continuous process to monitor, evaluate and develop services and performance in line with best nursing and medical practice.

4. Communication

- 4.1 Foster, develop and manage ongoing communications between patients, stakeholders and other interest parties in relation to trial patients, clinical trials and research activities.
- 4.2 Responsible for all documentation generated during clinical trials and research activities are managed and stored in accordance with legislative requirements and ICH-GCP (International Conference of Harmonisation Good Clinical Practice) Guidelines.

5. Professional Accountable

- 5.1 Complies and demonstrates a positive commitment to the following legislation:
 - Nursing and Midwifery Board of
 - Australia – Code of Conduct
 - Poisons Act
 - ICH-GCP (International Conference on Harmonisation Good Clinical Practice) Guidelines

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6. SMHS Governance, Safety and Quality Requirements

- 6.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 6.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 6.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 6.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 6.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 6.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

7. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced clinical knowledge and experience in the delivery of evidence based nursing care within the practice setting/speciality.
3. Well-developed communication skills, including planning and coordinating staff/patient education, negotiation and conflict resolution skills.
4. Demonstrated in-depth knowledge of research methodologies and advanced knowledge and experience in the use of database management systems, spreadsheets and hospital information systems relevant to clinical data collection, tracking, analysis and reporting.
5. Evidence of participation in and commitment to Quality Improvement and Risk Management initiatives and best practice principles.
6. Knowledge of and involvement in performance development of self and others.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Previous experience conducting clinical research.
2. Post registration qualification in the area of specialty of evidence of significant progression toward one.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

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Manager / Supervisor Name Signature or HE Number Date
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Dept. / Division Head Name Signature or HE Number Date
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As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

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Occupant Name Signature or HE Number Date
Effective Date

HSS Registration Details (to be completed by HSS)

Created on **Last Updated on** 02/05/2017 he98811
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