



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>WA COUNTRY HEALTH SERVICE</b>		<b>Position No:</b>	607337
<b>Division:</b>	Wheatbelt	<b>Title:</b>	Enrolled Nurse
<b>Branch:</b>	Nursing Services	<b>Classification:</b>	EN Level 1-4
<b>Section:</b>	Nursing Cunderdin	<b>Award/Agreement</b>	Enrolled Nurses, Assistants in Nursing and Health Workers Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Operations Manager Western
	<b>Classification:</b>	HSO G-11
	<b>Position No:</b>	613281

<b>Responsible To</b>	<b>Title:</b>	Director of Nursing & Midwifery Health Service Manager
	<b>Classification:</b>	SRN Level 5
	<b>Position No:</b>	607327

<b>This position</b>	<b>Title:</b>	Enrolled Nurse
	<b>Classification:</b>	EN Level 1-4
	<b>Position No:</b>	607337

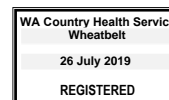
#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<b>Title</b>	All staff employed at the Cunderdin, Meckering Tammin MPS
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<b>Positions under direct supervision:</b> Nil.	<b>← Other positions under control:</b>												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Position No.</td> <td style="width: 25%;">Title</td> <td style="width: 25%;">Position No.</td> <td style="width: 25%;">Title</td> </tr> <tr> <td style="text-align: center;">Nil</td> <td style="text-align: center;">Nil</td> <td style="text-align: center;">Nil</td> <td style="text-align: center;">Nil</td> </tr> </table>	Position No.	Title	Position No.	Title	Nil	Nil	Nil	Nil	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Category</td> <td style="width: 50%;">Number</td> </tr> <tr> <td style="text-align: center;">Nil</td> <td style="text-align: center;">Nil</td> </tr> </table>	Category	Number	Nil	Nil
Position No.	Title	Position No.	Title										
Nil	Nil	Nil	Nil										
Category	Number												
Nil	Nil												

### Section 3 – KEY RESPONSIBILITIES

Provides nursing care for allocated patients within the scope of practice of an Enrolled Nurse.



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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

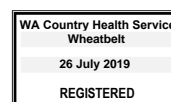
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#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
	<p><b>The Enrolled Nurse will:</b></p> <ol style="list-style-type: none"> <li>1. Contribute to the formulation of care plans for patients in collaboration with the Registered Nurse.</li> <li>2. Maintains their competence to practice in accordance with national competency standards for the Enrolled Nurse as determined by the Nursing and Midwifery Board of Australia.</li> <li>3. Maintains critical thinking in the conduct of enrolled nursing practice.</li> <li>4. Participate in the multidisciplinary decision making, within professional competence</li> <li>5. Recognise own level of competence and consults with an experienced nurse, when nursing care requires expertise beyond own scope of competence.</li> <li>6. Sets professional goals, evaluates own performance.</li> <li>7. Participate in unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives.</li> <li>8. Promotes and participates in unit based education activities, including but not limited to preceptorship and orientation.</li> <li>9. Actively participate in improvement activities in conjunction with others to improve the unit or hospital health care service.</li> <li>10. Facilitates others in their development of clinical competencies and organisational skills.</li> </ol> <p><b>OTHER</b> Other duties as directed.</p>	<b>D</b>	<b>100</b>

D – Daily	W – Weekly	O – Occasionally
F – Fortnightly	R – Regularly	A - Annually

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.



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**Section 5 – WORK RELATED REQUIREMENTS**

**ESSENTIAL:**

1. Eligible for registration in the category of Enrolled Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated clinical competence within the relevant practice setting.
3. Demonstrated sound communication skills (written and verbal).
4. Demonstrated ability to function as a team member.
5. Demonstrated commitment of professional development of self and other.
6. Demonstrates quality and risk management principles within practice.
7. A current C Class drivers licence and ability to travel within the region

**DESIRABLE**

1. Demonstrated understanding of key cultural issues in a rural environment.
2. Previous experience in rural, community or primary health settings.
3. Demonstrated computer skills.

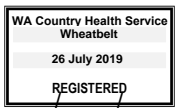
**Section 6 – APPOINTMENT FACTORS**

Location	Cunderdin	Accommodation	As determined by the Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Successful Aged Care Criminal Record Clearance</li> <li>• Evidence of current Working with Children check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• A current C Class drivers licence and ability to travel within the region</li> </ul>		
Specialised equipment operated	Nil		

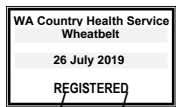
**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:  
**Executive Services**



Signature and Date:  
**Chief Executive Officer**



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed