



Senior Business Analyst- Spatial Systems - Level 6 (MIS25078)

Group:	Resource and Environmental Regulation	Location:	East Perth - Mineral House
Division/Directorate:	Resource Tenure	Supervises:	0
Branch:	Business Systems	Reports to:	General Manager Business Systems
Section:	NA		

Operational Context

Within the Resource and Environmental Regulation Group the Resource Tenure Division is responsible for administering the granting of tenure for resource exploration and production, and facilitates access to land for resource activities.

Role Overview

This position is responsible for coordinating the research, planning and development of GIS technology. The role will work across other business systems and carry out ongoing reviews of existing processes, providing advice on the development, implementation and maintenance of improved divisional business systems.

Building Leadership Impact as a Leader of Others

We believe that all our people are leaders and expect and encourage them to demonstrate leadership in their roles. Leadership in this position is about delivering high-quality work as a specialist in their domain of expertise, balanced with a focus on training, motivating and enabling others.

Role Responsibilities

The following outlines the key responsibilities and duties related to this position:

- Coordinates the research, planning, development, and implementation of GIS tools and data modelling processes including the use of programming and scripting tools.
 - Leads the internal and external support including training for spatial systems.
 - Carries out reviews and analysis of business processes for the development, implementation and maintenance of new and improved divisional business systems.
 - Provides support for researching and identifying new technologies and systems to ensure the continuing effectiveness of divisional systems.
 - Assists with planning organisational and work-flow changes necessary to support these systems.
 - Liaises with stakeholders and IT specialists in the development and implementation of new business systems.
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Corporate Responsibilities

The following outlines departmental responsibilities:

- Acts ethically and supports others to do the same, in line with the departments Values and the Code of Conduct.
 - Takes reasonable care to protect your own safety, health and wellbeing at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.
 - Performs other duties as directed.
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Role Specific Requirements

The following outlines what experience and qualifications are required to undertake this role:

- Demonstrated experience using GIS suites of software to produce high-quality Geoscience Tenement Land Information map and dataset products.

- Considerable business process knowledge relevant to maintaining business systems with experience in the analysis and documentation of business processes.
- Demonstrated experience in project management.
- Demonstrated knowledge of the Mining Act.

Expected Leadership Behaviours

While it is expected that the occupant will demonstrate all leadership behaviours of a [Leader of Others - Knowledge](#), the following outlines those that are required to undertake this role:

- **Lead Adaptively** - You proactively extend your knowledge, skills and expertise to ensure your contribution continues to add value.
- **Embody The Spirit of Public Service** - You lead by example, promoting and role modelling behaviours and respect for others in all aspects of your work, thereby protecting your reputation and that of your team or work area, agency and the sector.
- **Build Capability** - You contribute to the development of those in your team or work area by understanding their current capabilities and striving to develop them further.
- **Deliver on High Leverage Areas** - You identify and understand the competing priorities of your work area, prioritising essential tasks and making adjustments as appropriate.
- **Lead Collectively** - You continuously seek to understand and align your work with other business areas to support an area wide perspective.
- **Think Through Complexity** - You draw on information from an array of sources, applying your judgement and technical expertise to identify what is relevant and important.
- **Dynamically Sense The Environment** - You communicate clearly and concisely to ensure a shared understanding.

This position reports to:

General Manager Business Systems

Position No: 02148328 Classification: L8

Positions reporting to this Role:

This position has no direct reports

Position Conditions:

The following outlines pre-employment assessments and ongoing conditions and requirements:

- Nationally Coordinated Criminal History Check

Approved Date

14-APR-2026