



**Government of Western Australia
WA Country Health Service**

JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	614320
Division:	South West Region	Title:	Senior Medical Practitioner
Branch:	Bunbury Hospital	Classification:	MP Year 1-3
Section:	Emergency Medicine	Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director Emergency Medicine
	Classification:	MP Year 1-9
	Position No:	609860
		↑
Responsible To	Title:	Consultant – Emergency Medicine
	Classification:	MP Year 1-9
	Position No:	614340
		↑
This position	Title:	Senior Medical Practitioner
	Classification:	MP Year 1-3
	Position No:	614320
		↑

OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
Health Service Medical Practitioners Registrars

Positions under direct supervision:	← Other positions under control:								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td></td> <td>Interns</td> </tr> <tr> <td></td> <td>Resident Medical Officer</td> </tr> </tbody> </table>	Position No.	Title		Interns		Resident Medical Officer	<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> </tbody> </table>	Category	Number
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	Interns								
	Resident Medical Officer								
Category	Number								

Section 3 – KEY RESPONSIBILITIES

Provide a high standard of emergency medical care to patients in the Emergency Department.

<p>WA Country Health Service South West</p> <p>03 July 2019</p> <p>REGISTERED</p>
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TITLE	Senior Medical Practitioner	POSITION NO	614320
		CLASSIFICATION	MP Year 1-3



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services



OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services.

Partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL DUTIES		
1.1	Responsible for the clinical care of patients in the emergency department including: a) attending to patients in order of medical urgency. b) taking history and full medical examinations of new admissions and arranging appropriate investigations and performing medical procedures as required. c) managing medical conditions according to acceptable clinical standards under supervision of consultants. d) collaborating with other medical staff, nursing staff and multidisciplinary team members to facilitate patient management. e) communicating with family, outside medical practitioners, and/or community services concerning patient management. f) supervision and support to junior medical staff working in the emergency department.		
1.2	Document clinical notes throughout each episode of patient care and at the time of discharge to meet medical record standard.		
1.3	Manage patients and documents with regard to risk management principles.		
1.4	Participate in after hours and weekend rosters.		
2.0	CLINICAL ADMINISTRATION		
2.1	Liaises with external agencies and Community Services including Royal Flying Doctor Service, Police, St John Ambulance, etc. as required.		
2.2	Participate in special projects such as disaster planning, clinical pathway design, etc. as directed.		
2.3	Prepare medical reports in liaison with senior medical staff.		
2.4	Participate in performance management activities and maintain and update professional knowledge.		
3.0	EDUCATION		
3.1	Monitor your own performance and seek assistance from your team Consultant if uncertain about any aspect of your clinical work.		
3.2	Participate in continuing medical education.		
3.3	Attend teaching sessions as directed.		
3.4	Assist in the teaching of medical students and medical colleagues, as directed.		
3.5	Participate in research and clinical audits as required, ensuring correct procedures are followed.		
3.6	Maintain and update professional knowledge.		
3.7	Prepare case presentations for departmental meetings.		
4.0	LEADERSHIP		
4.1	Participates with data collection and Quality Assurance Program activities.		
4.2	Participate in peer and case review meeting and other quality assurance activities.		
4.3	Supervision of medical colleagues. Involvement in a supervision of training positions may be required.		
5.0	OTHER		
5.1	Other duties as directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration with the Medical Board of Australia.
2. Demonstrated relevant clinical and procedural experience in emergency medicine
3. Fellowship of the Royal Australian College of General Practitioners (FRACGP), or Fellow of the Australian College of Rural and Remote Medicine (FACRRM), or attainment of Emergency Medicine Diploma (ACEM).
4. Demonstrated highly developed communication and interpersonal skills.
5. Ability to work in a multidisciplinary team environment.
6. Demonstrated organisational and time management skills.
7. Demonstrated commitment to clinical governance within health care.
8. Demonstrated understanding and knowledge of Aboriginal Cultural respect framework.
9. Eligible for / or in possession of a current C or C-A Class drivers licence.

DESIRABLE

1. Demonstrated experience as a medical practitioner within the Australian or equivalent health system.
2. Demonstrated commitment to ongoing education and research.
3. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Section 6 – APPOINTMENT FACTORS

Location	Bunbury	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement. • Provision of the minimum identity proofing requirements. • Successful Criminal Record Screening clearance. • Successful Pre- Employment Health Assessment. • Successful WA Health Integrity Check. • Successful Working With Children check. • Completion of training for Mandatory Reporting of Child Sexual Abuse. • Evidence of a current C or C-A Class drivers licence. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive Officer

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed
WA Country Health Service South West			

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