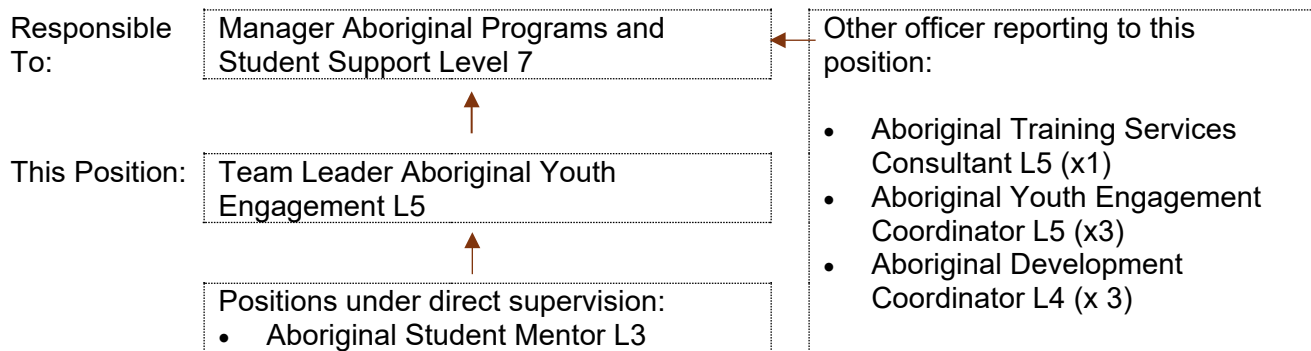


Team Leader Aboriginal Youth Engagement

Position Details

Position Number: 30000822
 Classification: Level 5
 Award/Agreement: Public Service CSA Agreement 2024 or as replaced
 Directorate: Organisational Services
 Location: Broome

Reporting Relationships



Our Purpose

North Regional TAFE (NR TAFE) is the leading regional provider of vocational education and training in Northwest Australia. Our purpose is to build the skills and capacity of the workforce for a sustainable economy and enable resilient communities.

All employees at NR TAFE contribute to the vital role of providing vocational education in rural and regional WA, and job training pathways including to the most vulnerable in the community.

Our Values

The principles and standards of behavior outlined in the NR TAFE Code of Conduct, Values and the Public Sector Commission Code of Ethics are required to be demonstrated by all employees in their day-to-day activities.

NR TAFE is committed to an inclusive, high-performance culture that places the needs of the students and the public at the center of all that we do.



Position Overview

This is an Aboriginal identified position open only to Aboriginal and/or Torres Strait Islander people, in accordance with section 50(d) of the *Equal Opportunity Act 1984 (WA)*. Under the direction of the Aboriginal Training Services Manager, the Team Leader Aboriginal Youth Engagement leads, coordinates and delivers culturally appropriate Young and Deadly Futures program activities funded through Juvenile Justice. The program supports positive engagement in alternative education pathways, with embedded life skills development and community engagement, and addresses the needs of vulnerable young people with complex circumstances in Broome and/or Kununurra.

The role requires the development and maintenance of strong relationships across the College and with Aboriginal stakeholders, community members, Elders and leaders throughout the North West region to maximise program outcomes and support positive transitions into further education, training and employment.

Position Responsibilities

- Lead and manage the day-to-day operations of the campus Youth Justice team, including resourcing, scheduling, staff performance and development, to ensure high-quality and culturally appropriate service delivery.
- Lead the planning, coordination and delivery of Young and Deadly Futures program activities, ensuring effective use of resources and compliance with relevant legislation, funding requirements, policies and standards.
- Liaise with the Department of Juvenile Justice, Kimberley Juvenile Justice Strategy partners and other stakeholders to design and deliver education and training programs that meet participant needs.
- Manage program data collection, analysis and reporting, including activity data, project information and outcomes related to Aboriginal education, training and workforce participation, in accordance with legislative and funding obligations
- Contribute to the development, monitoring and reporting of the Kimberley Juvenile Justice Strategy and associated operational and program budgets.
- Develop, implement and continuously improve Aboriginal support, development and service delivery practices aligned with North Regional TAFE strategies, organisational objectives and participant outcomes.
- Build and maintain strong relationships with College staff, Aboriginal organisations and communities, government agencies, industry stakeholders and committees, and represent North Regional TAFE in relevant forums to promote program outcomes, skills development and positive transitions into education, training and employment.
- Undertake other duties as required, consistent with the employee's skills, abilities and role responsibilities.

Selection Criteria

1. Demonstrated experience in leading or coordinating programs or teams delivering education, training or support services for Aboriginal young people, including those with complex needs or vulnerabilities.
2. Demonstrated ability to build and maintain positive, respectful and effective working relationships with a diverse range of internal and external stakeholders, including Aboriginal community members, Elders, government agencies and service partners.

3. Demonstrated ability to plan, implement and report on program activities, including data collection, compliance with funding requirements, and contribution to continuous improvement initiatives.
4. Well-developed organisational and leadership skills, with the ability to manage competing priorities, meet deadlines, and support staff performance within a regulated or funded service environment.
5. Strong written and interpersonal communication skills, with the ability to represent the organisation professionally in meetings, committees and community forums and contribute positively to team and organisational objectives.

Other requirements

May be required to travel to and work from other NR TAFE campuses from time to time.

Appointment Factors

- Location:** NR TAFE Campus (Karratha)
- Accommodation:** Not applicable
- Allowances:** As per Award.
- Travel:** Travel to and work at other campuses or sites will be required as the need arises.

Special Conditions

Nationally Coordinated Criminal History Check (NCCHC):

All new staff are required to complete a Nationally Coordinated Criminal History Check (NCCHC) through the Department of Education, regardless of whether they currently hold a valid criminal history check.

Working With Children Check (WWC):

All new staff appointed to NR TAFE in "child-related work" are required to provide a WWC Check prior to commencing duty. If you receive a Negative Notice or an Interim Negative Notice you will be deemed to have repudiated your contract and your employment will cease.

Current WA 'C' Class Driver's Licence:

All new staff being appointed to NR TAFE are required to have a current WA 'C' Class Licence as staff will be required to travel between campuses, from time to time. For staff appointed from outside Western Australia, you must apply for a WA driver's licence within three (3) months of becoming a resident of WA.


Prescribed Legislation and Regulation:

As an employee of the Western Australian public sector you have specific obligations to the community of Western Australia and your colleagues. In addition to the prescribed industrial agreement, your employment is governed by the following:

- Public Sector Management Act (1994) and Regulations
- Vocational Education and Training Act (1996)
- Public Sector Code of Ethics
- North Regional TAFE's Code of Conduct
- Equal Opportunity Act (1984)
- Work Health and Safety Act (2020)
- Internet Terms and Conditions of Use
- Employee Software and Compliance Statement
- North Regional TAFE policies and procedures

CERTIFICATION

The details contained in this document are an accurate statement of the position's responsibilities and requirements.

Director		Executive Director	
Name:		Name:	Scott Ryan
Signature		Signature	
Date:		Date:	29/04/2026