



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service Central Office		Position No:	615348
Division:	Nursing	Title:	Nurse Practitioner
Branch:	Nursing & Midwifery Services	Classification:	SRN Level 7
Section:	Cancer Services	Award/Agreement	WA Health System – Australian Nursing Federation - Registered Nurses, Midwives, Enrolled (Mental Health) and Enrolled (Mothercraft) Nurses – Industrial Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table><tr><td>Title:</td><td>Chief Executive Officer</td></tr><tr><td>Classification:</td><td></td></tr><tr><td>Position No:</td><td>607831</td></tr></table>	Title:	Chief Executive Officer	Classification:		Position No:	607831	<table><tr><th colspan="2">OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:</th></tr><tr><td colspan="2"><u>Title</u></td></tr><tr><td colspan="2">Area Chief Medical Imaging Consultant</td></tr><tr><td colspan="2">Director Nursing and Midwifery Workforce & Reform</td></tr><tr><td colspan="2">Coordinator of Nursing</td></tr><tr><td colspan="2">Coordinator of Midwifery</td></tr></table>	OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:		<u>Title</u>		Area Chief Medical Imaging Consultant		Director Nursing and Midwifery Workforce & Reform		Coordinator of Nursing		Coordinator of Midwifery	
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Positions under direct supervision:		← Other positions under control:	
Position No.	Title	Category	Number
Nil			

Section 3 – KEY RESPONSIBILITIES

Provides advanced nursing assessment, diagnosis, care and intervention to patients and families within the scope of practice of a Nurse Practitioner. Provides high-level clinical nursing, leadership, management and governance within the WA Country Health Service (WACHS), including the operational management of area oncology nursing services and programs in partnership with key internal and external stakeholders. Provides support to the Executive Director of Nursing and Midwifery, area executive and nursing executive in developing and implementing WACHS strategic directions including progressing the health reform strategy, continuous quality improvement and improving patient safety.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need

A fair share for country health

Supporting our team – workforce excellence and stability

OUR VALUES

Community – making a difference through teamwork, generosity and country hospitality.

Compassion – listening and caring with empathy and dignity.

Quality – creating a quality health care experience for every consumer.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.

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Section 4 – STATEMENT OF DUTIES

BRIEF SUMMARY OF DUTIES TO BE PERFORMED LISTED IN DESCENDING ORDER OF IMPORTANCE

Duty No.	Details	Freq.	
1.0	CLINICAL	D	65
1.1	Maintains their competence to practice in accordance with national competency standards for the Nurse Practitioner as described by the Nurses & Midwives Board of WA.		
1.2	Provide advanced and autonomous expert care to patients and families in accordance with Nurse Practitioner legislation and functions by: <ul style="list-style-type: none"> • Patient assessment and diagnosis • Prescribing medications • Ordering and analysing pathology and radiological tests • Referring patients to other Health Professionals • Undertaking patient care on referral from Health Professionals 		
1.3	Manage patient conditions according to approved Clinical Practice Guidelines within own scope of practice.		
1.4	Ensure nursing compliance with relevant Federal/State legislation, DoH and WACHS policies, and local procedures as they pertain to the delivery of health services.		
1.5	Provide resources to clinical staff to assume currency and relevance of nursing policy, practice and procedures.		
1.6	Work collaboratively to support medical, nursing and allied health colleagues in the performance of their clinical duties		
1.7	Manage patients and documents with regard to risk management principles		
1.8	Refer appropriate medical problems to senior medical officer.		
2.0	LEADERSHIP AND MANAGEMENT	D	30
2.1	Promote effective clinical leadership.		
2.2	Provides oncology nursing advice and consultancy to the Executive Director Nursing and Midwifery WACHS and regions relating to cancer care nursing in WACHS		
2.3	Develop and implement evidenced based Clinical Practice Guidelines and procedures for Nurse Practitioners.		
2.4	Develop and promote positive relations with clients, peers, medical staff, allied health colleagues and members of the general public.		
2.5	Participate in peer review and case review procedures as determined by the Nurse Director.		
2.6	Contribute to Health Service workforce development programs and seek opportunities for ongoing professional education.		
2.7	Participate in relevant committees and special projects.		
2.8	Contribute to staff and patient safety systems that meet contemporary clinical standards and OS&H requirements.		
2.9	Liaise with other agencies and organisations as required. Promote cost-effective use of materials.		
3.0	CONTINUING QUALITY IMPROVEMENT	R	5
3.1	Provide leadership in coordinating and implementing quality improvement activities specific to the nurse practitioner role.		
3.2	Participate in Clinical Practice Improvement Programs and Clinical Governance Initiatives as relevant to practice.		
3.3	Identify opportunities to improve and promote evidence based clinical practice.		
3.4	Ensure nursing services are provided in a manner sensitive to, and appropriate for, people of Indigenous and other cultural backgrounds.		
4.0	OTHER		
4.1	Other duties as directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Nurse Practitioner by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced clinical experience in the assessment and treatment of illness relevant to the role.
3. Well-developed clinical problem solving skills including conceptual and analytical ability.
4. Excellent interpersonal, verbal and written communication skills including negotiation skills
5. Sound knowledge of relevant legislative and health regulating Acts including legislative obligations.
6. Experience in quality improvement, its practical application in meeting patient's needs and its relationship to strategic development.
7. Current C Class drivers licence and ability to travel within the region

DESIRABLE

1. Demonstrated understanding of key cultural issues in a rural environment.

Section 6 – APPOINTMENT FACTORS

Location	Central Office	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Successful Pre-Placement Health Screening clearance • Evidence of current Working with Children check • A current C Class drivers licence and ability to travel within the region. 		
Specialised equipment operated		As determined by the practice setting	

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive Officer

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

