



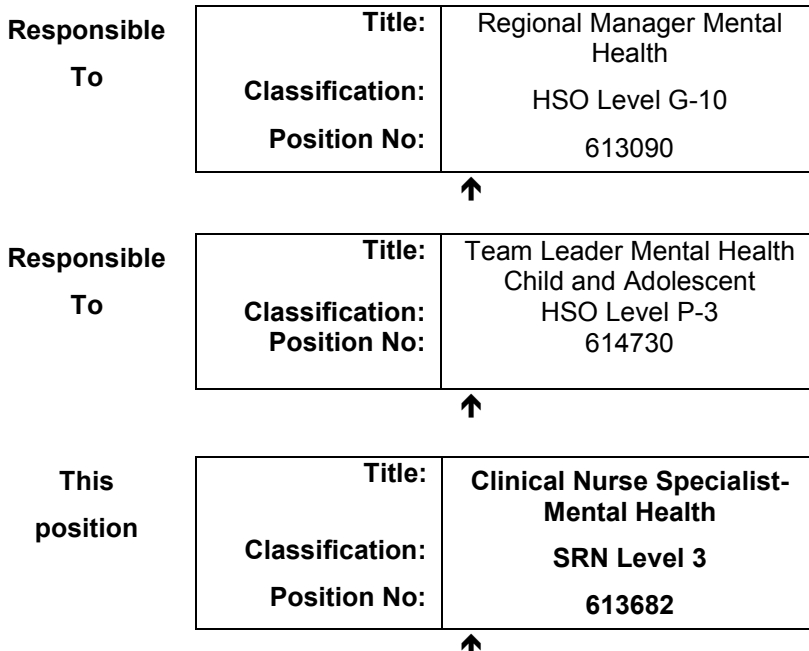
**Government of Western Australia  
WA Country Health Service**

**JOB DESCRIPTION FORM**

**Section 1 – POSITION IDENTIFICATION**

<b>WA Country Health Service</b>		<b>Position No:</b>	<b>613682</b>
<b>Division:</b>	South West	<b>Title:</b>	<b>Clinical Nurse Specialist-Mental Health</b>
	South West Mental Health Service	<b>Classification:</b>	<b>SRN Level 3</b>
<b>Section:</b>	Child & Adolescent Mental Health Services Upper South West	<b>Award/Agreement</b>	WA Health System – Australian Nursing Federation - Registered Nurses, Midwives, Enrolled (Mental Health) and Enrolled (Mothercraft) Nurses – Industrial Agreement

**Section 2 – POSITION RELATIONSHIPS**



**OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:**

<b>Title</b>
Clinical Psychologist
Consultant Psychiatrist
Senior Medical Officer
Senior Social Worker
Occupational Therapist
Therapy Assistant
Community Mental Health Professionals
Early Intervention Counsellor

<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>										
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td></td> </tr> </tbody> </table>	Position No.	Title	Nil		<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>WA Country Health Service South West</b></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>27 February 2017</b></td> </tr> </tbody> </table>	Category	Number	<b>WA Country Health Service South West</b>			<b>27 February 2017</b>
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**Section 3 – KEY RESPONSIBILITIES**

**REGISTERED**

Provides a community based child and adolescent mental health nursing service. Co-ordinates referrals & contacts for child and adolescents and their families via rostered duty officer role. Conducts comprehensive mental health and risk assessments. Provides case management to complex clients. Provides information and support to clients & families, and liaison with other agencies as required.

TITLE	Clinical Nurse Specialist-Mental Health	POSITION NO	613682
		CLASSIFICATION	SRN Level 3



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE**

To improve, promote and protect the health of country Western Australians.

**WHAT WE STAND FOR**

**Quality health services for all.**

**Improving the health of Aboriginal people and those most in need.**

**A fair share for country health.**

**Supporting our team – workforce excellence and stability.**

**OUR VALUES**

**Community** – making a difference through teamwork, generosity and country hospitality.

**Compassion** – listening and caring with empathy and dignity.

**Quality** – creating a quality health care experience for every consumer.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity with a fair share for all.

**WA Country Health Service  
South West**

**27 February 2017**

**REGISTERED**

<b>TITLE</b>	<b>Clinical Nurse Specialist-Mental Health</b>	<b>POSITION NO</b>	<b>613682</b>
		<b>CLASSIFICATION</b>	<b>SRN Level 3</b>

**Section 4 – STATEMENT OF DUTIES**

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
<b>1.0</b>	<b>CLINICAL</b>		70
1.1	Co-ordinates referrals & contacts for children, adolescent's and their families, through the South West Mental Health (SWMH) Duty Officer role by identifying the appropriateness of the referral against the criteria for inclusion, and setting the priorities for management in consultation with the multi disciplinary team.	D	
1.2	Provides comprehensive mental health assessments including risk assessment, mental state assessment and crisis intervention plans for clients identified as being "at risk" of self-harming or with acute distress / psychiatric disturbance.	D	
1.3	Provides clinical case management services to children, adolescents and their families.	D	
1.4	Provides crisis consultation at BRH campus, management advice to ED and assistance with admission to Perth inpatient facilities.	R	
1.5	Identifies, develops and implements Mental Health prevention programs in consultation with community members and service providers.	R	
1.6	Develops and maintains an extensive community based network with Schools, Hospitals, General Practitioners, Community Health and other service providers/community organisations.	R	
1.7	Acts as a clinical resource for team members and other health care providers.	O	
1.8	Convenes and attends inter-agency case conferences.	R	
1.9	Strives to achieve continuous improvement through participation in Quality management projects.	D	
1.10	Practices community mental health nursing according to the Code of Practice the Nurses Board of WA.	D	
1.11	Functions as a member of the C&A team, providing comprehensive liaison, support and clinical services.	D	
<b>2.0</b>	<b>ADMINISTRATIVE</b>		15
2.1	Actively participates in the tracking of referrals in the context of the CAPA model.	R	
2.2	Actively participates in allocation and management of clients at intake meetings.	R	
2.3	Participates in Team meetings as required.	R	
2.4	Maintains accurate client and community service statistics as required.	R	
2.5	Actively participates in ongoing evaluation and improvement of clinical practice and professional development via LOOP and Supervision.	O	
2.6	Responsible for monitoring Occupational Safety & Health issues in the workplace.	R	
2.7	Provides supervision as required.	R	
<b>3.0</b>	<b>EDUCATIONAL</b>		10
3.1	Provides educational programmes to other health professional, schools, non-government agencies and community organisations.	R	
3.2	Participates in staff development programs.	R	
3.3	Accepts responsibility for and participates in own professional development.	O	
3.4	Acts as resource for the dissemination of information related to Child and Adolescent Mental health.	R	
<b>4.0</b>	<b>OTHER</b>		5
4.1	Carries out other duties as required.	O	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

WA Country Health Service  
South West

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		<b>CLASSIFICATION</b>	<b>SRN Level 3</b>

**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Extensive and recent experience as a practicing Community Mental Health Nurse providing triage/Duty Officer, assessment and case management services.
3. Demonstrated ability in communication, interpersonal, negotiation, problem solving, and conflict resolution skills to provide clinical coaching, leadership.
4. Advanced knowledge and skills in the implementation of Mental Health Act and legislation policies.
5. Current knowledge and ability to coordinate Quality Management processes.
6. Demonstrated ability to work effectively in a multidisciplinary team.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.
8. Current C or C-A Class drivers licence.

**DESIRABLE**

1. Possession of or significant progress towards a health related tertiary qualification.
2. Ability to design, implement and evaluate nursing policies and procedures.
3. Ability to teach in both formal and informal settings.
4. Knowledge and application of research processes for nursing practice.
5. Knowledge of prevention and promotion programs related to Child and Adolescent Mental Health.

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Upper South West	<b>Accommodation</b>	As determined by the WA Country Health Service Policy
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check.</li> <li>• Successful Criminal Record Screening clearance.</li> <li>• Successful Pre- Placement Health Screening clearance.</li> <li>• Successful Working With Children Check clearance.</li> <li>• Evidence of current C or C-A Class drivers licence.</li> </ul>		
<b>Specialised equipment operated</b>	Computer equipment		

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Executive Services**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Chief Executive Officer**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed
WA Country Health Service South West			

**27 February 2017**

**REGISTERED**