



DEPARTMENT OF HEALTH
NORTH METROPOLITAN HEALTH SERVICE

MENTAL HEALTH SERVICE
JOB DESCRIPTION FORM

INDIGENOUS MENTAL HEALTH LIAISON OFFICER – LEVEL G6

SPECIALIST ABORIGINAL MENTAL HEALTH SERVICE METROPOLITAN

Position No: **601731**

Effective Date: November 2014

INDUSTRIAL AWARD / AGREEMENT: WA Health - Health Services Union – PACTS - Industrial Agreement

REPORTING RELATIONSHIPS

Responsible to	Service Manager HSU Level G9
Responsible to	Clinical Service Coordinator HSU Level G8
Responsible to	Clinical Nurse Specialist SRN Level 3
THIS POSITION	

POSITIONS UNDER DIRECT SUPERVISION

<u>Title</u>	<u>Classification</u>	<u>FTE</u>
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TOTAL FTE's: Nil

OTHER POSITIONS UNDER CONTROL

<u>Category</u>	<u>FTE</u>
HSU G4	6.0

TOTAL FTE's: 6.0

PRIME FUNCTION / KEY RESPONSIBILITIES: Liaises & negotiates with Aboriginal communities & health professionals in Western Australia for the development, planning and implementation of culturally appropriate Mental Health Services. Provides counselling, support, community development, inreach, education, training services, and clinical/cultural consultancy to Health professionals /Inpatient Services, Community Based mental health and other service providers. Maintains small caseload of clients.

BRIEF STATEMENT OF DUTIES

CLINICAL

- 1.1 Enhances the accessibility of Mental Health Services for Aboriginal people and the Aboriginal community in Western Australia across all ages.
- 1.2 Supports and advocates for Aboriginal clients/families in their contacts with Mental Health Services and other service providers.
- 1.3 Works cooperatively with other staff members of the Statewide Aboriginal Mental Health Service Metropolitan and other service providers to enhance the provision of timely, culturally appropriate mental health assessments and treatment for individuals and families of Aboriginal descent.
- 1.4 Maintains a small caseload of clients from within Western Australia with an emphasis on early intervention for youth.
- 1.5 Provides support to individuals of Aboriginal and Torres Straight Islander descent from Western Australia admitted to inpatient facilities in Western Australia and liaises with other Aboriginal workers and Mental Health Professionals.
- 1.6 Develops culturally appropriate models of mental health practice and counselling for Aboriginal people.

COMMUNITY LIAISON/CONSULTATION

- 2.1 Liaises with relevant community service providers regarding the provision of integrated and coordinated systems of care to individuals of Aboriginal descent.
- 2.2 Provides representation on professional and health advisory working parties and committees, as required. Participates in meetings and conferences, as required.

EDUCATION & TRAINING

- 3.1 Provides specialised consultancy regarding cultural and mental health issues for/with Statewide Aboriginal Mental Health Services Metropolitan staff to health professionals and the Aboriginal community in Western Australia.
Provides cross-cultural training for SAMHSM staff and other relevant Government, Non-Government agencies and Aboriginal communities, as required.
- 3.3 Contributes to the development of policy, procedures and resourcing in relation to Aboriginal mental health in Western Australia.
- 3.4 Maintains professional knowledge and skills including participation in staff development programs.

QUALITY ASSURANCE

- 4.1 Participates in and assists the implementation of Continuous Quality Improvement programs as required.

PERFORMANCE MANAGEMENT

- 5.1 Participates in supervision and own performance appraisal with the Program Manager and or line manager / supervisor.

OTHER

- 6.1 Performs duties in accordance with the Health Service and program specific Policies and Procedures.
- 6.2 Performs duties in accordance with relevant Occupational Safety and Health and Equal Opportunity legislation.
- 6.4 Participates in a continuous process to monitor, evaluate and develop performance.
- 6.3 Other duties, as required.

SELECTION CRITERIA

ESSENTIAL MINIMUM REQUIREMENTS

1. Aboriginality is a genuine occupation qualification of this position under Section 50(d) of the Equal Opportunity Act 1984.
2. Relevant tertiary qualification in Social Work, Psychology, Nursing, Social Sciences or related Indigenous Tertiary Qualification.
3. A demonstrated knowledge and understanding of Aboriginal family structure and Aboriginal culture and custom. An understanding of the related practical and emotional issues of working with indigenous individuals with mental health disorders and their families.
4. Demonstrated knowledge and experience of community based mental health programs in the Aboriginal community and the ability to develop collaborative partnerships.
5. Effective written and verbal communication and interpersonal skills.
6. Demonstrated problem solving skills and negotiating skills.
7. Evidence of a current valid "C" or "CA" class Drivers License.

DESIRABLE REQUIREMENTS

1. Knowledge of models of Mental Health delivery to - children, adolescents, adults, older people.
2. Public speaking skills.
3. Knowledge of Disability Services – Awareness of access challenges to health services that affect the clients of this position.

APPOINTMENT FACTORS: Evidence of current relevant registration must be provided prior to commencement. Evidence of a current "C" or "CA" class Drivers License is required prior to commencement.

Satisfactory completion of the Prevention and Management of Aggression Training Course is a mandatory requirement for employees providing services in a mental health environment.

This position is subject to a successful 100 point identification, a successful Criminal Record Screening Check and a successful Pre- Placement Health Screening Clearance Check.

This position is subject to a Working With Children (WWC) Check. This is a compulsory check for people who carry out child-related work in Western Australia.

CERTIFICATION (Valid only if establishments registration stamp affixed to all pages.)

Exec Director / Director / Head of Division / Head of Service / Head of Department: The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

Title	Signature	Date
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Human Resource Delegate - Job Description Approved.

Title	Signature	Date
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Occupant - I have noted the statement of duties, responsibilities and other requirements as detailed in this document

Name (in full)	Signature	Date
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