



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA COUNTRY HEALTH SERVICE		Position No:	607335
Division:	Wheatbelt	Title:	Registered Nurse
Branch:	Cunderdin	Classification:	RN Level 1
Section:	Nursing	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30%;">Title:</td><td>Operations Manager - Western</td></tr> <tr><td>Classification:</td><td>HSO G-11</td></tr> <tr><td>Position No:</td><td>613281</td></tr> </table>	Title:	Operations Manager - Western	Classification:	HSO G-11	Position No:	613281
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OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<p>Title</p> <p>607336 Clinical Nurse, RN Level 2</p> <p>607337 Enrolled Nurse, EN Level 1</p> <p>607334 Administrative Assistant, HSO G-3</p> <p>613601 HACC Coordinator, HSO G-3</p>

Positions under direct supervision:	← Other positions under control:																
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Section 3 – KEY RESPONSIBILITIES

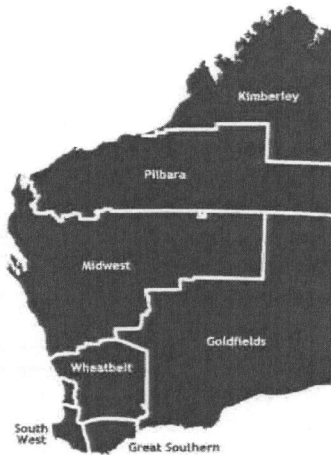
To provide nursing care for patients within the scope of practice of a Registered Nurse.

WA Country Health Service

31 JUL 2017

Effective date of document
 July 2017 REGISTERED

TITLE	Registered Nurse	POSITION NO	607335
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team – workforce excellence and stability.

OUR VALUES

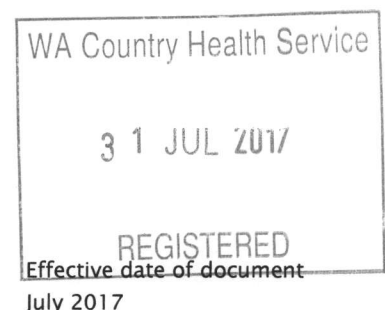
Community – making a difference through teamwork, generosity and country hospitality.

Compassion – listening and caring with empathy and dignity.

Quality – creating a quality health care experience for every consumer.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.



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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	THE REGISTERED NURSE UNDERTAKES THE FOLLOWING DUTIES:	D	90
1.1	Maintains their competence to practice in accordance with national competency standards for the Registered Nurse / Midwife as described by the Nursing and Midwifery Board of Australia.		
1.2	Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of patient care.		
1.3	Delivers and coordinates multidisciplinary services to ensure a high standard of health care delivery.		
1.4	Identifies patient education needs and implements appropriate teaching, including health promotion and coordination of patient education programs.		
1.5	Plans and facilitates nursing activities and performs role of shift coordinator as required.		
1.6	Actively participates in improvement and research programs in conjunction with others to improve the unit or hospital health care service.		
1.7	Participates in unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives.		
1.8	Facilitates others in their development of competencies and organisational skills including performance management of designated nursing personnel.		
1.9	Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit.		
1.10	Promotes education activities including but not limited to orientation, preceptorship, supervision and validation.	O	10
2.0	OTHER		
2.1	Other duties as requested by the line manager.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.



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Section 5 – WORK RELATED REQUIREMENTS

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated competent nursing practice, within emergency, rural or primary health settings.
3. Demonstrated competence in planning, coordination and decision making in the management of clients, within the relevant practice setting.
4. Demonstrated ability to function as a team leader and team member.
5. Demonstrated effective communication (written and verbal) and interpersonal skills
6. Demonstrates incorporation of quality and risk management within practice.
7. Possession of a current "C" Class Drivers Licence.

DESIRABLE

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery
2. Previous experience in rural, community or primary health service settings.
3. Knowledge of current health issues and the organisational culture of rural health services.
4. Demonstrated computer skills.

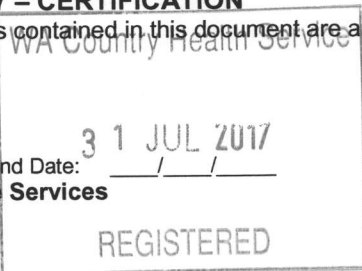
Section 6 – APPOINTMENT FACTORS

Location	Cunderdin	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Aged Care Criminal Record Screening clearance • Successful Working With Children (WWC) Check • Successful Pre- Placement Health Screening clearance • Current 'C' Class drivers licence 		
Specialised equipment operated			

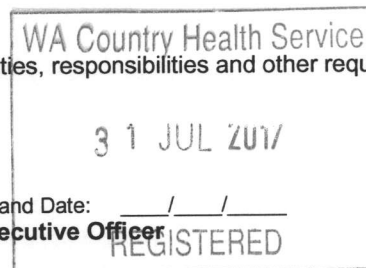
Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: / /
Executive Services



Signature and Date: / /
Chief Executive Officer



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed