



Manager Built Environment

Branch:	Built Environment
Directorate:	Urban Mobility
Position Number:	00013648
Classification:	Level 7
Physical Location:	Perth (William Street)
Award/Agreement:	Public Service Award & Public Sector CSA Agreement 2024

Our purpose: Empowering a thriving community

The Department of Transport and Major Infrastructure (DTMI) together with Main Roads WA and the Public Transport Authority forms the Transport Portfolio. DTMI seeks to connect people and places to keep Western Australia moving towards a safer, healthier, and more sustainable future.

Join us and work in a role where you can bring your best self to work and leave work having been seen and heard, and able to contribute meaningfully to the communities throughout Western Australia. DTMI promotes a diverse workforce and embraces a high standard of equal opportunity, health and safety, and ethical practice. DTMI is a values-based organisation committed to empowering a thriving community.



COLLABORATION

Working **together**,
we get things done.



WELLBEING

Looking after **ourselves**
and supporting **others**.



ADAPTABILITY

Always open to
possibilities.



ACCOUNTABILITY

Taking ownership,
we **deliver**.

Overview of the directorate

The Urban Mobility Directorate exists to provide integrated transport strategy, policy, planning and programs to optimise the current and future use of the transport network for moving people in cities and major centres.

Overall purpose of the role

- Leads the Built Environment team to deliver active transport network planning, design, development and delivery initiatives.
- Contributes to the leadership and management of the Active Transport Branch.

Work description

Program and Project Management

- Leads and manages the active transport network planning, design, development, and grant programs.
- Oversees complex projects relating to active transport network design and delivery; engaging and working with asset owners and industry groups, to ensure the delivery of sustainable transport outcomes.
- Provides specialist advice on active transport infrastructure network design, development and implementation.

Leadership

- Empowers, motivates and develops the diverse talents of the workforce and builds capability to achieve business outcomes.
- Leads the team in innovative thinking and developing creative solutions, within an environment of transparency and accountability.
- Contributes to the development of Department strategic plans and translates these into clearly articulated business plans.
- Advocate for and role model personal wellbeing practices that develop and sustain a healthy culture in the team.

Stakeholder engagement and influence

- Collaborates with a broad and diverse range of high-level stakeholders to develop partnerships to enhance active transport built environment outcomes.
- Identifies, contributes and influences strategic discussions with stakeholders.
- Anticipates and responds to internal and external client needs.

Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

Criteria

ESSENTIAL:

Job Specific

1. Substantial experience in leading and managing built environment or active transport programs and projects.

Capabilities

1. Demonstrated ability to lead, manage and provide feedback to teams to achieve high team performance and deliver the strategic objectives of the business and organisation.
2. Guides strategic program development and implementation ensuring ongoing monitoring and evaluation of program performance.
3. Monitors, provides feedback and is accountable for the management and reporting of team business plan initiatives.
4. Builds and sustains relationships with a network of key people internally and externally.
5. Demonstrated ability in building, motivating, and developing a high performing and responsive team and creates an environment that supports Agency values.
6. Anticipates and responds to issues by listening to differing ideas. Communicates clearly, confidently and persuasively, with the ability to adapt to a wide variety of audiences.

DESIRABLE:

1. Qualifications in a relatable field.

Reporting relationships

Executive Director Urban Mobility, Class 1



Director Active Transport, Level 8



This Position



Grants Program Coordinator, Level 6, 1 FTE
Planning and Technical Coordinator, Level 6, 4 FTE
Project Engineer, Level 6, 1 FTE
Project Engineer, Specified Callings Level 3, 1 FTE
Senior Project Officer, Level 6, 1 FTE

Allowances/Special conditions

1. A current national police clearance certificate incorporating criminal and traffic convictions and infringements is required for this position.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Executive Director
People and Culture**