



Youth Engagement and Support Worker

Aubin Grove Primary School

Position number	00044296
Agreement	Department of Education (School Support Officers) CSA Agreement 2022 or as replaced
Classification	Level 3
Reports to	Deputy Principal
Direct reports	Nil

Context

Aubin Grove Primary School opened in February 2011 as a state of the art public primary school for students from Kindergarten to Year 6. Right from the very beginning, our school has been guided by our dedicated commitment to achieving our shared vision and our stated purpose of ensuring that every student is a successful learner, and every teacher is an excellent teacher.

In 2012 we became an Independent Public School, in recognition of our capacity to accept and apply increased flexibility, and our responsibility to make local decisions across a range of school operations to enhance educational outcomes for our students.

We have more freedom to make decisions about important matters that impact our students' education such as student support, staff recruitment, financial management, governance and accountability. In collaboration with our School Board, we monitor our performance against our Statement of Expectation 2021-2024 and articulate our plans and goals via our Business Plan.

We have a very clear, shared vision in which all students and staff exhibit, and are committed to, our four "LEAF" principles of:

- Learn
- Enjoy
- Aspire
- Focus

Our vision is reflected every day in the way staff and students interact with each other, challenge themselves to achieve continuous improvement and work in a positive environment of fun and play.

Aubin Grove staff and students set high standards for themselves and adopt a growth mindset to teaching and learning, focussing on our Aubin Grove Learner Qualities. This includes an emphasis on inquiry and reflecting on personal progress, where students explicitly know what they are learning and what success looks like. They set challenging yet achievable learning goals, work collaboratively and seek and act upon feedback.

Our approach to teaching and learning is exemplified in our Aubin Grove Learner Qualities based upon our commitment to Visible Learning principles and practices.

At Aubin Grove, we place a very high premium on building and nurturing positive relationships and establishing positive behaviours. Our approach to how we act toward one another and to all who visit our school is based on the Fish Philosophy and its four key principals of:

- Play
- Be there
- Make their day
- Choose their attitude

All staff and students at Aubin Grove understand and are committed to adopting the Fish Philosophy as the basis for the way we agree to behave and act in our school. We strive to embody the four Fish Philosophy principles in all our interactions. Living the Fish Philosophy ensures that our school is a fun, caring and positive environment, conducive to learning.

Further information about Aubin Grove Primary School is available on [Schools Online](#).

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- Improve the attendance, wellbeing, resilience and pro-social behaviours of students by working in partnership with the Support and Engagement team to prioritise and deliver individual, small group and whole-school programs and strategies.
- Collaborate with the Support and Engagement team and Administration team to develop the whole-school's improvement plan for identifying and responding to the additional needs of students.
- Enhance student learning outcomes by identifying and establishing support networks for students with staff, the school community and, under direction, local community agencies.
- Liaise with students, families and the Support and Engagement team to identify suitable and appropriate student support and student wellbeing strategies.
- Work in partnerships with stakeholders and key service providers to coordinate and deliver strategies that aim to support and engage students at risk.
- Participate in case conferences within the school and with other agencies as appropriate, including the provision of information and consultancy advice as required.
- Provide support and advice to teachers on strategies for supporting students with additional needs in the classroom setting, including the understanding and delivery of the Positive Psychology Principals and the Positive Education Enhanced Curriculum (PEEC), etc.
- Undertake administrative tasks as necessary, including appropriate data entry, report writing, meeting minutes and management of student case notes.

Selection criteria

1. Demonstrated considerable experience working with individuals or small groups of students who are or may be at risk and implementing strategies to improve educational outcomes.
2. Demonstrated interpersonal skills, including the ability to establish effective working relationships with people from a wide range of backgrounds.
3. Demonstrated negotiation, mediation and conflict resolutions skills with relevant experience working with students who require support.
4. Ability to work independently and as a member of a team without direct supervision.
5. Demonstrated effective planning and organisational skills, with the ability to manage competing priorities within timelines.

Eligibility and training requirements

Employees will be required to:

- consent to a Nationally Coordinated Criminal History Check and obtain a current Screening Clearance Number issued by the Department of Education's Screening Unit prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within 3 months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within 6 months of appointment and every 3 years thereafter
- complete the Department's Aboriginal and Torres Strait Islander cultural awareness online course within 3 months of commencement.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 19 December 2023
Reference D23/1890035