

# Role Statement



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<b>Position title:</b>	GSR Risk and Compliance Lead TMP
<b>Position number:</b>	40002579
<b>Salary and Level:</b>	Level 7 PSCSAA 2024
<b>Reports to:</b>	Director Risk Management and Audit (Level 8)
<b>Direct reports:</b>	Nil

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## The organisation

Lotterywest is the only State Government owned and operated lottery in Australia, where all the available profit is returned to the Western Australian Community through discretionary and statutory grants. Lotterywest has supported the Western Australian community for over 90 years. Its vision for 'a hopeful, health, connected and sustainable community life for all Western Australians'.

Lotterywest is the employing agency for Healthway, which is the only State Government agency dedicated to health promotion. For over 30 years Healthway has been providing grant funding to sport, arts and racing organisations, community activities, and to health promotion projects and research. Healthway's vision is for a 'healthy and more active Western Australia.'

## About our project – Gaming System Replacement (GSR)

GSR is a Lotterywest key strategic initiative to replace our existing gaming platforms and associated services. This large-scale, multiyear project of work is essential to Lotterywest sustaining and enhancing its business for the next 15 years. This is a unique opportunity to be involved in a significant project that will drive change across people, processes, and technology.

As part of the GSR team you will be working on a complex transformation project with a broad, diverse, and talented team supported by our Executive and the Lotterywest Board. We are seeking experienced individuals to support the project over the phases of GSR procurement, GSR implementation and gaming system operationalisation across all affected areas.

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## Key focus areas of the position

Reporting to the Director Risk Management and Audit, this role is responsible for leading the GSR risk and compliance activities to ensure GSR meets the defined compliance and control operational readiness acceptance criteria necessary to achieve a GSR project go-live. This role will represent Risk and Compliance on the GSR Project Senior User Group and engage with the General Manager Corporate Services as the accountable Executive Manager for controls and compliance operational readiness.

This role has responsibility for achieving and demonstrating GSR adherence to the required compliance, controls and corporate requirements necessary for go-live. Focus areas include:

- Lotterywest and GSR Delivered Risk Profile
- GSR Operational Readiness for Controls and Compliance

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- Business continuity planning and Crisis Management
- Alignment with Corporate Risk and Compliance

### Key responsibilities

#### Lotterywest and GSR Delivered Risk Profile

- Understand where delivered risk exists within the GSR project and facilitate, develop and maintain alignment of GSR Risk Management with Lotterywest Risk Management.
- Engage with the Lotterywest Audit and Risk Management team, and senior stakeholders to assess and communicate GSR delivered risk acceptance and Lotterywest risk appetite.

#### GSR Operational Readiness for Compliance and Controls

- Develop, manage and achieve GSR controls and compliance operational readiness
- Engage with General Manager Corporate Services as accountable Executive Manager for controls and compliance operational readiness
- Develop, manage and maintain GSR corporate compliance obligations internally and externally
- Develop, manage and maintain GSR key controls and controls testing required for go-live
- Liaise and facilitate with auditors and legal team as required for GSR operational readiness
- Liaise and facilitate with external certification and statutory parties as required for GSR operational readiness
- Engage with third party assurance partner and facilitate delivery of assurance scope
- Monitor, manage and prepare reports on GSR progress against delivered risk and regulatory compliance for go-live.

#### Business Continuity Planning and Crisis Management

- Crisis management preparation for GSR go-live including planning, documentation, testing and stakeholder rehearsals
- Business continuity preparation for GSR go-live including business unit BCP plan refresh
- Facilitate Lotterywest engagement with external parties on business continuity planning

#### Alignment with Corporate Risk and Compliance

- Develop, manage, and maintain alignment of GSR controls and compliance requirements with corporate risk frameworks
- Lead, engage, participate in continual improvement arising through the GSR project to inform Lotterywest compliance and risk management processes

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### Mandatory / special role requirements

- Minimum of 7-10 years' experience in a similar audit or risk position and possession of a relevant tertiary qualification.
- Membership of one of the following: Institute of Internal Auditors; or
  - Information Systems Audit and Control Association; or
  - Chartered Accountants Australia and New Zealand / Certified Practising Accountant Australia.
- Police clearance.

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## Essential selection criteria

1. Extensive experience in audit, governance and quality assurance aligned to organisation-wide initiatives
2. Knowledge and experience delivering financial, information management and security compliance frameworks
3. Demonstrated high level analytical, conceptual and problem-solving skills, with knowledge of contemporary risk management and internal audit practices, trends, issues and standards.
4. Demonstrated ability and experience in working collaboratively within and across teams in developing, improving, and embedding risk and compliance processes.
5. Strong communication/interpersonal skills to engage internal and external stakeholders.
6. High attention to detail in governance, compliance, and reporting, with experience presenting to senior stakeholders

## Authorised by:



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**Stella Rapanaro**

**A/General Manager Corporate Services**

Date: 22 January 2026