



## Principal Advisor

<b>Classification</b>	Level 7
<b>Position number</b>	00033997
<b>Business unit</b>	Advisory Services
<b>Directorate</b>	Analytics, Digital Transformation and Strategic Projects
<b>Award and Agreement</b>	Public Service Award 1992 and relevant Public Sector CSA Agreement

### About us

#### The Department

The Department of Treasury and Finance (DTF) is at the centre of Government decision-making. As the principal economic and financial advisor, we provide leadership and strategic advice and influence to support the delivery of services and outcomes for the benefit of Western Australia.

What we do is integral to the Government's decision-making processes about where and how to spend taxpayer's money to ensure Western Australians have access to quality services on a financially sustainable basis.

We lead procurement and leverage our buying power to secure products and services for government, achieving value for money for WA.

We collect revenue to fund government services and administer payment of grants and subsidies to the WA community.

#### The Directorate

The [Analytics, Digital Transformation and Strategic Projects Directorate](#) uses analytical techniques to model, project and evaluate a range of issues with direct impact on the State Budget; provides advice on digital investment and transformation across government; and manages a set of whole of government/cross agency policy projects through three teams – the Data Science Unit, Digital Transformation Unit and Strategic Projects Unit.

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## The role

### Key responsibilities

The **Principal Advisor** is primarily responsible for:

- developing, coordinating and delivering high-quality, evidence-based analysis and advice to inform government decision making;
- engaging stakeholders, anticipating issues, being solutions focused; and
- implementing outcomes in a whole-of-government environment whilst working both independently and as part of a larger team.

### Key duties

- Prepares and coordinates evidence-based policy advice on economic, financial and social issues to enable informed decision making.
- Researches, analyses and evaluation of quantitative and qualitative data to assess programs, identify trends and develop an evidence base to inform decision making.
- Works collaboratively with external stakeholders to understand their business, influence change and implement government policy.
- Develops understanding of external stakeholder service delivery and the internal and external environmental drivers that impact on service delivery.
- Monitors and analyses economic and other data releases (e.g. labour market conditions, health performance statistics).
- Uses and/or develops new models for analysis.
- Manages, supervises and/or shares knowledge to develop other team members to achieve organisational outcomes.
- Exhibits accountability, professional integrity and respect consistent with DTF's values, Code of Conduct and the Public Sector Code of Ethics.
- Undertakes other duties as required.

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## Key requirements

### Core competencies

The five core capabilities below, part of the [Capability Framework](#), articulate the desired behaviours and skills required for successful performance in the role. Each capability is supported by a set of behavioural indicators. You will need to ensure that you consider and demonstrate the behavioural indicators relevant to the classification level and within the context of the role.

1. Shapes and manages strategy
2. Achieves results
3. Build productive relationships
4. Displays personal drive and integrity
5. Communicates and influences effectively

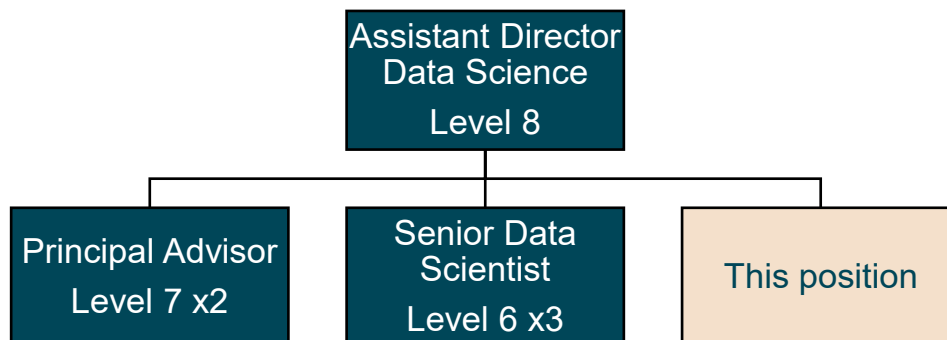
### Essential role-specific requirements

1. Significant experience in management of data-related projects, model-building and data analysis
2. Degree qualification in Mathematics, Statistics, Econometrics, Computer Science, Data Science, Actuarial Science, Economics, Engineering or similar

### Desirable role-specific requirements

Nil.

### Reporting relationships





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## Certification

The details contained in this document are an accurate statement of the key responsibilities, duties and other requirements of the position.

Assistant Director, People and Culture 1/05/2026

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