



**HSS REGISTERED**

**Registrar – Trainee – Rehabilitation Medicine**  
**Medical Practitioners Agreement: Year 1-7**  
**Position Number: 007736**  
**Western Australia Rehabilitation Medicine; Primary Employing Health Sites**  
**Fiona Stanley Fremantle Hospitals Group / South Metropolitan Health Service**

**Reporting Relationships**

Co-Directors  
 Fiona Stanley Hospital  
 Position Number: 113255 to 113262



Heads of Specialty (supervision by Consultants)  
 Fiona Stanley Hospital  
 Position Number: 113402



**This Position**



Directly reporting to this position:

Title	Classification	FTE
• Resident Medical Officer	Year 1-3	Various
• Intern	Year 1	Various

Also reporting to this supervisor:

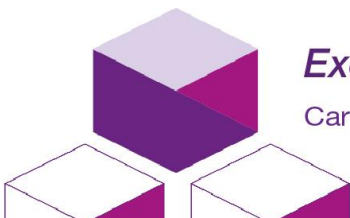
- Consultants
- Senior Registrars / Fellows
- Registrars
- Resident Medical Officers
- Interns



**Key Responsibilities**

To provide a high quality clinical service to in-patients and out-patients of the Rehabilitation Units Fiona Stanley Fremantle Hospital Group or Sir Charles Gairdner Osborne Park Health Care Group as a member of the WA Inter-hospital Advanced Training Program in Rehabilitation Medicine. Service registrar positions are also available and applicants are invited to indicate the nature of the registrar position sought from this application process.

Work under the supervision and within a multi-disciplinary team to review the medical needs of the patients at Fiona Stanley Hospital or Sir Charles Gairdner Hospital. Provide teaching and support to Resident Medical Officers (RMOs) and Interns. Provides and promotes high quality and patient centered care to inpatients and outpatients of the specialty under the supervision of consultant medical staff. In collaboration with the interdisciplinary team, works to achieve National, State and South Metropolitan Health Service (SMHS) performance standards and the National Safety and Quality Healthcare Standards.



*Excellent health care, every time*

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Undertakes clinical shifts as directed by the Head of Specialty and/or Co-Directors/Director of Clinical Services.
- 1.2 Oversees the care of inpatients and outpatients including clinical evaluation, formulating a differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan in conjunction with the supervising consultant.
- 1.3 Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families. Keeps the supervising consultant informed of any patient whose condition is not improving, or who is causing concern. Requests assistance from consultants when necessary.
- 1.4 Supervises, supports, mentors and teaches RMOs, Interns and medical students at all times. Actively intervenes to reduce delays in patient investigation, management, transfer or discharge.
- 1.5 Where appropriate, assists consultants to undertake operative and other procedures. Performs procedures and/or diagnostic interventions within their scope of practice as agreed with the supervising consultant for the patient. Takes patients to procedural suites only with the express permission of a consultant who is responsible for the patient and for assisting the registrar if necessary.
- 1.6 Responds to consult requests from other specialties within 24 hours.
- 1.7 Promotes patient engagement in their care through clear communication with patients/families (at their level of understanding) regarding their condition, options for treatment and progress. Agrees the management plan with the patient/family. Promotes healthy lifestyle choices and preventative health care.
- 1.8 Communicates with the interdisciplinary team and attends interdisciplinary team meetings to ensure coordinated timely care.
- 1.9 Facilitates emergency and elective admissions for patients. This includes assisting consultant staff to ensure there are adequate beds available for new admissions; facilitating discharges before 10am.
- 1.10 Ensures that the medical record (including discharge summaries) is accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- 1.11 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.12 Positions may include rotation to Sir Charles Gairdner Hospital / Osborne Park Hospital.
- 1.13 Coverage of general hospital duties / rosters as directed.

### 2. Education/Training/Research

- 2.1 Participates and engages in continuing professional development and educational activities.
- 2.2 Prepares case presentations for grand rounds, hospital and departmental meetings, clinical reviews and other relevant activities as required.
- 2.3 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and morbidity/mortality reviews as required and participates in the implementation of endorsed recommendations.
- 2.4 Participates in the education and training of medical students, interns, resident medical officers and other members of the interdisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 2.5 Completes a beginning-of-term planning and end-of-term professional development review of their performance with the Head of Specialty or delegated consultant and required reviews with their Supervisor.

### 3. SMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.

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- 3.2 Participates in an annual performance development review.
  - 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
  - 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
  - 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
  - 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 4. Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration with the Medical Board of Australia
2. Eligible for registration as a Trainee with the AFRM (Australasian Faculty of Rehabilitation Medicine).
3. **For Current Trainees only:** demonstrated satisfactory performance and timely progression through Training as defined by RACP (Royal Australasian College of Physicians) Training program.
4. Demonstrated theoretical, clinical and procedural experience sufficient to undertake the safe care of patients of the specialty.
5. Demonstrated ability to provide medical education, teaching, supervision, training and support to resident medical officers and interns.
6. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families and staff at all levels.
7. Demonstrated organisational and time management skills to provide safe, timely patient centred care.
8. Demonstrated participation in continuing medical education activities including regular performance reviews to maintain and upgrade knowledge & skills.
9. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.

### Desirable Selection Criteria

1. Demonstrated commitment to continuous improvement of patient outcomes and patient experience.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

**Certification**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

\_\_\_\_\_  
Manager / Supervisor Name      Signature      or      HE Number      Date

\_\_\_\_\_  
Dept. / Division Head Name      Signature      or      HE Number      Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

\_\_\_\_\_  
Occupant Name      Signature      or      HE Number      Date  
Effective Date \_\_\_\_\_

**HSS Registration Details** (to be completed by HSS)

Created on \_\_\_\_\_ Last Updated on June 2019 \_\_\_\_\_