



HSS REGISTERED

Endocrine Liaison Nurse
Nurses and Midwives Agreement; RNM Level 2
Position Number: 00005318
Endocrinology and Diabetes – Paediatric Medicine Clinical Care Unit
Princess Margaret Hospital

Reporting Relationships

Nursing Director Paediatric Medicine Clinical Care Unit
 RNM SRN 10
 Position Number 00007207



Clinical Nurse Consultant
 RNM SRN 4
 Position Number 00005422



This Position



Reporting to this position:

Title	Classification	FTE

Also reporting to this supervisor:

- 00006586; Diabetes Educator; RNM Level 2, 6.6FTE

Key Responsibilities

Supports the Endocrine Service in achieving the goals of the service. Accepts responsibility in accordance with nursing standards. Provides leadership and expert nursing knowledge in the delivery of individualised patient care. Assists in the development of other nursing and medical staff.

Brief Summary of Duties (in order of importance)

1. Supervises and acts as a resource for staff in the assessment of patients, development of care plans, implementation and evaluation of nursing care.
2. Facilitates Endocrine educational activities for health professionals.
3. Demonstrates competence in the planning and delivery of complex care to patients and their families in collaboration with the Multidisciplinary Team and relevant external health agencies.
4. Assists in planning and coordinating the daily activities and forward planning of the Endocrine unit.
5. Contributes to departmental plans and objectives in the provision of services.
6. Acts as an advocate for patients and families and collaborates with them and other members of the health care team to achieve health goals.
7. Assists in the maintenance of appropriate data bases and equipment.
8. Accountable for the appropriate ordering, management and distribution of equipment and supplies to endocrine patients.
9. Actively contributes to nursing research to promote evidence based practice and continuous quality improvement.
10. Contributes to the development of protocols, standards and policies in the area of specialisation.
11. Accountable for the delivery of safe standards of care as defined by Hospital Policy, Nursing Standards, Clinical Protocols and ANMC Competency Standards for the Registered Nurse.
12. Accountable for the safe, efficient and effective use of resources.
13. Promote awareness of and ensure compliance with:
 - clinical and/or corporate governance requirements; and
 - legislative and other regulatory requirements relating to equity and diversity, disability services and occupational safety and health.
14. CAHS Duties
 - Performs duties in accordance with Government, WA Health, Child and Adolescent Health Service and Departmental/ Program Specific Policies and Procedures.
 - Performs duties in line with the National Safety and Quality Health Services Standards and within best practice.
 - Participates in a continual process to monitor, evaluate and improve patient safety and ensuring that services are family centred.
 - Performs duties in accordance with the relevant Occupational Safety and Health and Equal Opportunity Legislation and WA Health Code of Conduct.
 - Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Recent experience in the nursing speciality related to the position.
3. Demonstrated well developed communication skills, including teaching, negotiation and conflict resolution skills.
4. Proven ability to function effectively in a multidisciplinary team.
5. Demonstrated leadership skills.
6. Demonstrated experience with continuous quality improvement, application of nursing research and the implementation of evidence based practice.
7. Current knowledge of legislative and other regulatory requirements in the areas of equity and diversity, disability services and occupational safety and health and how these impact on employment, people management and service delivery.

Desirable Selection Criteria

1. Possess or be working toward Bachelor of Health Science or similar.
2. Demonstrated computer skills.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 point identification check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Frances Delos Santos	Signature or	HE153881	10/08/2016
Manager / Supervisor Name		HE Number	Date
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Directorate/ Dept. Head Name	Signature or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature or	HE Number	Date
Effective Date			

HCN Registration Details (to be completed by HCN)

Created on	September 2009	Last Updated on	12 August 2016
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