



Inspector of Mines - Mechanical - Level 6 (MIS17026)

Group:	WorkSafe	Location:	R-Collie
Division/Directorate:	WorkSafe Mines Safety	Supervises:	0
Branch:	East and South	Reports to:	Team Leader - Inspector of Mines - South
Section:	South		

Operational Context

Within the WorkSafe Group, the Mines Safety Directorate administers the Work Health and Safety Act 2020 and the Work Health and Safety (Mines) Regulations 2022, promoting occupational safety and health for people involved in the exploration, mining, extraction and processing of mineral resources. Functions include, occupational safety regulatory services - mining operation, inspections, audits and investigation, national uniformity initiatives, promoting safety and health outcomes, including education and information and technical assessment and review, including statutory approval processes.

Role Overview

This position is an integral player within a multi-disciplinary team which will support Western Australian safety management reforms across the mining sector. This role has a low to medium of exposure to information that is sensitive, confronting, and potentially disturbing in nature. This may include, attending or investigating an incident involving a serious injury, interacting with affected people, exposure to material or records containing or showing traumatic images, and/or being involved in incidents with significant media interest. Consideration of this, along with individual coping strategies (to supplement support strategies provided by the department), is required.

Building Leadership Impact as a Leader of Others

We believe that all our people are leaders and expect and encourage them to demonstrate leadership in their roles. Leadership in this position is about delivering high-quality work as a specialist in their domain of expertise, balanced with a focus on training, motivating and enabling others.

Role Responsibilities

The following outlines the key responsibilities and duties related to this position:

- Administers the Work Health and Safety (WHS) Act 2020 and Work Health and Safety (Mines) Regulations 2022 as an Inspector of Mines.
- Supports safety reform continuous improvement and change management approaches.
- Contributes to the implementation of best practice standards and achievements of the Division's Operational Plan.
- Conducts audits inspections and reporting on working places and practices related to the mechanical aspects in mining operations and conducts and reports on technical reviews.
- Undertakes investigations and reports on mechanical aspects of incidents in mining operations and appears at inquiries and inquests of incidents held with respect to mining accidents.
- Executes a range of standard enforcement activities aligned with the Division's programs and policies.
- Takes part and contributes to investigation and prosecution reports and present expert evidence as required.
- Liaises with and provides technical advice to stakeholder's professional associations and the community on matters related to work health and safety in mining and to sound mining practices in general.
- Responds to requests for regulatory and technical information; initiate and respond to correspondence; prepare documentation to enforce legislation.
- Contributes to the achievement of individual and collective team goals including working within multidisciplinary team within a project management framework.
- Ensures compliance with governance reporting standards and protocols and risk management requirements.

- In collaboration with the Mechanical Discipline Group facilitates the achievement of regional capability and cultural change.
 - Represents the department on advisory committees and working parties as required.
 - Contributes to or responsible for the achievement of corporate objectives through effective management by ensuring that stakeholders are dealt with in a professional and timely manner.
 - Builds productive working relationships with community stakeholders to ensure effective community engagement, provide opportunities to input on policy and to facilitate agreement of mutually beneficial solutions.
 - Provides effective leadership within corporate policies and procedures, acts with integrity and ensures staff demonstrate ethical behaviours aligned with the department Code of Conduct.
 - Undertakes training and professional development.
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Corporate Responsibilities

The following outlines departmental responsibilities:

- Acts ethically and supports others to do the same, in line with the departments Values and the Code of Conduct.
 - Takes reasonable care to protect your own safety, health and wellbeing at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.
 - Performs other duties as directed.
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Role Specific Requirements

The following outlines what experience and qualifications are required to undertake this role:

- A tertiary vocational or trade qualification in a mechanical discipline relevant to the resources sector.
- Demonstrated knowledge and substantial experience in the mining industry, within an Australian context, including the practical application of work health and safety (WHS) legislation and risk management principles with a mechanical focus.
- Experience and skills in conducting complex investigations, managing emerging issues and projects.
- Experience in negotiating effectively and engaging confidently with mine statutory position holders in a high-pressure regulatory environment.

Expected Leadership Behaviours

While it is expected that the occupant will demonstrate all leadership behaviours of a [Leader of Others - Knowledge](#), the following outlines those that are required to undertake this role:

- **Embody The Spirit of Public Service** - You lead by example, promoting and role modelling behaviours and respect for others in all aspects of your work, thereby protecting your reputation and that of your team or work area, agency and the sector.
 - **Build Capability** - You embrace a diverse team and draw on the unique strengths of each member.
 - **Deliver on High Leverage Areas** - You demonstrate resilience and expertise to achieve results for your work area.
 - **Dynamically Sense The Environment** - You communicate clearly and concisely to ensure a shared understanding.
 - **Think Through Complexity** - You draw on information from an array of sources, applying your judgement and technical expertise to identify what is relevant and important.
 - **Lead Collectively** - You seek to build and maintain effective working relationships with others, and are mindful of the partnerships that support your efforts to deliver value for your team and work area.
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This position reports to:

Team Leader - Inspector of Mines - South

Position No: MP130028 Classification: L7

Positions reporting to this Role:

This position has no direct reports

Position Conditions:

The following outlines pre-employment assessments and ongoing conditions and requirements:

- The holder of this position exercises delegated statutory powers
- High integrity required for conflicts of interest
- Nationally Coordinated Criminal History Check
- Potential exposure to traumatic events and/or distressing materials
- Base Line Hearing Test

- Medical Check
- Psychometric Check
- Current Western Australian C or C-A class drivers licence or equivalent

Approved Date

02-JUN-2026