

CENTRAL TAFE
Recruitment Document
Position Lecturer Real Estate
Location Perth Campus

College Vision: Central TAFE will be recognised as an innovative, creative and sought after deliverer of vocational education and training solutions locally, nationally and internationally.

Role Statement: The Real Estate lecturer prepares, delivers, assesses and evaluates educational programs for undergraduate students studying Real Estate courses, in accordance with the relevant Industry Training Package. The lecturer will maintain strong links with the Real Estate industry thereby ensuring they are able to present industry specific information and knowledge applicable to residential/commercial sales operations and property management operations in a contemporary context. Student performance is assessed against established industry competency standards. The Lecturer must have an aptitude for training and facilitating group learning for adults.

Responsibility Statement: The Real Estate lecturer is required to:

- Ensure current industry practices are incorporated in the delivery of the program
- Apply appropriate adult learning principles that address the needs of Central TAFE's clients
- Develop learning resources and assessments that reflect current industry requirements
- Prepare and deliver relevant training programs and assessments
- Incorporate commercial and student based training needs
- Seek feedback from clients about delivery and assessment to ensure that client focus and quality standards are maintained
- Actively participate in a team environment as both a team member and a team leader
- Apply technologies to the development of flexible and innovative modes of delivery.
- Establish and maintain industry links or networks

We are looking for a self-motivated person, who can use their initiative to create innovative training for students. The successful applicant must be confident and communicate effectively and enjoy working in a busy and changing environment.

In line with the standards of the Australian Quality Training Framework (AQTF), all lecturing staff within Central TAFE will be required to:

- *Possess and maintain any relevant industry qualifications and memberships*
- *Demonstrate and maintain relevant community and / or industry recognition / involvement and / or significant industry or community experience*
- *Participate in the Colleges mandated Performance Management process*
- *Operate in accordance with documented College Policies and Procedures as outlined on the College Electronic Management System (EMS)*
- *Comply with all relevant legislation including legislation relating to occupational safety and health, equal opportunity, anti-discrimination, workplace harassment and disability discrimination.*

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Applicants will demonstrate evidence of the following fundamental requirements of the position:

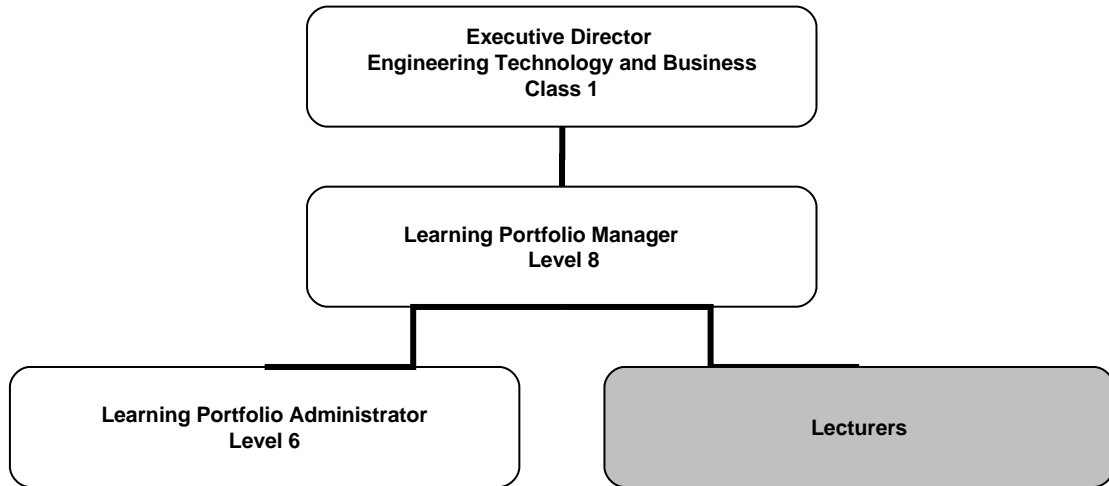
1. Current technical knowledge and competencies in the industrial vocation or professional field relevant to this position.
2. At least 5 years of vocational or lecturing experience relevant to the industrial vocation or professional field relevant to this position.
3. Well developed written and verbal communication skills
4. Well developed organisational skills, including the ability to work in a team environment.
5. Demonstrated ability to facilitate and encourage learning using several modes of delivery.
6. Demonstrated initiative and self motivation.
7. Ability to demonstrate an understanding of Equal Opportunity principles and develop appropriate strategies to incorporate these into the learning environment.
8. Understanding of and experience using information technology (eg word processing, internet and spreadsheets)

Minimum Qualifications

1. It is preferred that applicants already possess a Certificate IV in Assessment and Workplace Training (or higher recognised teaching qualification) or can demonstrate progression towards the Certificate IV in Assessment and Workplace Training. However, applicants without the above are still eligible to apply but must obtain the Certificate IV in Assessment and Workplace Training within their first 2 years of employment
2. Relevant real estate license or registration necessary to perform the position as determined by the College.

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Structure:



Certification:

The Recruitment Document describes the current responsibilities and fundamental requirements of this position.

Signature of Director Human Resources

14 September 2007
Date