

Job Description Form (JDF)

Position details

Position title: Manager Aquatic Resource Management
Position number: 70250234
Classification: Level 8
Physical location: Perth Metropolitan Area
Award: PSA 1992
Agreement: PSCSAA 2024
Pillar: Fisheries and Sustainability
Directorate: Fisheries and Aquaculture
Branch: Aquatic Resource Management

Reporting relationships

Reports to: Executive Director Fisheries and Aquaculture (70180007), Class 2
This position
Direct reports: 8

Role summary

Develops, implements and reviews strategic level policies and strategies to guide effective fisheries and aquatic resource management. Provides effective leadership, management and development of a section within the Aquatic Resource Management Branch. Provides high level advice to senior management on fisheries and aquatic resource management policy issues.

About us

Our department (DPIRD) leads sustainable development of WA's regions and agriculture, aquaculture, food and fisheries sectors. Our Ministerial portfolios are Agriculture and Food, Fisheries and Regional Development.

We **unlock and guide economic opportunities** for these sectors and regions, balanced with the **stewardship of our land and aquatic resources**.

In everything we do we take the approach of:

- **Protect** through stewardship of our people, land and aquatic resources.
- **Grow** our primary industries and regions through balancing social, economic and environmental drivers.
- **Innovate** through a culture of inquiry and adaptation.

We draw on our grow, protect, innovate approach to deliver priorities under three outcome areas:

1. Management and stewardship of WA's land and aquatic resources.
2. Capable and empowered communities.
3. Dynamic regions and primary industries.

Our values

Our values are critical in creating a healthy and dynamic culture that helps each and all of us to make our best contribution, to develop a workplace where we feel excited about our work and results and where other people will increasingly want to join our team. Our values underpin how we operate:

- **Working together** – We achieve better outcomes with our colleagues, stakeholders and the community by engaging with their ideas, knowledge and expertise.
- **Acting with integrity** – We foster a culture where individuals are accountable for their actions, behaviours and contributions.
- **Responding with purpose** – Our actions and reactions are intentional, well thought out and align with a specific objective or goal.
- **Embracing curiosity and creativity** – There is always space to be innovative, through curious and creative thinking.
- **Aspiring for a better future** – Our combined efforts deliver sustainable results – environmentally, socially and economically.

Key responsibilities

The key responsibilities of the role include, but are not limited to, the following:

Leadership and Policy

- Identifies, plans and initiates policy and projects to meet government requirements which require exceptionally high levels of independence, initiative and judgement.
- Develops multidisciplinary approaches to complex policy and project work.
- Manages and coordinates complex and difficult policy and projects involving multidisciplinary teams, support and professional staff.
- Leads, directs and manages staff, including from other agencies, other

disciplines and stakeholders/sectors.

- Ensures ongoing review and evaluation of policies, projects and programs

Management

- Leads and manages a Section within the Aquatic Resource Management Branch to achieve strategic and operational objectives.
- Reports to the Executive Director on outcomes, outputs and strategies.
- Provides reports to the Minister, Government and national and Western Australian stakeholder forums on a frequent and regular basis.
- Contributes to budget processes and controls expenditure.
- Administers policy, procedures, and relevant legislation.
- Participates in incident and emergency management activities commensurate with capability, capacity, training and level of experience.

Consultation and Liaison

- Negotiates and networks with major State and National stakeholders and represents the Department at a State and National level.
- Manages relevant briefings.
- Undertakes high-level presentations.
- Provides advice on strategic and operational matters including policy, projects, administration, resourcing and planning matters.
- Resolves complex enquiries relevant to the Branch's policy, projects and administrative activities.
- Responsible for strategic policy and planning relevant to section outcomes.
- Provides high-level input to corporate strategic planning processes.
- Other duties as required.

Work related requirements

In the context of the role:

Essential criteria

Role specific

1. Extensive knowledge and experience in fisheries or aquaculture management with the capacity to provide leadership at a state and national level.
2. Knowledge, and broad understanding, of the legislation administered by the Department and its application to fisheries or aquaculture management.

Core capabilities

3. *Build effective relationships:* Highly effective management, interpersonal, presentation and negotiation skills with a proven ability to consult across senior levels in the public and private sectors

4. *Challenge for innovation:* Demonstrated ability to successfully deliver creative and innovative solutions to complex problems in order to meet organisational objectives
5. *Think strategically:* Proven ability to research, conceptualise and analyse complex policy, governance and operational issues and risks to provide feasible and future-focussed solutions.
6. *Deliver in a changing environment:* Demonstrated capability to achieve balanced outcomes through managing competing deadlines, driving continuous improvements and effectively managing change
7. *Lead and empower others:* Demonstrated ability to work collaboratively with staff and stakeholders at all levels and the ability to motivate and influence people.

Special requirements/equipment

- Tertiary qualification in Management, Science, Economics, Public Administration or other relevant area or equivalent relevant extensive experience.
- An acceptable National Police Certificate (police clearance) is required (if not currently held, must be acquired prior to commencement at applicant's expense)
- Occasional travel to and from metropolitan and regional offices may be required.
- DPIRD is an Emergency Management Agency and all employees may be required to work or travel during, or outside of, normal business hours to assist with incidents and emergencies.
- The contract of employment specifies terms and conditions relating to this position.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and requirements of this position.

Delegated authority

Position title: Deputy Director General, Fisheries and Sustainability

Endorsement Date: 17 November 2025