



Job Description Form (JDF)

Position details

Position title: Technical Officer (Aquaculture R&D)
Position number: 70190154
Classification: Level 2
Physical location: Geraldton
Award: PSA 1992
Agreement: PSGOCSAGA 2017
Pillar: Industry and Economic Development
Directorate: Research and Industry Innovation
Branch: Aquaculture R&D

Reporting relationships

Reports to: Aquaculture Facilities Coordinator, Level 5

This position

Direct reports: Nil

Role summary

Provides technical support in aquaculture research programs under immediate to general direction.

About us

The Department of Primary Industries and Regional Development's (DPIRD) role is to ensure that primary industries and regions are key contributors to the Government's agenda for economic growth and diversification, job creation, strong communities and better places. Our goals are to:

- **Protect:** to manage and provide for sustainable use of our natural resources and soils, and to protect Western Australia's brand and reputation as a reliable producer of premium, clean and safe food, products and services.

- **Grow:** to enable the primary industries sector and regions to increase international competitiveness, grow in value and social amenity and become a key pillar of the State's economy.
- **Innovate:** to support a culture of scientific enquiry, innovation and adaptation across primary industries and regions to boost industry transformation, economic growth and employment.

Our values

Our values are critical in creating a healthy and dynamic culture that helps each and all of us to make our best contribution, to develop a workplace where we feel excited about our work and results and where other people will increasingly want to join our team. Our values underpin how we operate:

- We value **relationships** - Our relationships with our clients, colleagues and stakeholders are at the heart of everything we do
- We are **resilient** - We recover from setbacks, embracing and adapting to change because we have a clear focus on the big picture and long term impact
- We are **responsive** - We understand the needs of our clients, colleagues and stakeholders and add value by tailoring our solutions accordingly
- We focus on **results** - We strive to develop and provide excellent services that delivers meaningful results to the community we serve.

Key responsibilities

The key responsibilities of the role include, but are not limited to, the following:

Research and Development

- Assists in the carrying out of components of research projects under the immediate direction.
- Uses routine technical procedures.
- Carries out field surveys as required.
- Processes and analyses data under supervision.
- Maintains equipment used in section/branch.
- Contributes to fieldwork planning processes.

Communication and Liaison

- Liaises with industry operators and reports on activities as requested.
- Develops a network of specific industry contacts.
- Assists in the preparation of project presentations and internal reports
- Deals with some project specific enquires from the public.

Consultancy

- Provides limited assistance in advising on issue and policy development.

Research Administration

- Assists with the training of support staff as directed.

- Assists with purchasing and project costing.
- Other duties as required.

Work related requirements

In the context of the role:

Essential criteria

Role specific

1. Broad knowledge and expertise in the use of aquaculture research techniques.
2. Broad knowledge of sustainable management of aquaculture.

Core capabilities

3. Build effective relationships: Good written, verbal and interpersonal communication skills, including the ability to liaise with industry and community stakeholders and the ability to document processes and prepare reports.
4. Challenge for innovation: Ability to contribute to the development of fieldwork plans and methods.
5. Think strategically: Able to apply conceptual, analytical and problem solving skills to resolve identified issues.
6. Deliver in a changing environment: Ability to prioritise and complete tasks within deadlines.
7. Lead and empower others: Ability to work autonomously and in a team environment.

Desirable criteria

1. Bachelor degree in relevant discipline or equivalent experience.
2. Ability to handle small boats with a minimum boating qualification of a Certificate.
3. Ability to handle small boats with a minimum boating qualification of Certificate 1 in Maritime Operation (Coxswain Grade 2 Near Coastal) or above.
4. Current LR (Light Rigid) class driver's license.
5. Current First Aid Certificate.

Special requirements/equipment

- Certificate in a relevant discipline with some experience or a considerable level of relevant experience.
- A current and valid Western Australian "C" class (car) drivers' license or equivalent is required (if not currently held must be acquired prior to commencement at applicant's expense)
- The contract of employment specifies terms and conditions relating to this position.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and requirements of this position.

Delegated authority

Signature: 

Date: 8/7/19

Position title: Deputy Director General, Industry and Economic Development