



Deputy Director General, Major Projects, Business and Regional Services

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| Position No: | 00027337 |
| Classification | Special Division, Non-CEO Band 3, Salaries and Allowances Tribunal |
| Division: | Major Projects, Business and Regional Services |
| Directorate: | Major Projects, Business and Regional Services |
| Reports to: | Director General, 00015135, Special Division, CEO Band 2, Salaries and Allowances Tribunal |
| Direct reports: | To be confirmed |
| Leadership Context: | Executive Leader |

Position Overview

The Deputy Director General (DDG), Major Projects, Business and Regional Services sets and delivers the strategic direction for innovative and contemporary major project facilitation, precinct delivery, regional service coordination, professional advisory and business services, corporate policy and programs and the development of strategies to shape communities across the State, prioritise the sustainable and responsible management of land and places, and encourage economic diversification.

The role provides high level executive leadership and management to the Division and works collaboratively with stakeholders and the community.

Responsibilities

- As a member of the Department's Executive, shape and drive the Department's vision and reform agendas and collaborate to deliver it's strategic objectives and priorities.
- Lead and contribute to Government and Department reforms including transformation programs to achieve improvement in strategic outcomes and lead co-delivery of Government led initiatives.
- Strategically lead, direct and define the vision for the Department's major project facilitation, precinct delivery, legal, corporate and business services, regional services and key programs and policies to support and enable achievement of Department outcomes and Government priorities.
- Provide expert, strategic and authoritative advice to the Department's Ministers and other relevant portfolio Ministers, the Director General and executive stakeholders across government to enable fully informed recommendations and decisions.

- Collaborate to deliver effective governance and business and regional services within the Department as a key participant in critical planning and decision-making processes that underpin strategic goals and outcomes.
- Lead the Department in governance and compliance activities, including audit and risk, corporate planning and reporting.
- Lead the development of effective systems and processes to ensure information is available across the Department, including the delivery of Department-wide data and analytics, to inform decision-making.
- Drive effective budgeting, corporate and business planning, and program evaluation frameworks to optimise return on Government's financial, human, intellectual and physical investments in the delivery of the Department's programs and services.
- Lead and direct significant and priority property related major projects, precinct planning and development to deliver Department and Government priorities and achieve public value objectives.
- Direct the development, implementation, evaluation, review and ongoing improvement of policy programs and services across the Portfolio and Department, ensuring alignment with Department and Government objectives and strategic directions.
- Evaluate and respond to the ongoing needs of the Department, determining innovative service delivery models to support the business and highly sensitive and contentious program or service delivery issues to ensure financial, reputational, business and cyber risks are minimised.
- Develop and maintain strong working relationships with external stakeholders and nurture key partnerships that contribute to the strategic positioning of the Department and achievement of goals.
- Represent the Department in consultations and negotiations with external stakeholders including other jurisdictions nationally to facilitate solutions and optimise outcomes for the Department and Government.
- Lead engagement with Heads of Agencies to collaborate in delivering agency relevant major projects.
- Provide leadership and set performance expectations for the Portfolio's executive management team to ensure alignment with the vision and overall goals of the Department.
- Perform other duties as directed.
- Demonstrate professional and ethical workplace behaviours in alignment with the Department's Code of Conduct and Values. This includes ensuring work practices and behaviours foster an equitable, diverse, and inclusive work environment and support a safe and healthy workplace in accordance with Work Health and Safety legislation.

Essential Requirements

- A significant record of achievement, setting strategic direction, delivering projects and high-level reform and/or service delivery outcomes.
- Demonstrate behaviours within the leadership context of [Executive Leader](#) as outlined below.

Mandatory Pre Employment Requirements

- All positions within the Department require the occupant to have a Nationally Coordinated Criminal History Check (NCCHC) conducted with a satisfactory outcome.
- A pre-employment Conflict of Interest will be completed and assessed prior to appointment.
- This position is considered a high-risk position and a Declaration of Outside Interest (DOI) is required for the occupant of this role.

Workplace Behaviours and Expectations

The Department's [Code of Conduct](#) sets out the professional behaviours that we expect of our employees and consistent with our departmental values.

The [Public Sector Commission's Leadership Expectations](#) provide a clear understanding of expected leadership behaviours and associated mindsets for all public sector employees. The expected behaviours (see below) should be demonstrated in the context of [Executive Leader](#) for this position.

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| Lead collectively | You understand and leverage the interrelationships that exist in the sector and ensure that strategic decisions create value for the agency and sector, now and into the future. |
| Think through complexity | You are comfortable with dynamic complexity, easily navigate detail complexity and think logically about the short, medium and long term variables that could impact your agency and the sector. |
| Dynamically sense the environment | You scan and decipher internal and external environments, leveraging understanding to influence and persuade others so as to create value for Western Australians. |
| Deliver on high leverage areas | You demonstrate a drive to deliver against longer term strategic objectives for your agency and contribute to creating future value for the sector |
| Build capability | You develop capability in the sector to create value for the future of Western Australians. |
| Embody the spirit of public service | You achieve results under challenging conditions while maintaining the reputation of your agency and the sector |
| Lead adaptively | You display a willingness to learn from your past experiences and apply those learnings to new and unfamiliar situations |

Further information can be obtained from looking at the [behaviour descriptors](#).

Our Vision and Values

To respect the past, to create opportunities today and to plan for the future.

Our values shape our attitude and actions, guiding us both personally and professionally.

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| Respect | We respect that our work is personal to our stakeholders and that every piece of land and site has a story. |
| Collaboration | We engage and collaborate to build prosperous places and connected communities. |
| Integrity | Our ethics and integrity guide our actions with every piece of land, site and opportunity to enable us to deliver great outcomes for Western Australia. |
| Innovation | We enable innovation, implementing innovative approaches to the way we work to create value for our stakeholders. |
| Professionalism | Our professionalism empowers us to use our specialised knowledge and skills to deliver our work to the highest standards. |
| Accountability | We work in the interest of the public and take responsibility for our actions and decisions. |

Acknowledgement of Country

The Department of Planning, Lands and Heritage acknowledges the Aboriginal people as the traditional custodians of Western Australia. We pay our respects to the Ancestors and Elders, both past and present, and the ongoing connection between people, land, waters, and community. We acknowledge those who continue to share knowledge, their traditions and culture to support our journey for reconciliation. In particular, we recognise land and cultural heritage as places that hold great significance for Aboriginal people.

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| Registration Date | 22 January 2026 | Registering Officer | Kim Watson <i>K Watson</i> |
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