



HSS Registered 2016

Senior Social Worker

Health Salaried Officers Agreement: Level P2

Position Number: 005101

Mental Health Services – Assessment and Treatment Team (ATT)

Armadale Kalamunda Group

Reporting Relationships

Service Co Director
HSO G12
Position Number: 113632



Program Manager Adult Program
HSO G10
Position Number: 113633



This Position



Directly reporting to this position:
Nil



Also reporting to this supervisor:
• Various

Key Responsibilities

As part of the multidisciplinary team, leads and provides clinical and professional expertise in emergency, crisis and short term mental health intervention to maintain people within the community environment.

Brief Summary of Duties (in order of importance)

1. Clinical Services

- 1.1 Provides mental health triage for all potential consumers.
- 1.2 Sets priorities for the management of consumer care in conjunction with other health professionals as appropriate.
- 1.3 Provides comprehensive mental health assessments throughout all stages of consumer care.
- 1.4 Provides comprehensive short-term intensive care coordination to consumers, including assessment, intervention and evaluation.
- 1.5 Develops and reviews individualised treatment plans for consumers.
- 1.6 Provides specialist consultation on issues relating to mental health emergencies and crisis.
- 1.7 Promotes and delivers advanced evidence based social work care and therapeutic interventions.
- 1.8 Maintains relevant records and statistical data collection.
- 1.9 Practises in accordance with all legislation affecting professional practice.
- 1.10 Delivers culturally appropriate care.
- 1.11 Provides specialist social work advice and clinical consultation to health professionals and external service providers.
- 1.12 Participates in an after-hours/on call duty roster as required.
- 1.13 Participates in clinical and operational meetings as required.
- 1.14 Provides oversight and allocation of caseloads to social work personnel.
- 1.15 Provides support and debriefing for staff following stressful clinical situations.

2. Education, Supervision and Consultancy

- 2.1 Develops, extends and maintains own professional knowledge and skills.
- 2.2 Provides and participates in mental health promotion and educational programmes for consumers, carers and community based organisations.
- 2.3 Develops collaborative working relationships with external stakeholders across the Perth Metropolitan area.
- 2.4 Develops, provides and participates in staff training and development programmes.
- 2.5 Provides and participates in clinical supervision.
- 2.6 Initiates and participates in relevant research projects.

3. Leadership

- 3.1 Provides cost effective management of human and material resources.
- 3.2 Liaises with the Program Manager to determine staffing requirements within the designated area.
- 3.3 Actively participates in the recruitment, selection and orientation processes of staff.

4. EMHS Governance, Safety and Quality Requirements

- 4.1 Initiates and participates in the development and review of service objectives, policies and procedures and service planning.
- 4.2 Leads and participates in Risk Management and Clinical Governance activities.
- 4.3 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 4.4 Participates in an annual performance development review and undertakes performance development reviews for staff under direct supervision.

- 4.5 Supports the delivery of safe patient care including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
 - 4.6 Completes mandatory training (including safety and quality training) as relevant to the role.
 - 4.7 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
 - 4.8 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 5. Undertakes other duties as directed.**

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Social Work and eligible for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers.
2. Demonstrated advanced clinical knowledge and recent experience of evidenced based social work interventions including triage, assessment and crisis management within a community mental health setting.
3. Demonstrated verbal and written communication skills with strengths in negotiation, problem solving, relationship building and interpersonal skills.
4. Demonstrated extensive knowledge of mental health disorders, treatments, the Mental Health Act, Mental Health Standards and legislation affecting professional practice.
5. Demonstrated ability to integrate principles of research and clinical governance into the clinical environment using best practice principles.
6. Eligibility for nomination and willingness to work as an Authorised Mental Health Practitioner.
7. Current "C" or "C.A." class driver's licence.

Desirable Selection Criteria

1. Experience in the delivery of clinical supervision and demonstrated knowledge of clinical supervision models.
2. Current knowledge of legislative obligations for Equal Opportunity, Disability Services, Occupational Safety and Health, Carer Recognition Act and other relevant legislation and how these impact on employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Evidence of current "C" or "C.A." class drivers licence.
- Completion of 100 point identification check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Madeleine Stok		He67602	12/09/2016
Manager / Supervisor Name	Signature or	HE Number	Date
Dept. / Division Head Name	Signature or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature or	HE Number	Date
Effective Date			

HCN Registration Details (to be completed by HSS)

Created on	14/09/2016	Last Updated on	10/11/2016 he108661
------------	------------	-----------------	---------------------