



## Job Description Form

### Our Purpose

To provide safe, customer-focussed, integrated and efficient transport services.

**Position Title**

Depot Manager Midland-Bellevue

**Level**

6

**Position Number**

36653  
(Nominated)

**Division/Directorate**

Transperth Train Operations

**Branch/Section**

Operations / Depot Operations

**Effective Date**

May 2026

**Health Task Risk Assessment Category**

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### Reporting relationships

Superordinate: Operations Manager, Level 9

Subordinates: Depot Master Bellevue, Level 4 (x4)

Driver Coordinators, Tutor Drivers, Railcar Drivers

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### Key role of this position

Oversees and manages the operations of the Transperth Train Operations (TTO) Depot at Bellevue & Midland including providing leadership, management and direction to personnel; as well as delivers expert advice and contributes to the ongoing management, development and enhancement of the rail network and passenger services.

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### Core duties and responsibilities

- Oversees and manages the effective and efficient operations of driver and depot activities, including interface arrangements with stakeholders at the Depot sites at Bellevue & Midland
- Provides leadership, management and direction to Bellevue Depot Operations personnel and is responsible for the financial and physical resources associated with managing the Midland-Bellevue Depot Operations and yard interfaces, including dealing with disciplinary, performance management processes and handling of local industrial relations issues.
- Responsible for the performance and development of staff, including conducting MAPS for TTO staff at Bellevue Depot and responding to driver related incidents including customer feedback.
- Manages the development, implementation, monitoring and review of policies, procedures and systems for TTO Midland-Bellevue Depot operations and in liaison with the other TTO Managers, ensures compliance with established standards and develops/implements improvements in accordance with the Quality Assurance Systems
- Contributes to the development and review of Interface Management Agreements, Concept of Operating plans, safety procedures, evacuation plans and other Standard Operating Procedures with key stakeholders at the Midland-Bellevue Depot.
- Provides expert advice and contributes to the management and development of the Passenger rail network and passenger services, including the introduction of emerging technologies, such as the High-Capacity Signalling Project.
- Monitors and reviews critical incidents involving TTO Midland-Bellevue Depot Operations, develops solutions and oversees the implementation of approved changes.

- Oversees and manages the rostering and timekeeping functions relevant to TTO Midland-Bellevue Depot Operations personnel
- Responsible for the occupational safety and health of TTO Midland-Bellevue Depot Operations personnel, including the organisation of local meetings and implementing solutions to safety and interface issues as they arise.
- Manages the Midland-Bellevue Depot Operations teams' skills base, training, and professional development to ensure personnel capability aligns with business objectives and to enhance employee performance, capability, and engagement.
- Develops and maintains a successful working relationship between PTA staff and contract staff at Bellevue Depot.
- Oversees and manages the use and maintenance of allocated TTO depot vehicles.
- Carries out, as required, such tasks and functions that are within the limits of the employee's skills, competence and training, and/or at the direction of the Operations Manager TTO.

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## SELECTION CRITERIA

### 1. Core Competencies

- Substantial knowledge of and/or experience within a rail operations environment, including understanding of Rail Safety National Law, Occupational Safety and Health legislation and principles and current issues and trends impacting on the rail industry.
- Proven ability to interpret and apply Industrial Awards and Agreements.

### 2. Leadership and Management

- Demonstrated leadership and management skills, including:
  - Motivating, influencing and developing staff.
  - Managing allocated resources (including personnel and budgets) to achieve required outcomes, which includes good planning and organisational skills and implementing remedial action if required.
  - Initiating and implementing change.
  - Managing emergency situations.

### 3. Communication and Interpersonal

- Well-developed interpersonal skills and communication (written and verbal) skills, including:
  - Effective negotiation and conciliation skills.
  - Building strategic relationships.

### 4. Conceptual, Analytical and Problem Solving

- Well-developed conceptual and analytical skills, including policy/ process/ procedure/ development and review.

### 5. Organisation

- Well-developed planning and organisational skills, including meeting agreed targets and outcomes.

### 6. Special Requirements

- Satisfactory completion of required medical examinations to verify physical fitness to perform the duties of the position.
- Provision of a current National Police Clearance certificate dated 3 months or less from the date of application for the position.
- Possession of a current Western Australian 'C' or 'C-A' Class Driver's License or equivalent. This requirement continues for the duration of employment in this position and from time-to-time production of the license on request by the PTA may be required.
- Satisfactory attainment of knowledge and/or completion of relevant training in the application of the PTA's Safeworking Rules and Procedures or equivalent.
- Applicants must meet the special requirements shown below within an agreed period. Cancellation of the appointment will occur where an applicant does not meet the special requirements within an agreed period of time after appointment.
  - Electrical Safety Awareness.
  - Supervised Worker (SW) Track Access Permit.
  - Rail Traffic Crew Urban (RTC) training

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**Certification**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Managing Director / Executive Director / General Manager**

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**Signature**

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**Date**

**Employee**

I have read and accept the responsibilities of the Job Description Form.

The position's duties are to be performed in accordance with the PTA's Code of Conduct and the PTA's Values.

.....  
**Signature**

.....  
**Date**