



Senior Marine Officer

Branch: Compliance and Investigation
Directorate: Maritime
Position Number: 00013625
Classification: Level 4
Physical Location: Hillary's (Northside Drive)
Award/Agreement: Public Service Award & Public Sector CSA Agreement 2024

Our purpose: Empowering a thriving community

The Department of Transport and Major Infrastructure (DTMI) together with Main Roads WA and the Public Transport Authority forms the Transport Portfolio. DTMI seeks to connect people and places to keep Western Australia moving towards a safer, healthier, and more sustainable future.

Join us and work in a role where you can bring your best self to work and leave work having been seen and heard, and able to contribute meaningfully to the communities throughout Western Australia. DTMI promotes a diverse workforce and embraces a high standard of equal opportunity, health and safety, and ethical practice. DTMI is a values-based organisation committed to empowering a thriving community.



Working **together**, we get things done.



Looking after **ourselves** and supporting **others**.



Always open to **possibilities**.



Taking ownership, we **deliver**.

Overview of the directorate

The Maritime Directorate is responsible for meeting the challenges and maximising the opportunities presented by the vast WA coastline and facilitating the safe and sustainable use of navigable waters. Responsibilities include oceanographic data collection, management of our fragile coastline, strategic coastal planning, design and delivery of recreational and commercial boating infrastructure, management of maritime facilities, management of maritime environmental emergencies, management of operational initiatives and the performance of Harbour Master functions within SPA ports throughout the State. The Directorate promotes the professional development of its staff by encouraging active participation in Maritime emergency activities and inter-directorate projects in line with operational requirements and employee interests. To meet the needs of its customers and balance the competing demands placed on one of the State's greatest assets, the Maritime Directorate actively engages with other State, Commonwealth, and local government authorities, the private sector, and the community. The Directorate is dedicated to the enhancement of the WA coast and safe and sustainable use of navigable waters. A flexible management approach encourages staff to participate in projects across the specialist project areas, offering job diversity in a stimulating and collaborative work environment that prides itself on being supportive and friendly.

Overall purpose of the role

Provides a supervisory role within the Compliance and Investigations Branch and is responsible for setting high standards as an officer in charge and as the key point of contact of geographical work locations.

We recognise and nurture leadership in all contexts.

We consider all our people to be leaders, whether leading a team, a technical function or leading themselves. As such, we expect our people to adopt the expected behaviours and associated mindsets outlined in [Building Leadership Impact](#) and described fully in [Leadership Expectations](#).

The leadership context of this role is Leading Others. We provide opportunities to develop and mature your behaviours so you can have a greater leadership impact.

Work description

- Supervises nominated officers, providing on the job training, coaching and mentoring while upholding high standards in performance and conduct.
- Develops and implements operational patrol rosters, work schedules and compliance plans.
- Promotes boating safety through liaison, enforcement of relevant laws and provision of advice to stakeholders, and liaises with internal and external partners as required.
- Commands Department vessels as qualified, complies with all policy requirements in ensuring high standards of readiness and cleanliness of vessels, trailers and equipment, and maintains maritime signage and marker buoys.
- Conducts active patrols for education, enforcement, and compliance with relevant legislation.
- Issues infringement notices, cautions, recommends prosecution action, prepares Prosecution Briefs and attends Court.
- Assists in Search and Rescue operations, coordinates field roles as required and participates in maritime environmental emergency response duties as directed as a member of the State Response Team.
- Evaluates waters for aquatic activities and events, completes inspections and audits of maritime infrastructure and reports on navigational safety and aquatic use.
- Attends to all associated administrative duties, including coordinating education and compliance follow ups, and minor investigations based on reports and CCTV footage.
- Complies with and provides input regarding new maritime legislation, policies and procedures and supports the delivery of the Marine Safety program.
- Engages in project work and research for equipment and resources.

- Undertakes other duties as required.

Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

Criteria

ESSENTIAL:

1. Certificate of Competency (minimum Coxswain Grade 1 Near Coastal with no restrictions) or equivalent qualification.
2. Proven knowledge and ability to apply and advise on recreational boating, commercial vessel industries and Marine Safety legislation and to keep up to date with changes and how they impact work practices.
3. Sound written and oral communication and interpersonal skills, with the ability to resolve conflict and prepare written reports and statements.
4. Experience in leading and supervising a team, with the ability to set and achieve high standards and foster a cohesive and healthy team environment.
5. Practical working knowledge of small commercial vessels, trailers, outboards and equipment including design and maintenance requirements.
6. Ability to make rapid, sound decisions while operating independently and in high stress situations.

DESIRABLE:

Nil

Reporting relationships

Manager Compliance and Investigations, Level 7



Team Leader Operational Compliance, Level 5



This Position



Marine Officer, Level 3, 2 FTE

Allowances/Special conditions

1. A current national police clearance incorporating criminal and traffic convictions and infringements is required for this position.
2. A Western Australian marine offence history check is required for this position.
3. Current valid Western Australian C class motor vehicle driver's license or equivalent is required for this position.
4. Work in other metropolitan locations when required.
5. Uniforms are provided.
6. Required to work weekends and public holidays.
7. May be required to work shifts at any location within the State.
8. Departmental vehicles and vessels, personal computer.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Executive Director
People and Culture