



Strategic Data Information Analyst

POSITION DESCRIPTION FORM

Region / Portfolio:

Specialist & Support Services

Directorate / Command / District / Division:

Road Policing Command

Business/Work area:

Road Policing Planning and Coordination

Road Policing Research and Projects

Position Description Number:

Generic 772

Level:

Level 5

Employment Conditions

Industrial Agreement/Award: Current PSA, PSCSAA and if applicable Agency Specific Agreement

Work Pattern: Monday – Friday (Day Work): May be required to work outside normal operating hours

Location: Midland

Position Objective

Provides tactical analysis and intelligence to support and enhance state-wide road policing operational planning and deployments through analytics, trends analysis, gathering and sharing appropriate information and data with identified road safety stakeholders.

Role of Work Unit

The Road Policing Research and Projects Unit provides strategic planning and direction in support of the state's road safety strategy, in influencing a reduction in road trauma by analysing road policing data and to inform state-wide operational enforcement activities.

The unit supports the Road Policing Command Division and the Western Australia Police Force to provide a coordinated state-wide road policing response, ensuring the agency has the capacity and capability to meet its road safety obligations. The unit contributes to the policing fundamentals by delivering high visibility policing and timely and quality responses for calls for help.

Reporting Relationships

This position reports to:

- Executive Manager

Direct reports to this position include:

- Nil

Total number of positions under control: Nil

Key Accountabilities

1 Business and Tactical Intelligence Analysis Capability (45%)

- 1.1 Provides subject matter expertise in delivering road policing operational outcomes through business and tactical intelligence.
- 1.2 Participates in, and contributes to, the gathering, processing and analysis of information collected through various agency capabilities and functions including, and not restricted to, participating in debriefs to collect information of intelligence value.
- 1.3 Identifies current and emerging technological intelligence developments in relation to road safety and provides researched report recommendations.
- 1.4 Maintains a commitment to continually improvement through professional development.
- 1.5 Identifies opportunities to improve data collection and analysis and build on business intelligence capability to improve coordination, processes, capability and deployment of policing resources.
- 1.6 Contributes to the implementation of improvements in analytical tools and techniques and encourages a culture of continuous improvement to meet road policing and road safety requirements.
- 1.7 Provides advice, documents, reports and recommendations, where appropriate, to the division relating to road policing matters.

2 Strategic Consultancy, Innovation and Development (35%)

- 2.1 Provides practical assistance to road policing operational areas relating to appropriate business and tactical intelligence use and deployment methodology and mapping.
- 2.2 Provides advice to the command in accordance with business and divisional objectives, ensuring services provided by the command are aligned to organisational objectives in order to support the operational outcomes of the agency.
- 2.3 Contributes to the development of agency capability to deliver quality actionable intelligence and operational support to meet business objectives in support of a road policing environment.
- 2.4 Builds and maintains significant business-intelligence networks and partnerships, internally and externally, in the field of business intelligence through meetings, briefings and business intelligence sharing, to enable the effective delivery of contemporary business-intelligence for the agency.
- 2.5 Proactively plans, seeks, generates and disseminates analysis and provides support, where directed, to road policing operational areas and other stakeholders.
- 2.6 Represents the agency at intelligence-sharing forums.

3 Strategic Research (15%)

- 3.1 Manages the development and production of strategic research.
- 3.2 Undertakes continuous analysis of external factors, including the social and political environment in relation to road policing and road safety as well as changes in the policing landscapes and identifies potential impacts to the agency and recommends mitigation strategies where appropriate.
- 3.3 Reviews, identifies and reports on national and international emerging road safety issues.

4 Other (5%)

- 4.1 Understands and complies with information security policies and procedures to ensure information holdings/systems are kept confidential and utilised accurately and reliably.
- 4.2 Demonstrates and advocates a high level of ethics and integrity in accordance with the agency's professional standards and Code of Conduct including reporting wrongdoing.
- 4.3 Undertakes other duties as directed.

Position Title: Strategic Data Information Analyst	Level: Level 5	Position Number: Generic 772
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Specialist Prerequisite(s)

It is a requirement that the position holder is:

- An Australian Citizen prior to the completion of the selection process
- Successful in obtaining and maintaining a **NEGATIVE VETTING LEVEL 2** security clearance for the duration of their appointment in the position.

Work Related Requirements

Essential

Context in which work related requirements will be applied and or general standard expected.

Business intelligence analysis capability

Driving and demonstrating a high level of contemporary tactical and business intelligence tradecraft and capability in order to support the business intelligence function that contributes to operational outcomes. Assessing information from diverse sources and solving problems with the use of various computer systems and capabilities, to form sound judgement and produce actionable intelligence and advice.

Organisational skills

Managing workloads and competing priorities in complex circumstances. Managing tasks and timeframes, to achieve objectives.

Research, analytical and conceptual skills

Translating strategic intentions to meet organisational and divisional objectives. Identifying complex problems and developing practical and innovative solutions. Thinking strategically and overseeing the management and progress across agency strategic priorities in relation to road policing issues.

Communication skills

Representing the agency at intelligence-sharing forums. Providing high level strategic advice to senior executive officers, internal and external to the agency. Presenting information in a concise manner to bring awareness and influence change. Selecting the most appropriate medium of communication to accommodate diverse audiences. Developing and maintaining strong partnerships with a wide variety of government and non-government agencies, having an interest in road policing and road safety. Conveying actionable intelligence which delivers operational outcomes for the agency and the division.

Desirable

Experience in methodologies and tools used to evaluate policies and programs, including data analysis and interpretation

Capability Framework

The framework is intended to support staff and supervisors through the performance cycle and identify core competencies relevant to the rank and/or classification level.

Leadership Context

We believe all our people are leaders irrespective of their role. We consider this as critical to our success and, to support this, we have adopted [Leadership Expectations](#) which provides a common understanding of the mindsets and expected behaviours required of all our employees and the public sector.

The leadership context for this role is **Leading Others**.

Certification

These details are an accurate statement of the duties, responsibilities and other requirements of the position.

Position Title and Work Unit	Name	Date
A/Organisational Design Consultant Organisational Design and Analysis	Pamela Soares	10/06/2026
Command, Road Policing Command	Mike Peters	11/06/2026