

JOB ROLE STATEMENT

ROUTE MANAGEMENT OFFICER LEVEL 4

DIRECTORATE
BRANCH

NETWORK OPERATIONS
NETWORK PERFORMANCE

POSITION NO P0063255 / P0063256 / P0063257

KEY RESPONSIBILITIES

Provide technical support to Senior Route Management Officers in managing the overall performance of the designated routes to achieve agreed targets and outcomes. Participate in the planning process to develop solutions to improve less complex route and network operation and performance.

KEY DELIVERIES

Route Performance and Development

- Participate to the planning process to develop solutions to improve less complex route and network operation and performance, and assist in the development of strategies for the operation of the Metropolitan State Road Network to improve performance (journey times, reliability, productivity and efficiency) in order to meet agreed targets.
- Undertake the Route Management Training Program to gain the core competencies identified.
- Contribute to the development and maintenance of Route Operation Plans for all less complex designed routes of the Metropolitan State Road Network, with agreed performance targets and desired outcomes for different road users.
- Analyse less complex performance data and reports and monitor route performance (journey times, reliability, productivity and efficiency) to provide assistance in identifying deficiencies, and determining potential interventions to improve route performance for all road users.
- Participate in identifying route performance improvements, in line with Route Operation Plans, as part of the Pinch Point Programme (or similar), to ensure safe and efficient operation and improved route performance for target road users.
- Participate in the development of less complex plans targeting improved route performance, which are then set into traffic signal timing schemes and operational guidelines for Real-Time Operations team.
- Provide technical support to projects (including signal timing reviews) affecting operational performance of the designated routes of the Metropolitan State Road Network.
- Contribute to achieving the targets related to safety, reliability, efficiency and commercial performance of the network as well as customer service.
- Participate in the development of standards and systems regarding network performance in accordance with Main Roads guidelines.
- Contribute to the maintenance of less complex Route Operation Plans and their implementation to achieve agreed performance targets.
- Provide technical support to projects, as requested.

Stakeholder Relationships

- Build and maintain collaborative working relationships within the Network Performance Branch and other branches to understand responsibilities areas, technical exchange of ideas and promoting an all-inclusive network performance approach.
- Collaborate with Senior Route Management Officers to develop a clear understanding of the performance of the routes and network areas and assist in their improvement.

OCCUPATIONAL SAFETY, HEALTH AND WELLBEING (OSH&W)

Responsible for active participation and performance to OSH&W standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SH&W Responsibility and Accountability Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) **TITLE AND LEVEL**
NETWORK AREA PERFORMANCE MANAGER

LEVEL 7

POSITION NO
P0062853 OR P0062854

ROUTE MANAGEMENT OFFICER LEVEL 4

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL

POSITION No

CATEGORY

NUMBER

Salaried, Wages

ALL POSITIONS UNDER CONTROL

State number of positions only

TOTAL

SELECTION CRITERIA**ESSENTIAL:**

- Sound skill, knowledge and experience in:
 - investigation, analysis and problem solving
 - use of computer tools including systems and synthesis conclusions for data analysis
 - performance analysis including data-driven approach to improve performance
 - building and enhancing stakeholder relationships
- Knowledge of:
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

DESIRABLE:

- A Diploma in Engineering or other related discipline.

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE


 BRANCH/SECTION HEAD

DATE 21.2.2017

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

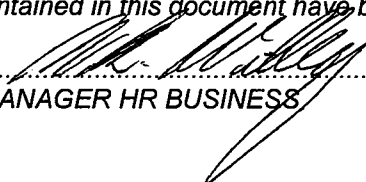
SIGNATURE


 EXECUTIVE DIRECTOR

DATE 21.2.17

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE


 MANAGER HR BUSINESS

DATE 23/2/17