



Manager Sustainability Policy and Strategy

Branch: Transport Sustainability and Strategic Projects
Directorate: Transport Sustainability and Strategic Projects
Position Number: 00027400
Classification: Level 8
Physical Location: Perth (William Street)
Award/Agreement: Public Service Award & Public Sector CSA Agreement 2024

Our purpose: Empowering a thriving community

The Department of Transport and Major Infrastructure (DTMI) together with Main Roads WA and the Public Transport Authority forms the Transport Portfolio. DTMI seeks to connect people and places to keep Western Australia moving towards a safer, healthier, and more sustainable future.

Join us and work in a role where you can bring your best self to work and leave work having been seen and heard, and able to contribute meaningfully to the communities throughout Western Australia. DTMI promotes a diverse workforce and embraces a high standard of equal opportunity, health and safety, and ethical practice. DTMI is a values-based organisation committed to empowering a thriving community.



Working **together**, we get things done.



Looking after **ourselves** and supporting **others**.



Always open to **possibilities**.



Taking ownership, we **deliver**.

Overview of the directorate

The Transport Portfolio Sustainability and Strategic Projects team (TPSSP) leads and coordinates the development and implementation of sustainability policy, strategy, and initiatives across the Transport Portfolio, including environmental, social, and corporate governance (ESG) outcomes; the sharing of excellence and knowledge on sustainability and innovation; driving consistency of practice with, and application of, sustainability tools; and coordination of research in specific sustainability areas.

TPSSP also leads the transport response to the Government's climate policy, including emissions reduction strategies for the Transport Portfolio and the wider transport sector; risk assessments and adaptation strategies; decarbonisation of materials and other sustainability outcomes in the asset investment programs; and collaborative engagement.

Overall purpose of the role

Supports the Director Transport Portfolio Sustainability (TPS) and contributes to the development, implementation and management of the Directorate's strategic direction, business priorities and outcomes.

Leads the delivery of a program of activity in Sustainability, including the Environmental, Social Governance strategy and reporting; opportunities for lower carbon materials and lower carbon innovations across the Portfolio.

Oversees engagement, handover and implementation of sustainability plans and objectives for the Department of Transport.

Work description

Supports the Director in establishing the Directorate's strategic direction and guiding TPS team members in achieving outcomes contributing to sustainable action within the Transport Portfolio.

Ensures good governance practices and effective use of the team's resources.

Advises the Director Transport Portfolio Sustainability on issues related to the Transport Portfolio and Transport Portfolio Governance Council, as well as the Executive Sustainability Forum.

Keeps track of current and emerging issues affecting Transport Portfolio sustainability projects and stays informed of industry initiatives and trends.

Helps achieve business goals by leading emissions reduction strategies for the Transport Portfolio's agencies and the wider transport sector, and engaging with other agencies collaboratively.

Assists in solving complex project related issues, and provides accurate and comprehensive project reports.

Coordinates with Transport Portfolio agencies to secure required resources for allocated projects, and ensures that TPS projects are delivered according to the project plan and best practice project management methodology.

Follows the Department's Corporate Governance Framework, policies and procedures.

Undertakes other duties as required.

Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

Criteria

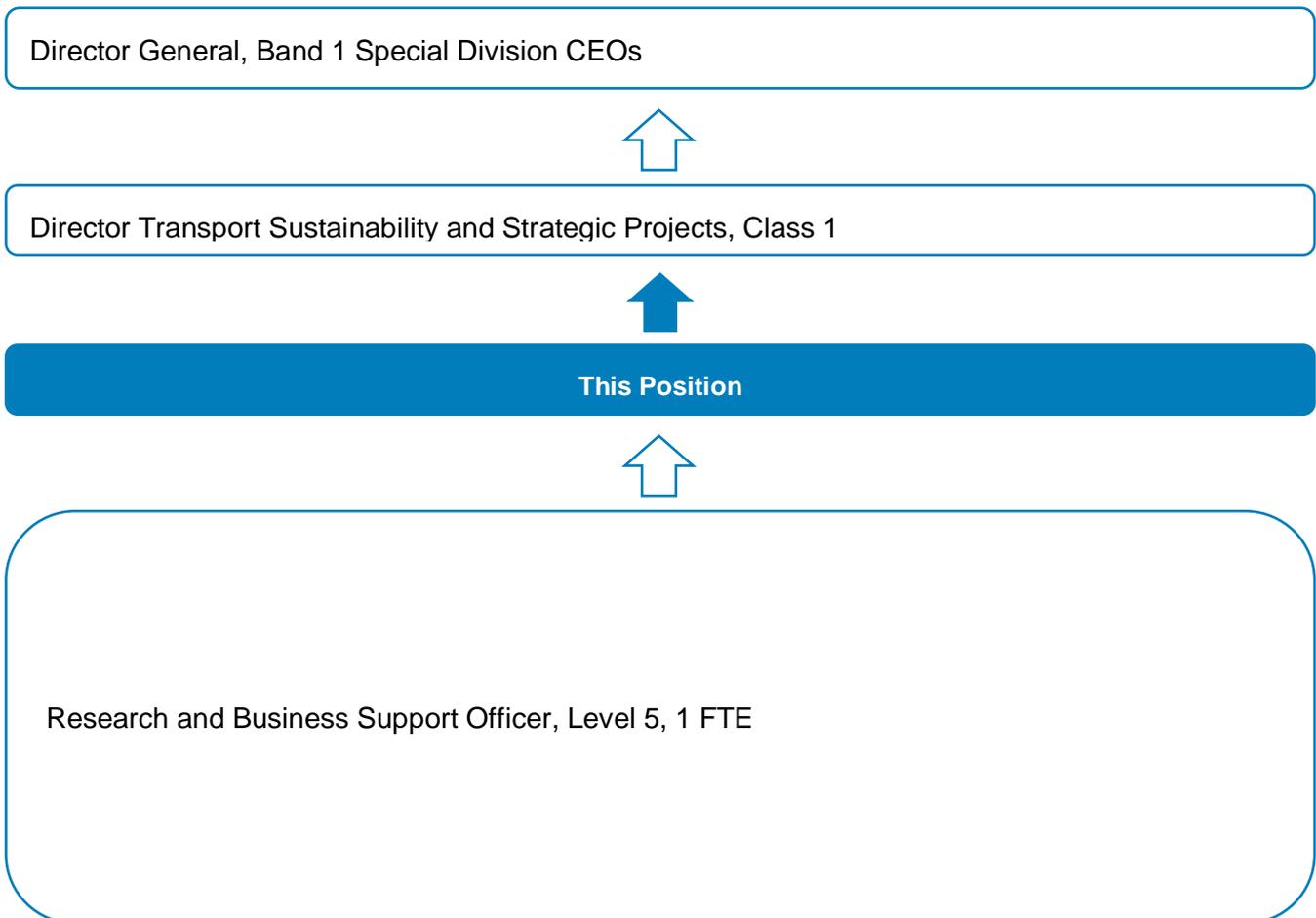
ESSENTIAL:

1. Practical experience leading and participating in program and project management teams and establishing effective governance to build collaboration, identify and address risks and manage resources effectively.
2. Proven project management skills with a firm understanding of best practice project management methodologies, and the ability to resolve complex project-related issues.
3. Strong leadership and team management skills with the ability to effectively lead and mentor teams and manage resources to achieve objectives.
4. Highly developed communication and interpersonal skills with the ability to engage with a broad range of government and external stakeholders and work collaboratively and effectively to build effective cross-organisational relationships.
5. Experience with applying sustainability principles to address relevant challenges and achieve outcomes related to environmental and social responsibility and economic viability.

DESIRABLE:

1. Clear understanding of sustainability as it applies to transport in a government setting.

Reporting relationships



Allowances/Special conditions

1. A current national police clearance certificate incorporating criminal and traffic convictions and infringements is required for this position.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Executive Director
People and Culture**