



North Metropolitan Health Service  
**Job Description Form**

HSS Registered

**Registrar – Trainee – Intensive Care**  
**Medical Practitioners Agreement: Year 1-7**  
**Position Number: 002041**  
**Intensive Care Unit/Medical Division**  
**Sir Charles Gairdner Hospital / North Metropolitan Health Service**

**Reporting Relationships**

Executive Director of Medical Services  
 Year 1-9



Head of Department  
 Year 1-9



**This Position**



← Also reporting to this supervisor:

- 

Directly reporting to this position:			Other positions under control
<b>Title</b>	<b>Classification</b>	<b>FTE</b>	•

**Prime Function / Key Responsibilities** Provides and promotes high quality and patient centred care to all patients under the supervision of Clinical Supervisors within a multi-disciplinary team. Works within ability and according to the Hospital’s mission & core values. Provides training, supervision and education for Resident Medical Officers (RMOs) and Interns. In collaboration with the multi-disciplinary team works to achieve national, State and North Metropolitan Health Service (NMHS) performance standards and targets.

Positions may be within the Intensive Care Units at the Primary Employing Health Sites (PEHS): Fiona Stanley Fremantle Hospital Group, Royal Perth Bentley Group Hospital or Sir Charles Gairdner Osborne Park Health Care Group, with the option of rotation to Bunbury Regional Hospital.

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Monitor own competence and seek assistance from Consultant if uncertain about any aspects of clinical work.
- 1.2 Provide consumer centred medical care to patients. This includes communicating with the patients at their level of understanding about their condition and management, or with the immediate family when the patient is unable to comprehend within their scope of knowledge, as well as counselling patients and their carers, and providing information and advice on healthy lifestyle choices and promoting preventative health care.
- 1.3 Provide ongoing evaluation of patients under the Consultants care which includes (but not limited to) history taking, physical evaluation, formulating differential diagnoses and organising further investigations/diagnostic tests, as appropriate.
- 1.4 Communicate and co-ordinate, within the multidisciplinary team, in regard to management plans, drug prescriptions and diagnostic requests, consultations and discharge plans which are to be reviewed daily and ensuring patients are involved in the decision making of their care.
- 1.5 Take a leadership role in the ongoing care of Intensive Care Unit and High Dependency Unit patients which includes ensuring ongoing clear communication to the team on daily patient management and discharge plans, prescribing medications and any other relevant therapeutic interventions necessary for patient wellbeing.
- 1.6 When indicated and in conjunction with the team Consultant, communicate referral of patients to other medical specialists.
- 1.7 Provide advice and support, within the scope of clinical knowledge, to colleagues and other health professionals that are both internal and external to the Hospital.
- 1.8 Facilitate urgent and elective admissions for patients and reviews patients at the request of hospital staff, the patient or their family on the same day of the request.
- 1.9 In conjunction with team Consultant, conduct a clinical review of all inpatients daily and facilitate appropriate discharges before 10.00 a.m.
- 1.10 Perform or assist with medical or surgical procedures/operations as required.
- 1.11 Ensure that the medical record (including discharge summaries) is accurately updated after review of each patient and is documented in a clear manner.
- 1.12 Supervise, mentor, teach and promote the learning of undergraduates, Interns and Residents.
- 1.13 Prepare case presentations for Grand Rounds, Hospital and Departmental meetings, Clinical Reviews and other relevant activities, as required and directed.
- 1.14 Participate in clinical incidents through open disclosure.
- 1.15 Complete clinical documentation and undertake other administrative/management tasks as required.
- 1.16 Undertake clinical shifts and on call duties at the direction of the Head of Department.
- 1.17 Participate in departmental and other meetings as required to meet organisational and service objectives.
- 1.18 Comply with Medical Staff Guidelines issued by SCG&OPHG.
- 1.19 Participate in the Medical Emergency Response Team.

### 2. Education/Training/Research

- 2.1 Participate and engage in continuing professional development and educational activities.
- 2.2 Initiate and participate in the education and training of medical students, interns, residents and other members of the multidisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 2.3 Participate in evidence based clinical research and audit activities relevant to speciality.
- 2.4 Participate in mandatory training activities to ensure compliance with North Metropolitan Health Service policy.
- 2.5 Complete an end-of-term and annual professional development review of performance with the Head of Department or Departmental Supervisor of Training.

**3 NMHS Governance, Safety and Quality Requirements**

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**4 Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Registered as a trainee with CICM (or member of overseas training program considered equivalent by the panel).
3. Demonstrated clinical and procedural experience in critical care medicine.
4. Demonstrated a commitment to ongoing professional development as well as an ability to provide medical education, supervision, training and support.
5. Demonstrated communication, interpersonal and team-based skills in order to participate in a multi-disciplinary team and effectively interact with patients, their families, medical students, and staff at all levels.
6. Demonstration organisational and time management skills.

### Desirable Selection Criteria

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

### Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

#### Manager/Supervisor

Name:  
Signature/HE:  
Date:

#### Dept./Division Head

Name:  
Signature:  
Date:

#### Position Occupant

Name:  
Signature:  
Date:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Dept./Division Head Certification:

Name:..... Signature/HE number:..... Date:.....