



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>WA Country Health Service - Midwest</b>		<b>Position No:</b>	<b>614997</b>
<b>Division:</b>	Population Health	<b>Title:</b>	<b>Registered Nurse</b>
<b>Branch:</b>	Regional Community Health	<b>Classification:</b>	RN Level 1
<b>Section:</b>	Community Nursing - Geraldton	<b>Award/Agreement</b>	WA Health System – Australian Nursing Federation - Registered Nurses, Midwives, Enrolled (Mental Health) and Enrolled (Mothercraft) Nurses – Industrial Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Regional Community Health Manager
	<b>Classification:</b>	G - 8
	<b>Position No:</b>	605322
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<b>Responsible To</b>	<b>Title:</b>	Clinical Nurse Specialist – Community Health
	<b>Classification:</b>	SRN Level 3
	<b>Position No:</b>	605263
↑		
<b>This position</b>	<b>Title:</b>	<b>Registered Nurse</b>
	<b>Classification:</b>	<b>RN Level 1</b>
	<b>Position No:</b>	614997
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#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<b>Title</b>
Clinical Nurse
Aboriginal Health Worker
Enrolled Nurse
Community Liaison Officer
Registered Nurse Community
Clinical Nurse Specialist – Community Health

<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Position No.	Title			<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
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### Section 3 – KEY RESPONSIBILITIES

In collaboration with the Senior Community Nurse, the Registered Nurse Community is responsible for the provision of quality primary health care to clients and families.



TITLE	Registered Nurse	POSITION NO	614997
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE**

Working together for a healthier country WA

**WHAT WE STAND FOR**

***A fair share for country health*** – securing a fair share of resources and being accountable for their use.

***Service delivery according to need*** – Improving access based on need and improving health outcomes.

***Closing the gap to improve Aboriginal health*** – Improving the health of Aboriginal people.

***Workforce stability and excellence*** – Building a skilled workforce and a supportive workplace.

**OUR VALUES**

***Community*** - country hospitality, where there is openness, generosity and cooperation. Building healthy and empowered communities and teams, being inclusive, working together, valuing each other and the difference we can all make. A 'can-do' attitude.

***Compassion*** - commitment to caring for others with consideration, appreciation, understanding, empathy, kindness and respect. Listening and being heard.

***Quality*** - always striving to provide the best possible care and service through questioning and review, high standards, innovation, creativity, learning and improving. All of us being part of the solution.

***Integrity*** - building trust based on openness, honesty, accountability and valuing and respecting others opinions and points of view. Demonstrating the values. Respectful communication and relationship building. Being mindful of the legacy we hand on to future staff and communities.

***Justice*** - achieving equity and fairness, showing cultural respect, valuing and embracing diversity and respecting confidentiality. Treating everyone equally. Speaking up when there is injustice. Transparency.

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#### Section 4 – STATEMENT OF DUTIES

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
1	Maintain competence to practice in accordance with the national competency standards for the Registered Nurse as described by the Nursing and Midwifery Board of Australia.		100
2	Deliver safe standards of nursing care as per Health Services Policies, Standards and Clinical Protocols.		
3	Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of client/family centred care.		
4	Demonstrate respect for clients and their families through courteous interactions and promoting partnership in care.		
5	Accept responsibility for the coordination of daily service activities, and liaises with the Community Nurse Manager as appropriate.		
6	Act as a role model in the delivery of holistic nursing care, by promoting open communication, problem solving and effective team work.		
7	Participate in nursing research to promote evidence based practice.		
8	Assist with supervision and development of undergraduate nursing students as directed by line manager.		
9	Accept responsibility for own learning and professional development through ongoing education and performance review.		
10	Be accountable for the safe, efficient and effective use of resources.		
11	Contribute to the maintenance of accurate, clear and current records within a legal and ethical framework.		
12	Maintain an awareness of relevant requirements related to: <ul style="list-style-type: none"> <li>• equal opportunity;</li> <li>• disability access;</li> <li>• clinical and corporate governance</li> </ul> and apply these in the workplace.		
13	Other duties as directed by the line manager.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		



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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

- Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
- Demonstrated effective communication and interpersonal skills
- Ability to work within a multidisciplinary team
- Understanding of the Principles of Primary Health Care and family centred practice
- Demonstrate understanding of quality improvement activities
- Demonstrate commitment to own professional development
- Current driver's licence

**DESIRABLE**

- Possession of or progress towards a Graduate Certificate/Postgraduate qualification (or equivalent) in Child and Adolescent Community Health
- Understanding of Aboriginal and multicultural health issues
- Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Geraldton	<b>Accommodation</b>	As determined by the WA Country Health Service Policy
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Evidence of current Working with Children check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Current drivers licence</li> </ul> Allowances <ul style="list-style-type: none"> <li>• District Allowance</li> </ul>		
<b>Specialised equipment operated</b>			

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: _____ <b>Manager</b>	WA Country Health Service – Midwest  <b>28 February 2017</b>  <b>REGISTERED</b>	Signature and Date: _____ <b>Regional Director</b>	WA Country Health Service – Midwest  <b>28 February 2017</b>  <b>REGISTERED</b>
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As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

WA Country Health Service –  
 Midwest  
  
**28 February 2017**  
  
**REGISTERED**