



HSS Registered September 2016

Required Working with  
 Children Check

## Supervisor Nuclear Medicine Technologist

Health Salaried Officers Agreement; HSO Level P3

Position Number: 00012265

Medical Imaging

Perth Children's Hospital

### Reporting Relationships

Director of Medical Imaging  
 Classification: TBA  
 Position Number : 00012836



Chief Medical Imaging Technologist  
 HSO Level P6  
 Position Number: 00012059



**This Position**



#### Reporting to this position

Senior Nuclear Medicine  
 Technologist  
 HSO level P2  
 Position number : 00012254

- ← Reporting to this position:
- Deputy Chief MIT
  - Supervising MIT's
  - Senior MIT's
  - Sonographers
  - MIT's
  - Clerical
  - Imaging assistants

### Key Responsibilities

As part of a multidisciplinary team, provides and manages Nuclear Medicine and Bone Mineral Densitometry services in accordance with the W.A Radiation Safety Act, other relevant legislation, hospital and departmental policies.

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- Performs routine and complex imaging, which includes the operation of imaging and ancillary equipment, performs image processing and analysis as required by the reporting physician.
- Co-ordinate daily provision of specialist Nuclear Medicine Service.
- Ensure optimum function of the imaging equipment, liaising with service providers on faults and repairs and regular maintenance.
- Maintain the quality control program for imaging equipment, including log of software and other faults or errors.
- Ensure optimum service delivery, patient care, staffing and performance of procedures.
- Assist in forward planning and development of the area, equipment and services.
- Supervise activities of staff, allocate duties and participate in the recruitment and selection process of relevant staff.
- Conforms to recognised international standards regarding the radiation safety of patients and staff. Liaises with the Radiation Safety Officer Responsible for the safe handling of sealed and unsealed radioactive sources.
- Initiates, implements and participates in quality improvement and research activities in to systematically evaluate service delivery and meet customer needs.
- Develops and reviews policies, practices and procedures relating to the service, ensuring current protocols meet the relevant accreditation standards and legislation and developing new clinical protocols.
- Participates in departmental and other meetings as required to meet organisational and service objectives.
- Encourages teamwork to deliver a safe and effective Nuclear Medicine service to the Children of WA.

### 2. Education/Training/Research

- Engages in continuing professional development/education and ensures continuous eligibility for accreditation under the Australian Health Practitioner Regulation Agency- Medical Radiation Practitioner- Nuclear Medicine Technologist
- Participates in supervision, professional development and clinical consultation activities with the Nuclear Medicine Physicians.
- Provides professional support, clinical orientation and supervision, direction and performance development for nuclear medicine staff, students and other clinical staff as required
- Controls and participates in clinical research activities where applicable
- Organise and implement training programs in designated clinical area

### 3. Governance, Safety and Quality Requirements

- Perform duties as the Radiation Safety Officer for the NM Department in accordance with appropriate legislation and guidelines and departmental policies.
- Ensures, as far as practicable, the provision of a safe working environment.
- Participates in an annual performance development review and undertakes performance development review of staff under their supervision.

- Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Performs duties in accordance with Government, WA Health, Child and Adolescent Health Service and Departmental / Program specific policies and procedures
- Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**4. Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Tertiary qualification in Nuclear Medicine Technology and eligible for registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA, and eligible for accreditation with the Australian and New Zealand Society of Nuclear Medicine (ANZSNM).
2. Demonstrated comprehensive experience and knowledge in Nuclear Medicine Technology at an advanced level of practice with particular relevance to paediatric nuclear medicine.
3. Demonstrated effective communication, negotiation and interpersonal skills and the ability to liaise effectively with patients, parents and staff at all levels.
4. Demonstrated knowledge and skills in service planning and development and application of clinical governance, quality improvement and research activities.
5. Demonstrated ability to effectively lead, manage and develop professional and support staff.
6. Ability to work with limited direction, demonstrate initiative and independent judgement.
7. Willingness to participate on on-call service.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

### Desirable Selection Criteria

1. Completion or progress toward a relevant post-graduate qualification in management or in a relevant clinical area.
2. Previous experience in coordinating or managing nuclear medicine activities.
3. Previous experience in Positron Emission Tomography.
4. Current drivers licence.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of eligibility for registration with the Medical Radiation Practice Board of Australia, licensing with the Radiological Council of WA and eligibility for accreditation with ANZSNM must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 point identification check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

## Certification

**The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.**

|   |                              |                           |                      |
|---|------------------------------|---------------------------|----------------------|
| _____<br><b>Manager / Supervisor Name</b> | _____<br><b>Signature or</b> | _____<br><b>HE Number</b> | _____<br><b>Date</b> |
| _____<br><b>Directorate/ Dept. Head</b>   | _____<br><b>Signature or</b> | _____<br><b>HE Number</b> | _____<br><b>Date</b> |

**As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.**

|  |                  |                        |                  |             |
|--|------------------|------------------------|------------------|-------------|
| <b>Occupant Name</b>                                     | <b>Signature</b> | <b>or</b>              | <b>HE Number</b> | <b>Date</b> |
| <b>Effective Date</b>                                    |                  |                        |                  |             |
| <b>HSS Registration Details</b> (to be completed by HSS) |                  |                        |                  |             |
| <b>Created on</b>  | September 2016   | <b>Last Updated on</b> | 15/09/2016       | HE115649    |