



Aboriginal Engagement Officer Level 5 (MIS23049)

Group:	Resource and Environmental Regulation	Location:	East Perth – Mineral House
Division:	Geoscience	Supervises:	0
Branch:	Geoscience	Reports to:	Senior Liaison Officer – Land Access and Aboriginal Engagement
Section:	NA		

Operational Context

Within the Resource and Environmental Regulation Group the Geological Survey and Resource Strategy Division (GSRSD) is responsible for the facilitation of investment through the provision of geoscience data and products and for setting strategic resource policy. The division manages the Abandoned Mines Team and the Exploration Incentive Scheme. The division also provides information and products to support the approval of mining tenements and petroleum titles and other related legislative compliance processes.

Role Overview

This position assists in facilitating access to land required for effective operation of geoscientific projects and land remediation. This role maintains effective communication with Aboriginal communities and representatives to ensure Geological Survey and Resource Strategy Division operational projects are conducted within relevant statutory and legislative requirements. This position also liaises with internal department employees and State and Local government agencies, resource companies, private landowners and other land users for access to land.

Building Leadership Impact as a Leader of Others

We believe that all our people are leaders and expect and encourage them to demonstrate leadership in their roles.

Leadership in this position is about delivering high-quality work as a specialist in their domain of expertise, balanced with a focus on training, motivating and enabling others.

Role Responsibilities

The following outlines the key responsibilities and duties related to this position:

- Uses community connections to continually drive high quality outcomes for Aboriginal people.
 - Monitors emerging risks where land access and heritage matters exists and escalates contentious, sensitive or otherwise high-level issues appropriately.
 - Contributes to ensuring consistency of work practices and procedures and supports the development and appropriate implementation of the branch's community engagement policy direction, strategies and plans.
 - Plans and undertakes extended field trips including camping situations to remote locations throughout WA.
 - Supports the development, implementation and monitoring of GSRSD wide protocols and policies for gaining timely access to Native Title land for the purpose of geological investigation and land remediation for divisional staff and contractors, including where necessary Aboriginal heritage surveys between Traditional Owners and GSRSD.
 - Provides guidance and support to Traditional Landowners about the effects of geological research activities on Country.
 - Fosters honest and transparent relationships between Aboriginal groups and the division.
 - Establishes and maintains collaborative working relationships with internal and external stakeholders.
 - Identifies opportunities to support existing programs and projects across the Department where an opportunity to empower Aboriginal people exists.
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Corporate Responsibilities

The following outlines departmental responsibilities:

- Works within corporate policies and procedures, acts with integrity and demonstrates ethical behaviours aligned with the Department Code of Conduct.
 - Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the safety and health policies and procedures of the department and complying with all applicable work health and safety laws.
 - Contributes to or responsible for the achievement of corporate objectives through effective management by ensuring that stakeholders are dealt with in a professional and timely manner.
 - Performs other duties as directed.
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Role Specific Requirements

The following outlines what experience and qualifications are required to undertake this role:

- Demonstrated experience in Aboriginal community engagement with strong understanding of Cultural protocols.

- Demonstrated high standard of communication and interpersonal skills, including the ability to create and maintain networks and engage a wide variety of key stakeholders.
- Demonstrated experience in developing and maintaining effective partnerships and relationships with respect to land access and heritage.
- Experience applying Commonwealth and State Acts or legislation pertaining to Aboriginal heritage and land access is desirable.

Expected Leadership Behaviours

While it is expected that the occupant will demonstrate all leadership behaviours of a, [Leading Others](#) – Knowledge, the following outlines those that are required to undertake this role:

- **Lead Collectively** - You seek to build and maintain effective working relationships with others, and are mindful of the partnerships that support your efforts to deliver value for your team and work area.
- **Think Through Complexity** - You approach problems with curiosity, seek to understand and identify the root causes of problems and initiate solutions with confidence.
- **Dynamically Sense the Environment** - You communicate clearly and concisely to ensure a shared understanding.
- **Deliver on High Leverage Areas** - You identify and understand the competing priorities of your work area, prioritising essential tasks and making adjustments as appropriate.
- **Build Capability** - You lead development and focus on processes and activities in your team and domain of expertise.
- **Embody The Spirit of Public Service** - You ensure your work practices and those of your team or work area are in accordance with the policies and procedures of your agency.
- **Lead Adaptively** - You share your learnings, encouraging an environment of continuous learning and growth.

This position reports to:

Senior Liaison Officer - Land Access and Aboriginal Engagement – Level 7 (MIS21097)

Positions reporting to this Role:

This position has no direct reports.

Position Conditions:

The following outlines pre-employment assessments and ongoing conditions and requirements:

- High integrity required for conflicts of interest
- Nationally Coordinated Criminal History Check
- Proof of Aboriginality - Section 50d EEO Act 1984
- C Class Drivers Licence - Manual

Approved Date

4-DEC-2025