



## Consultant, Aboriginal Education Teaching and Learning

### Professional Capability

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| <b>Position number</b> | 00039399   |
| <b>Agreement</b>       | <a href="#">Public Sector CSA Agreement 2021</a> (or as replaced)          |
| <b>Classification</b>  | Level 5  |
| <b>Reports to</b>      | Principal Consultant, Aboriginal Education Teaching and Learning (Level 7) |
| <b>Direct reports</b>  | Nil  |

#### Context

The Department of Education's strategic directions outline the commitment for every child, from Kindergarten to Year 12 to have access to high quality education underpinned by excellence in teaching and quality leadership. This is an education that meets the needs of the learner, preparing them for future success.

Statewide Services provides the services and supports required by schools to enable student achievement, with a focus on those students and schools that need it most. It encompasses both school and system-facing service delivery. While it primarily exists to support schools, it also has an important system-facing role supporting strategy and policy development.

Professional Capability drives the ongoing development of our workforce. Its purpose is to build professional capability to improve student achievement by enabling teaching and leadership excellence.

The Aboriginal Education Teaching and Learning Directorate leads and influences the development and transformation of cultural responsiveness across the organisation. This includes developing and informing resources and professional learning to support effective teaching, and influencing system strategy and system input into government/cross-agency initiatives to strengthen the wellbeing, engagement and achievement for Aboriginal children and young people.

Visit [education.wa.edu.au](http://education.wa.edu.au) to find out more information about the Department of Education.

## Key responsibilities

- Provide Aboriginal perspective, knowledge and understanding to support the work of the Directorate and the Department in building the capacity of schools to strengthen cultural responsiveness and improve educational outcomes for Aboriginal students.
- Provide advice to internal business units and regions to support them to engage with and respond in culturally responsive ways to Aboriginal organisations, community members and parents.
- Assist with the preparation of advice and communications relating to school, teacher and Aboriginal student support services to stakeholders, including education regional offices, schools, parents and the wider community.
- Coordinate the planning, organisation and facilitation of stakeholder networks, including Aboriginal and Islander Education Officer networks.
- Monitor and draw on the Aboriginal perspectives and knowledge of networks, and advise on strengths, opportunities and/or emerging local issues relevant to education.
- Assist in the development, planning and organisation of a variety of forums for the Directorate to deliver advice and professional learning on strategic priorities including the Aboriginal Cultural Standards Framework, and participate in forums as required.
- Respond to enquiries from Aboriginal families and community members about education policies and operations, in collaboration with schools and regions.
- Develop and maintain effective working relationships with internal and external stakeholders, agencies and other parties and provide representation on working parties as required.
- Contribute as part of the Aboriginal Education Teaching and Learning team to developing Branch strategic and business planning processes.
- Work in a culturally responsive and context specific manner to productively and respectfully engage stakeholders.
- Work within and across teams and business units to integrate service, support and advice to schools and the system.

## Selection criteria

1. Demonstrated knowledge of the strengths, issues and needs of Aboriginal children, families and communities and experience in applying that knowledge to the education sector.
2. Demonstrated well developed organisational, planning and task management skills, including the ability to prioritise tasks to meet deadlines.
3. Demonstrated well developed conceptual and analytical skills and ability to identify strengths, opportunities and approaches to building the capacity of schools to strengthen cultural responsiveness to Aboriginal students.
4. Demonstrated well developed facilitation, negotiation and consultation skills with a proven ability to work collaboratively and maintain effective working relationships within, and external to the Department, including with Aboriginal stakeholder groups and networks.
5. Demonstrated well developed verbal and written communication skills, including the ability to liaise effectively with stakeholders at all levels.
6. Demonstrated well developed interpersonal skills with the ability to work cooperatively and interact in a team environment.

## Eligibility and training requirements

Aboriginality is considered essential for this position under section 50D of the Equal Employment Opportunity Act.

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

## Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

## ENDORSED

Date 9 March 2022  
Reference D22/0174478