



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	615106	
Division:	WACHS – Central Office	Title:	Clinical Nurse	
Branch:	Clinical Reform		Classification:	RNM Level 2
Section:	Emergency Telehealth Service			Award/Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Regional Project Manager
	Classification:	HSO Level G11
	Position No:	614829



Responsible To	Title:	Clinical Nurse Manager – Telehealth Emergency Department
	Classification:	RNM SRN Level 3
	Position No:	615102



This position	Title:	Clinical Nurse
	Classification:	RNM Level 2
	Position No:	615106



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:



Positions under direct supervision:	← Other positions under control:
Position No. Title	Category Number

Section 3 – KEY RESPONSIBILITIES

The primary responsibility of the Clinical Nurse ETS is to support the provision of quality patient care and standard of practice within the ETS based multidisciplinary team using leadership and advanced nursing skills and knowledge relevant to the ETS setting. The Clinical Nurse ETS will coordinate clinical care within the ETS setting, collaborating with ETS medical officers and local clinicians on the ETS sites to facilitate the assessing, planning, implementing, directing and evaluation of patient care.

WA Country Health Service – Central
Office
10 November 2016
REGISTERED

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team – workforce excellence and stability.

OUR VALUES

Community – making a difference through teamwork, generosity and country hospitality.

Compassion – listening and caring with empathy and dignity.

Quality – creating a quality health care experience for every consumer.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.



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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	<u>CLINICAL</u>		
1.1	Maintain national competence for Registered Nurses / Midwife to practice in accordance with the Nursing and Midwifery Board of Australia.		
1.2	Maintain advanced skills and competence in the provision of patient assessment, planning, implementation and evaluation of delivery of care, within the emergency care setting.		
1.3	Performs the role of clinical expert for the Emergency Telehealth Service (ETS) providing professional advice and assistance in relation to clinical standards and practice, in conjunction with the ETS Program Manager.		
1.4	Coordinates the operational management of the ETS shift, monitoring patient progress.		
2.0	<u>STAKEHOLDER LIAISON AND COMMUNICATION</u>		
2.1	Liaises with ETS medical practitioners, ETS site nursing and medical staff, external agencies, intra-regional and metropolitan hospitals to facilitate patient flow.		
2.2	Liaises with internal and external stakeholders to support information gathering, research, issue resolution efficient and effective service delivery and quality improvement.		
2.3	Maintains excellence in interpersonal skills to guide appropriate patient care and/or service delivery.		
2.4	Supports ETS medical practitioners in the provision of their role with particular reference to the utilisation of communication technology and equipment in the ETS environment.		
3.0	<u>QUALITY AND RISK MANAGEMENT</u>		
3.1	Participates in clinical incident reviews and root cause analysis as necessary.		
3.2	Ensures appropriate risk management strategies are employed, including identification, assessment, investigation, controls and monitoring relevant to the safety and security of patient care in the emergency care setting in liaison with site based staff and ETS medical practitioners.		
3.3	Actively participates in data collection processes, continuous quality improvement, risk management and research programs in conjunction with others to improve the ETS health care service.		
3.4	Performs a nursing leadership role in unit based decision-making and assists the Program Manager to monitor the achievements of the ETS.		
4.0	<u>OTHER</u>		
4.1	Participates in personal performance assessment by continuous self-evaluation and assists in the performance development processes as designated by the Project Manager.		
4.2	Assists in the orientation and education of new ETS employees, providing a supportive and mentoring role.		
4.3	Be accountable for the safe, efficient and effective use of resources.		
4.4	Participates in the provision of education and training in relation to clinical practice.		
4.5	Other duties as requested by the line manager.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
2. Demonstrated advanced nursing practice within the Emergency care setting
3. Demonstrated advanced skills in planning, coordination and decision making, within emergency nursing
4. Demonstrated well-developed team leadership and membership skills
5. Demonstrated well-developed communication (written and verbal) and interpersonal skills
6. Demonstrates incorporation of quality and risk management within practice
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery
8. Demonstrated computer skills

DESIRABLE

1. Possession of or progression towards an appropriate post-graduate qualification
2. Knowledge of current health issues and the organisational culture of rural health services

Section 6 – APPOINTMENT FACTORS

Location	WACHS – Central Office	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Evidence of current Working with Children check • Successful Pre- Placement Health Screening clearance 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive Officer

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

