



Manager Navigational Safety

Branch: Navigational Safety
Directorate: Maritime
Position Number: 00013938
Classification: Level 7
Physical Location: Fremantle (Newman Court)
Award/Agreement: Public Service Award & Public Sector CSA Agreement 2024

Our purpose: Empowering a thriving community

The Department of Transport and Major Infrastructure (DTMI) together with Main Roads WA and the Public Transport Authority forms the Transport Portfolio. DTMI seeks to connect people and places to keep Western Australia moving towards a safer, healthier, and more sustainable future.

Join us and work in a role where you can bring your best self to work and leave work having been seen and heard, and able to contribute meaningfully to the communities throughout Western Australia. DTMI promotes a diverse workforce and embraces a high standard of equal opportunity, health and safety, and ethical practice. DTMI is a values-based organisation committed to empowering a thriving community.



Working **together**, we get things done.



Looking after **ourselves** and supporting **others**.



Always open to **possibilities**.



Taking ownership, we **deliver**.

Overview of the directorate

The Maritime Directorate is responsible for meeting the challenges and maximising the opportunities presented by the vast WA coastline and facilitating the safe and sustainable use of navigable waters. Responsibilities include oceanographic data collection, management of our fragile coastline, strategic coastal planning, design and delivery of recreational and commercial boating infrastructure, management of maritime facilities, management of maritime environmental emergencies, management of operational initiatives and the performance of Harbour Master functions within SPA ports throughout the State. The Directorate promotes the professional development of its staff by encouraging active participation in Maritime emergency activities and inter-directorate projects in line with operational requirements and employee interests. To meet the needs of its customers and balance the competing demands placed on one of the State's greatest assets, the Maritime Directorate actively engages with other State, Commonwealth, and local government authorities, the private sector, and the community. The Directorate is dedicated to the enhancement of the WA coast and safe and sustainable use of navigable waters. A flexible management approach encourages staff to participate in projects across the specialist project areas, offering job diversity in a stimulating and collaborative work environment that prides itself on being supportive and friendly.

Overall purpose of the role

Leads and manages the operational performance of the Navigational Safety Branch.

We recognise and nurture leadership in all contexts.

We consider all our people to be leaders, whether leading a team, a technical function or leading themselves. As such, we expect our people to adopt the expected behaviours and associated mindsets outlined in [Building Leadership Impact](#) and described fully in [Leadership Expectations](#).

The leadership context of this role is Leading Leaders. We provide opportunities to develop and mature your behaviours so you can have a greater leadership impact.

Work description

STRATEGIC MANAGEMENT

- Contributes to the Marine Safety Business Unit Strategic Plans and Directions and translates these into clearly articulate business plans.
- Develops work plans based on statistics and other information to deliver navigation safety and certifications management.
- Develops long term forward maintenance and replacement plans for aids to navigation throughout the state.
- Coordinates regular Aquatic Use Reviews throughout the state to allow for safe and sustainable use to cater for increasing demands.

OPERATIONAL MANAGEMENT

- Coordinates the provision of Navigational Safety in line with relevant state, federal and international maritime legislations and agreements.
- Acts as departmental representative for contractual arrangements with Navigational Aids.

RELATIONSHIP MANAGEMENT

- Develop and sustain effective stakeholder relationships.
- Works closely with key representative groups in delivering navigational safety outcomes.

PEOPLE MANAGEMENT

- Empowers, motivates and develops the diverse talents of people.

ROLE SPECIFIC

- Manages, reviews and evaluates the delivery of the navigational safety programs.
- Manages the State's Aids to Navigation, including overseeing capital works, maintenance program and installation of Aids to Navigation by third parties.
- Manages the conduct of aquatic use reviews and proclamations of Mooring Control Areas.
- Manages the administration of Maritime Certifications Function including audit and compliance to maintain integrity of the process.
- Provides advice on Jetties and Moorings

- Operates within the Department's Corporate Governance Framework, policies and procedures.
- Other Duties as Required.

Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

Criteria:

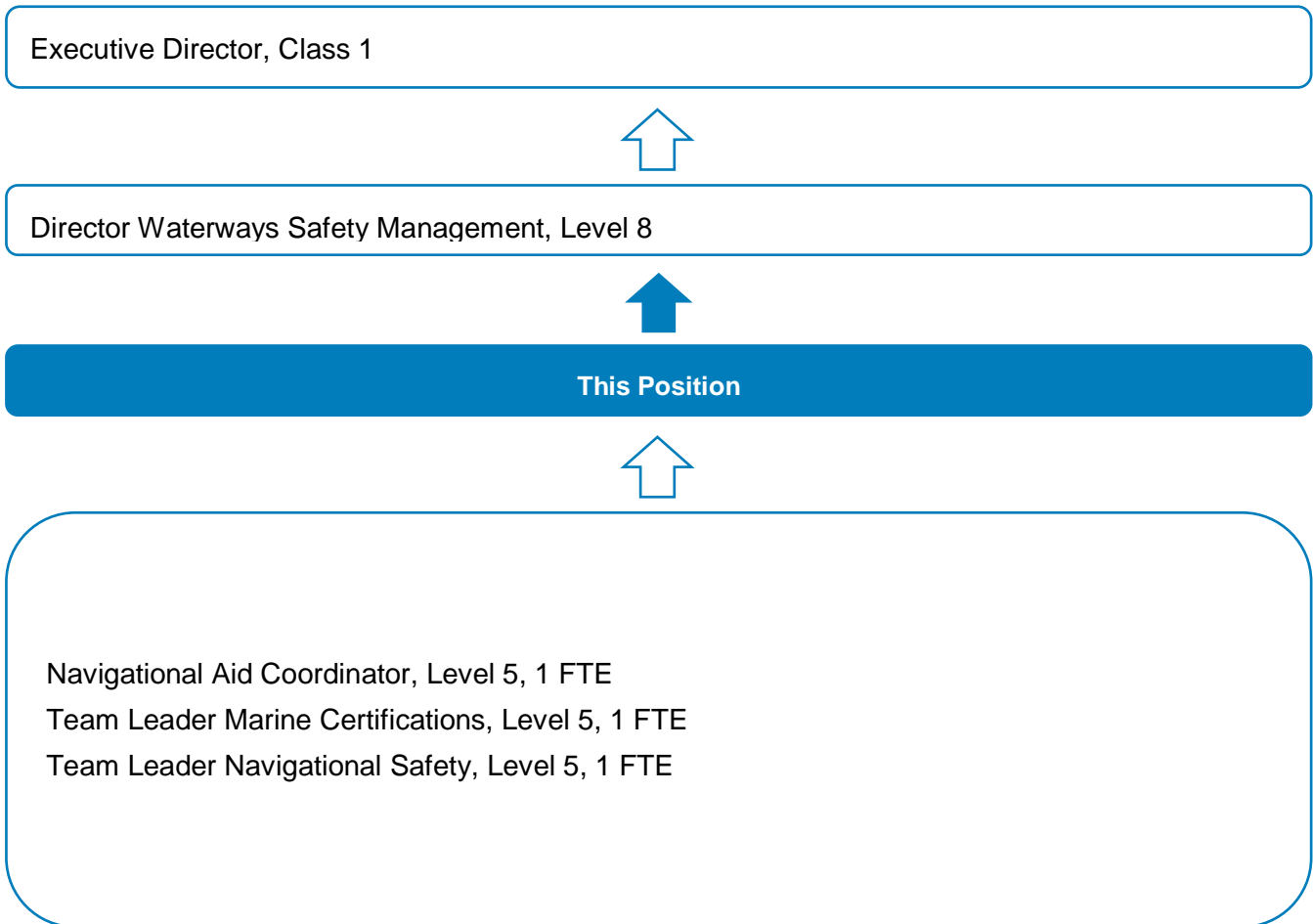
Essential:

1. Proven ability to develop and manage complex projects, in particular the development of infrastructure projects.
2. Substantial knowledge and understanding of current trends, issues and legislation that relate to the delivery of maritime/safety services.
3. A current Coxswain Grade 1 Near Coastal Certificate of Competency that complies with the National Law 2012 or equivalent
4. Demonstrated leadership and management skills with an ability to maintain a work environment that motivates, develops and utilizes the diverse talents of people.
5. Highly developed communication, liaison and interpersonal skills with demonstrated expertise in stakeholder management.

Desirable:

Nil

Reporting relationships



Allowances/Special conditions

1. A current national police clearance certificate incorporating criminal and traffic convictions and infringements is required for this position.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Chief People Officer
People and Culture**