



Job Description Form – Regional Director (Kimberley)

Position Number:	00026381	Division:	Heritage and Property Services
Classification:	Level 8	Reports to:	Executive Director Heritage Services, Class 1
Leadership Context:	Leading Others	Direct Reports:	2
ANZSCO:	132411		

Description

As the Regional Director (Kimberley) you will lead your teams to enable sustainable development and growth, ensuring communities can thrive by promoting and developing places where people want to live, work and recreate. We do this while respecting our past, respecting the balance of historic and cultural heritage and the natural environment, and learning from our stories.

The Regional Director (Kimberley) is responsible for the strategic leadership in a regional location of an operational directorate, ensuring effective delivery of services and negotiated solutions for clients, stakeholders and government, in line with Departmental and Governmental objectives.

Responsibilities

- Inspires a sense of purpose and direction; focuses strategically; harnesses information and opportunities; uses sound judgement, intelligence and common sense.
- Coordinates and oversees the provision of timely, accurate and relevant advice to Ministers, the Director General, Assistant Director General, departmental boards and committees and other senior stakeholders within government and across industry on current and emerging issues related to strategic directorate and departmental priorities and responsibilities.
- Undertakes or is actively involved in the development, evaluation and /or implementation of economic or financial management policies in respect to relevant strategic directorate and departmental priorities.
- Undertakes complex negotiations and collaborations on strategic issues with senior representatives from government agencies, peak industry bodies and other organisations to achieve optimum outcomes.
- Applies Equal Opportunity and Diversity, Work Health and Safety and ethical principles/practices in all aspects of this role.
- Encourages and supports a safe workplace environment.
- Applies curiosity and performs other duties as required.
- Demonstrates the expected behaviours of the leadership context for this role.

Special Requirements

All Department positions require a national police check conducted.

- A Pre-Employment Conflict of Interest (COI) declaration is be made and approved prior to appointment.



- Declaration of Outside Interests (DOI) is to be made and approved prior to appointment.
- Possession of, or willingness to undertake Regional First Aid Training (if required).
- Possession of, or willingness to undertake 4WD training (if required).

Requirements

- Extensive experience leading and managing in a multidisciplinary environment, managing multiple functions.
- Significant, in-depth knowledge of current and emerging trends in Aboriginal cultural heritage and related business environments.
- Ability to collaboratively and strategically develop and promote an overall vision for the Heritage and Property Services division in line with stakeholder and broader community values and government priorities.
- Extensive experience or qualification in a relevant field including (but not limited to) Aboriginal cultural heritage, heritage conservation and management, environmental science, project management, public policy.
- Demonstrate the behaviours within the leadership context of Leading Others as outlined below.



Behaviour Expectations

Leadership Expectations provide a clear understanding of expected leadership behaviours for all public sector employees in different contexts. The expected behaviours (see below) should be demonstrated in the context of [Leading Others](#) for this position.

Lead collectively	You are continually learning and adjusting your approach to be effective in the changing work environment.
Think through complexity	You think critically and strategically to solve problems and enhance effectiveness across your team or work area.
Dynamically sense the environment	You communicate clearly and concisely to ensure a shared understanding.
Deliver on high leverage areas	You train others to think about their work and how it relates to high leverage areas, and monitor the implementation and completion of tasks.
Build capability	You contribute to the development of those in your team or work area by understanding their current capabilities and striving to develop them further.
Embody the spirit of public service	You encourage others to perform beyond expectations and deliver results for your area, acknowledging and rewarding excellent performance.
Lead adaptively	You lead others through changes with strength and understanding, and support those who are challenged by change.

The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

Registration Date	6 March 2024	Registering Officer	Kylie O'Neill <i>K O'Neill</i>
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